Shop Scale UC3:
be connected
be successful

Operating Instructions

APPU
>Operator service
>Self-Service
>PP1
>Inventory

uc

Unlimited CONNECTIVITY

METTLER TOLEDO

Declaration of conformity

We,   **Mettler-Toledo (Albstadt) GmbH**
        Unter dem Malesfelsen 34
        D-72458 Albstadt

declare under our sole responsibility that the product

> **Shop Scale**
> **UC3 - ... model**
>
> starting from serial number 2542655

to which this declaration relates, is in conformity with the following standards and directives:

Council Directive	Norm
About electromagnetic compatibility 89/336/CEE; directive amendment 92/31/CEE; 93/68/CEE	EN 61000-6-1 EN 61000-6-3
relative to electrical supplies for interior use with limited voltages defined 73/23/CEE; directive amendment 93/68/CEE	EN 60 950
Non automatic Balances and Scales 90/384/CEE; directive amendment 93/68/CEE	EN 45501
About electromagnetic compatibility (EMC) - Part 3-2: Limits for harmonic current emission (equipment input current up to and including 16 A per phase) Extension prA14 15.09.2000	EN 61000-3-2

Albstadt June 2005   Mettler-Toledo (Albstadt) GmbH

Peter Bürker, General Manager   **Dr. Andreas Rinn, Quality Manager**

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Calibration Instructions

**Important note
on calibrated scales in EEC-countries**
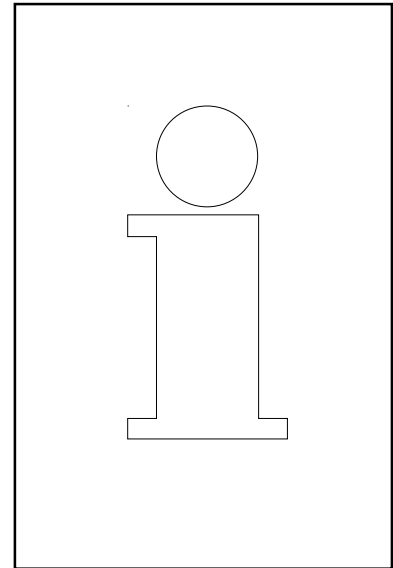
| M | **Factory calibrated scales carry the preceding identification on the packaging label.** |

| M | **Scales identified by the green "M"-Label applied on the calibration mark can be operated immediately.** |

| M | **Scales calibrated in two steps carry the preceding identification on the label applied to the package.** |

These scales have already been calibrated (declaration of construction conformity according to EN 45501-8.2) and have to be calibrated again on the working place.
This calibration has to be conducted by the certified METTLER TOLEDO Service.

Please contact your METTLER TOLEDO technical service.

Shop scales, used for legal trade are submitted to calibration.

Please respect the current calibration directives in your country.

Safety Instructions

Do not use the scale in the proximity of an explosive gas mixture, of vapours, steam, or dust!

Any electrical device, not equipped with a specific "e" type of protection and used in an area with an explosive atmosphere represents an important danger in this environment!

To prevent any accident, only qualified service personnel is authorised to open this device!

CAUTION!
DANGER OF EXPLOSION IN CASE OF INPROPER REPLACEMENT OF BATTERY.
DISPOSAL OF USED BATTERIES ACCORDING TO INSTRUCTIONS.

Installation Instructions

In general, your scale is part of a scale network. The installation, levelling and application are handled by METTLER TOLEDO or an authorised dealer. During the introduction you will be comprehensively trained and receive all necessary documentation. Your scale should only be connected to the mains with the power cord supplied.

The water level is used to level your scale. It is fixed at the back of the device. The correct alignment (air bubble has to be in the centre of the water level) of the device can be achieved by adjusting the adjustable scale feet. The water level should be checked regularly to assure a correct level reading. When moving the scale, the level should be checked and corrected if necessary.
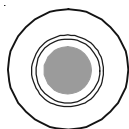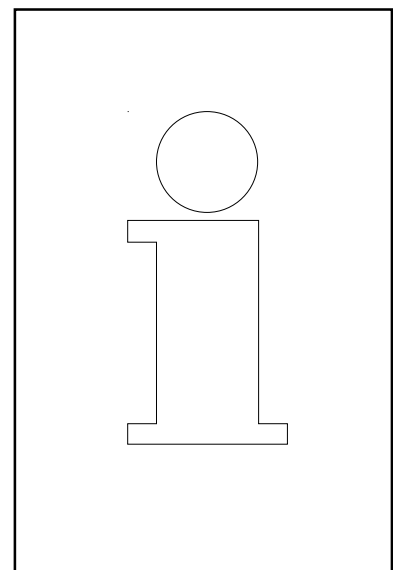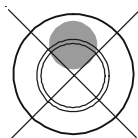
right   wrong

Zero Setting device
and Zero setting of scale

The scale is equipped with an automatic zero setting device which means that small weight modifications are compensated automatically (e. g. rests of grease on the weighing platform). The zero setting device is deactivated if a packaging weight is tared. After cleaning from dirt with the scale switched on, the display can read:

- either a negative value,
- or "_ _ _ _ _" segments can be lit.

Solution:

- Press the (CODE) -and then the (OO) -key.

If the error message appears again:
- Switch the scale off and on again. (Automatic zero-setting at switch-on)
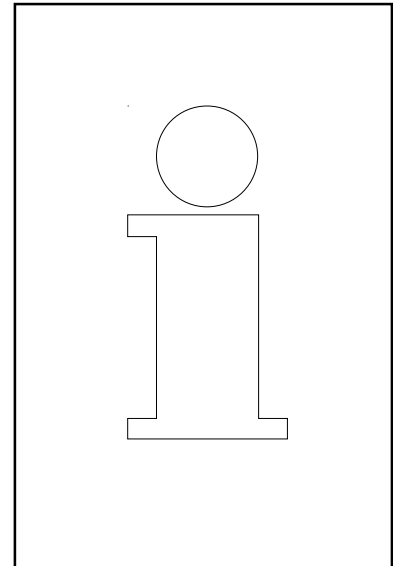
Instructions concerning thermal papers
and thermal labels

The printer of the UC shop scales is a thermal printer. For this thermal printer, you should only use thermal paper or thermal labels. These two types of paper have been submitted to a long-time test by Mettler Toledo and then released. They are also approved by the calibration authority to be used on UC shop scales.

If you use thermal paper or thermal labels other than those mentioned above, the print quality and lifetime of the print head risk to be diminished. In such a case, warranty for the thermal printer is void.
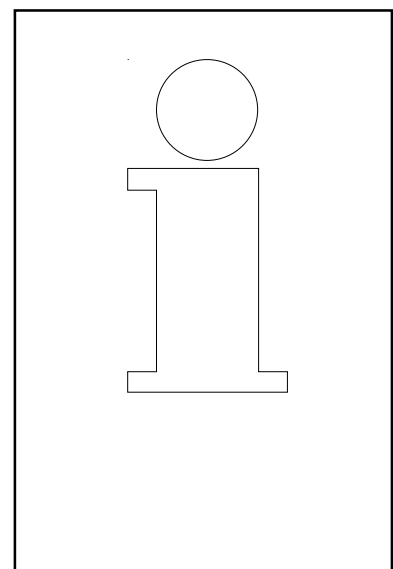
Maintenance Service Scale

⚠️

Prior to any intervention always pull mains plug from wall outlet.

Cleaning

- Switch off scale and pull mains plug.
- Clean operating unit with a moist (not wet) cloth.
- Remove the three overlays from the scale and clean them.
- Put back dry overlays.
- Connect mains plug and switch on scale again.

⚠️
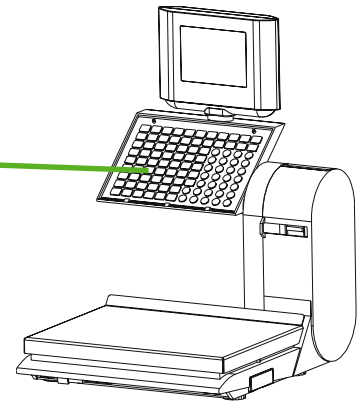
Do not use any solvent based cleaners.
Clean with a normal detergent only.

Cleaning of print head

- Switch off scale and pull mains plug.
- Open door.
- **Receipt printer:** Press release lever **backwards.**
  The print head folds towards the front.
- **Label printer:** Press release lever **downwards**.
  The print head folds upwards.
- Take off cap from the cleaning pen.
- Clean the front part of the print head with the moist tip of the pen.
- **Receipt printer:** Press print head **upwards** until it latches again.
- **Label printer:** Press print head **downwards** until it latches again.
- Close cleaning pen with cap.
- Connect mains plug and switch on scale again.

⚠️
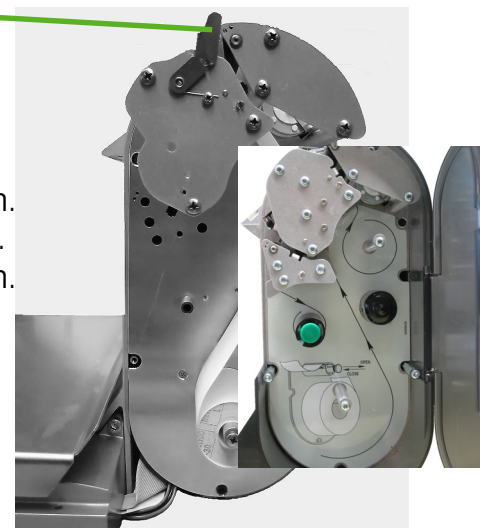
For cleaning of the print head only use the included cleaning pen.
With other objects the print head could be damaged.

Replacement of receipt roll

- Remove the core of the empty roll.
- Press release lever **backwards**.
  The print head folds towards the front.
- Insert new receipt roll as shown in opposite illustration.
- The leading edge of the paper is on the left side.
- Pull thermal paper towards front until correct tension is reached.
- Press print head **upwards** until it latches again.
- Tear off protruding paper.
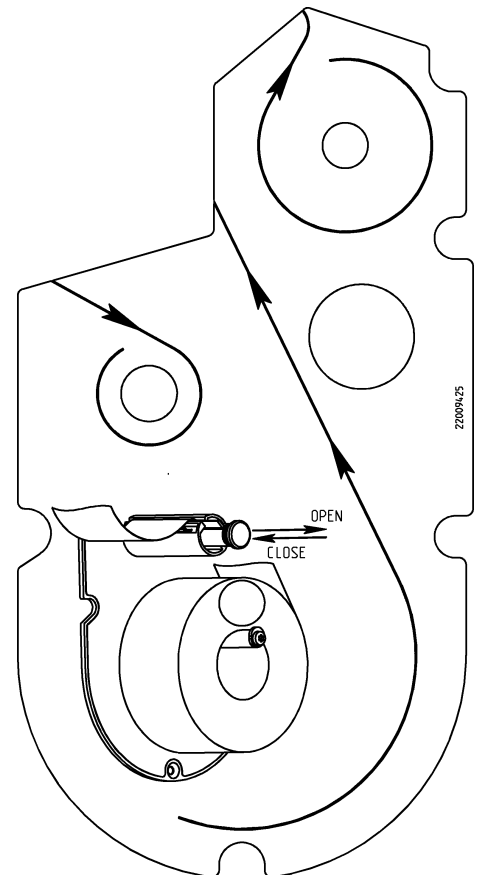
Replacement of label roll

- Remove the core of the empty roll.
- Press release lever **downwards**.
  The print head folds upwards.
- Pull green wind-up spindle out and remove carrier tape.
- Insert new label roll as shown in opposite illustration.
- The leading edge of the paper is on the left side.
- Insert carrier tape in wind-up spindle and push wind-up spindle back.
- Press print head **downwards** until it latches again.
- Press paper feed key. ⌷

Maintenance of Compact scale

⚠️

Prior to any intervention always pull mains plug from wall outlet.

Cleaning

- Switch off scale and pull mains plug.
- Clean operating unit with a moist (not wet) cloth.
- Remove the three overlays from the scale and clean them.
- Put back dry overlays.
- Connect mains plug and switch on scale again.

⚠️
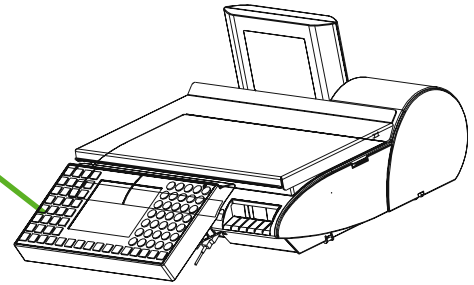
Do not use any solvent based cleaners.
Clean with a normal detergent only.

Cleaning of print head

- Switch off scale and pull mains plug.
- Open door.
- Grab green handle and pull printer out of the housing up to the catch.
- Press release lever **downwards**.
  The print head folds upwards.
- Take off cap from the cleaning pen.
- Clean the front part of the print head with the moist tip of the pen.
- Press print head **downwards** until it latches again.
- Grab green handle and push printer back into the housing.
- Close the door.
- Close cleaning pen with cap.
- Connect mains plug and switch on scale again.
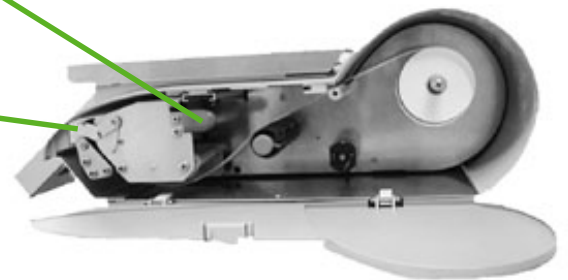
⚠️

For cleaning of the print head only use the included cleaning pen.
With other objects the print head could be damaged.

Replacement of receipt roll

- Open door.
- Grab green handle and pull printer out of the housing up to the catch.
- Remove the core of the empty roll.
- Press release lever **downwards**.
  The print head folds upwards.
- Insert new receipt roll as shown in opposite illustration.
- The leading edge of the paper is on the left side.
- Pull thermal paper towards front until correct tension is reached.
- Press print head **downwards** until it latches again.
- Grab green handle and push printer back into the housing.
- Tear off protruding paper.
- Close the door.
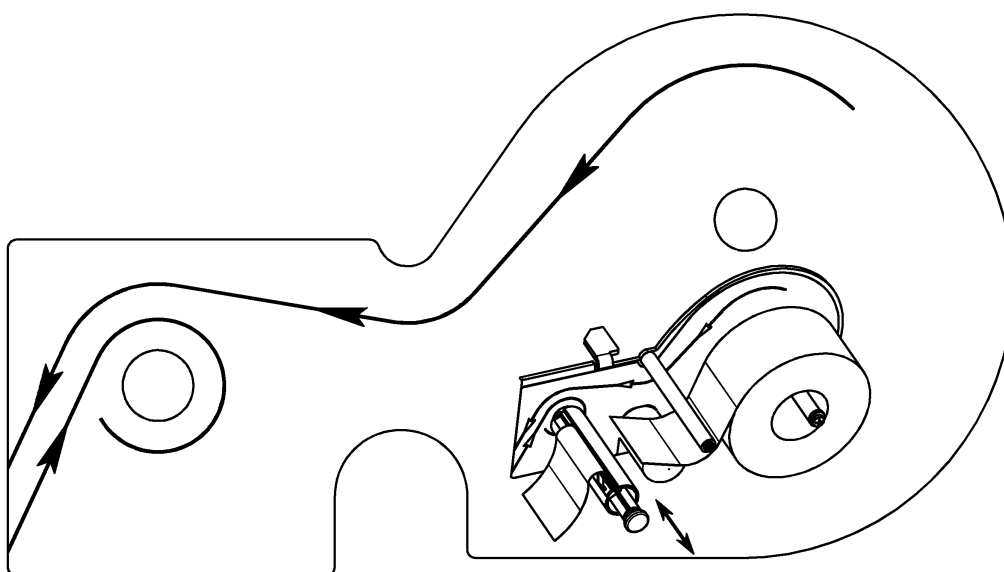
Maintenance Hanging Scale

⚠️

Prior to any intervention always pull mains plug from wall outlet.
Cleaning

- Switch off scale and pull mains plug.
- Clean operating unit with a moist (not wet) cloth.
- Remove the three overlays from the scale and clean them.
- Put back dry overlays.
- Connect mains plug and switch on scale again.

⚠️
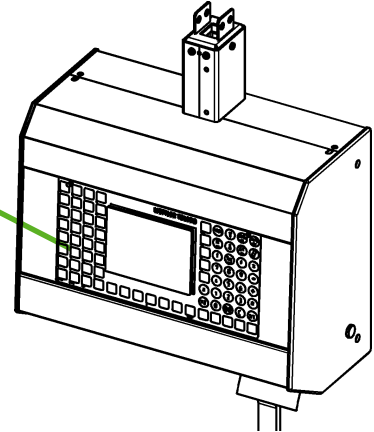
Do not use any solvent based cleaners.
Clean with a normal detergent only.

Cleaning of print head

- Switch off scale and pull mains plug.
- Open door.
- Press lever **downwards**:
  The print head folds upwards.
- Take off cap from the cleaning pen.
- Clean the front part of the print head with the moist tip of the pen.
- Press print head **downwards** until it latches again.
- Close cleaning pen with the cap.
- Connect mains plug and switch on scale again.

⚠️
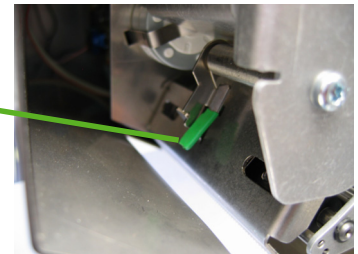
For cleaning of the print head only use the included cleaning pen.
With other objects the print head could be damaged.

Adjustment of paper width

- The paper guide can be adjusted according to the paper with a small screw driver.
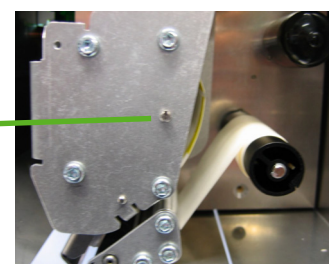
Replacement of receipt roll

- Remove the core of the empty roll.
- Press release lever **downwards**.
  The print head folds upwards.
- Insert new receipt roll as shown in opposite illustration.
- The leading edge of the paper is on the left side.
- Pull thermal paper towards front until correct tension is reached.
- Press print head **downwards** until it latches again.
- Tear off protruding paper.
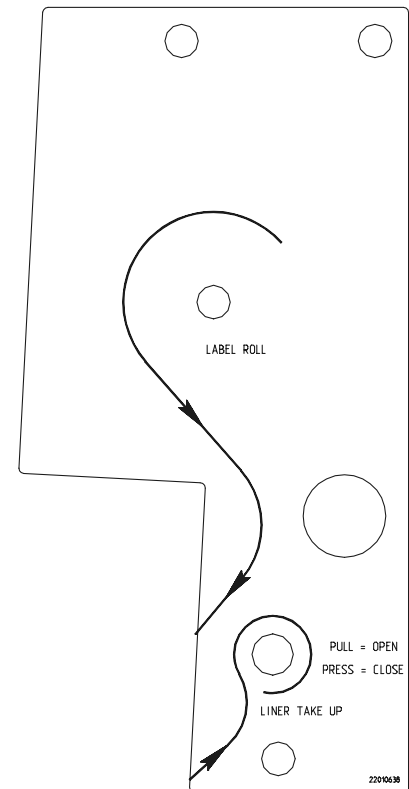
Replacement of label roll

- Remove the core of the empty roll.
- Press release lever **downwards**.
  The print head folds upwards.
- Pull green wind-up spindle and remove carrier tape.
- Insert new label roll as shown in opposite illustration.
- The leading edge of the paper is on the left side.
- Insert carrier tape in wind-up spindle and push wind-up spind back.
- Press print head **downwards** until it latches again.
- Press paper feed key ⟦ ⟧ .

Maintenance of devices with Linerless Printer

⚠

Prior to any intervention always pull mains plug from wall outlet.

Cleaning of print head

- Switch off scale and pull mains plug.
- Open door.
- Press release lever **downwards**.
  The print head folds upwards.
- Take off cap from the cleaning pen.
- Clean the front part of the print head with the moist tip of the pen.
- Press print head **downwards** until it latches again.
- Close cleaning pen with the cap.
- Connect mains plug and switch on scale again.

⚠
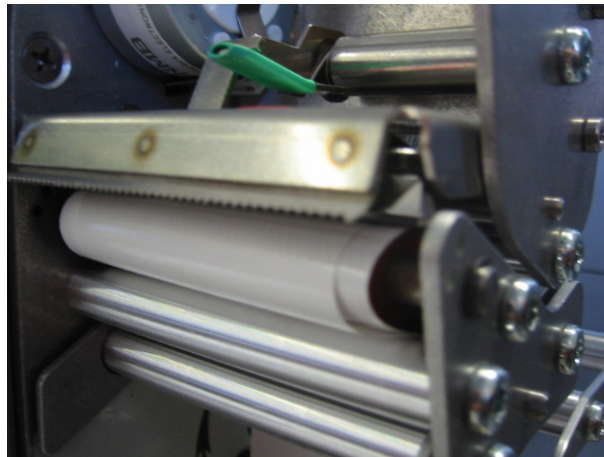
For cleaning of the print head only use the included cleaning pen.
With other objects the print head could be damaged.

Replacement of Linerless paper roll

- Remove the core of the empty roll.
- Press release lever **downwards**.
  The print head folds upwards.
- Insert new linerless paper roll as shown in   opposite
illustration.
- The leading edge of the paper is on the left side.
- Press print head **downwards** until it latches again.

- Press paper feed key ⬚ .
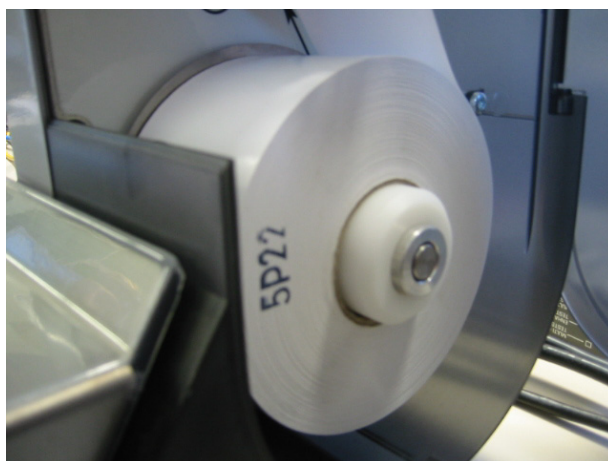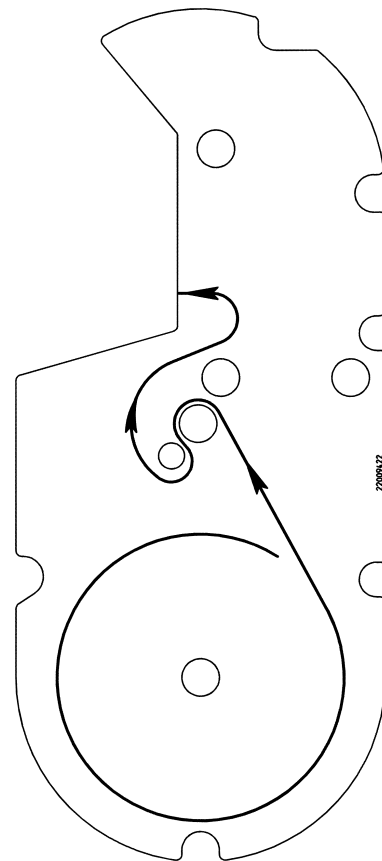
Keyboard

**Description of
Function Keys**

#	Key for free entries		↓	Scroll key (down)
V1	Operator keys		←	Cursor left
00	Numeric keypad		→	Cursor right
C	Correction key		↑	Scroll key (up)
✳	Customer total key		T	Tare key
+	Key for manual entry of prices per piece		TM	Manual tare
−	Key for manual entry of minus amounts		INFO	Information key
X	Multiplication key		CODE	Code key / Shift key
F	Price and Tare constant key		MODE	Mode key / Shift key
R	Change key		🗘	Paper feed
ST	Void key		O	Entry no resp. off
			1	Entry yes resp. on

Special function keys

T 200g	Fix key for direct tare selection		GR	Fix key for goods receipts
A 3	Fix key for direct department selection		CN	Fix key for customer number
V..	Operator fix key		Cash	Fix key for means of payment
A	Fix key for department shifting			Fix key for type of earnings
WG	Fix key for article group		II.	Fix key for 2nd price (ID/OD)
kg	Fix key for manual entry of weight		EAN	Fix key for EAN entry
VAT	Fix key for printout of VAT			Fix key for 2nd currency
SHIFT	Shift key for double assignment of PLU fix keys		EC	Fix key for ECash
OR	Fix key for order receipts		Inv	Fix key for Inventory
			ELay	Fix key for label layout
			Dat	Fix key for date entries

Note:
Special functions have to be assigned to fix keys during Keyboard Configuration.
Fix keys must be appropriately marked manually.

Programming overlay

HOME To beginning of text

END To end of text

C Delete entire text

CL Delete one line

↓ To next query/menu item

↑ To previous query/menu item

PRINT Test printout
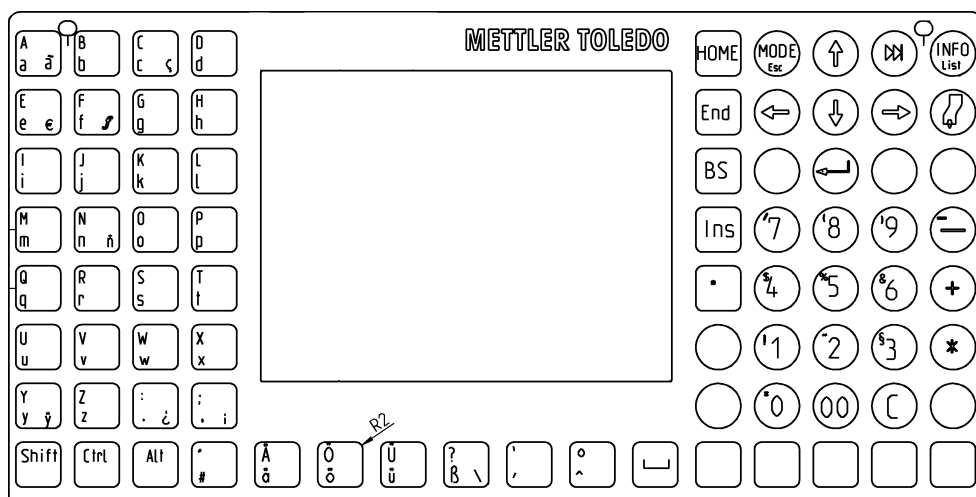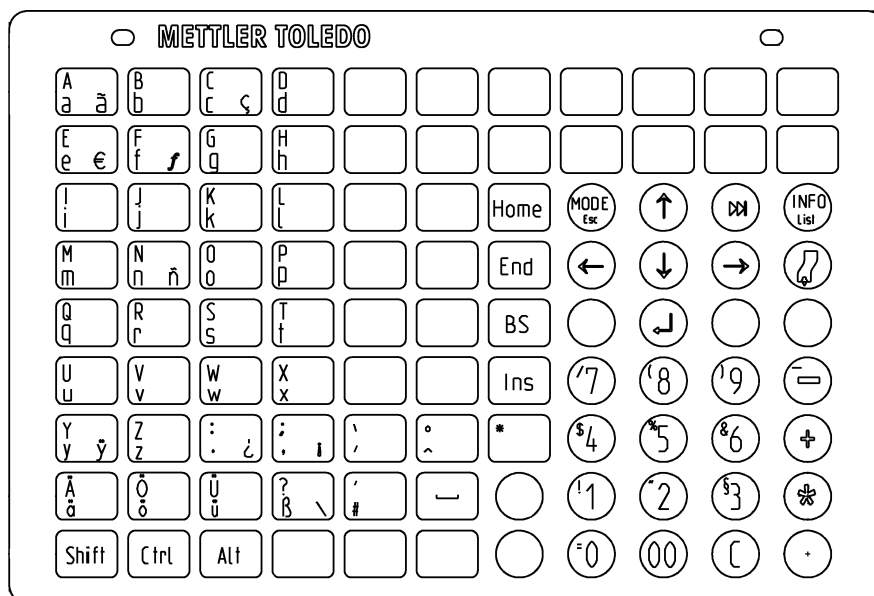
⏚ Paper feed

SHIFT LOCK Shift: Small/Capital letters; 2nd assignment of a key

ALT Alternate: 3rd assignment of a key

CHAR Select font size

BS Backspace

DEL Delete

INS Insert

-abc- Centre text

↵ Carriage return

Display

Operator side
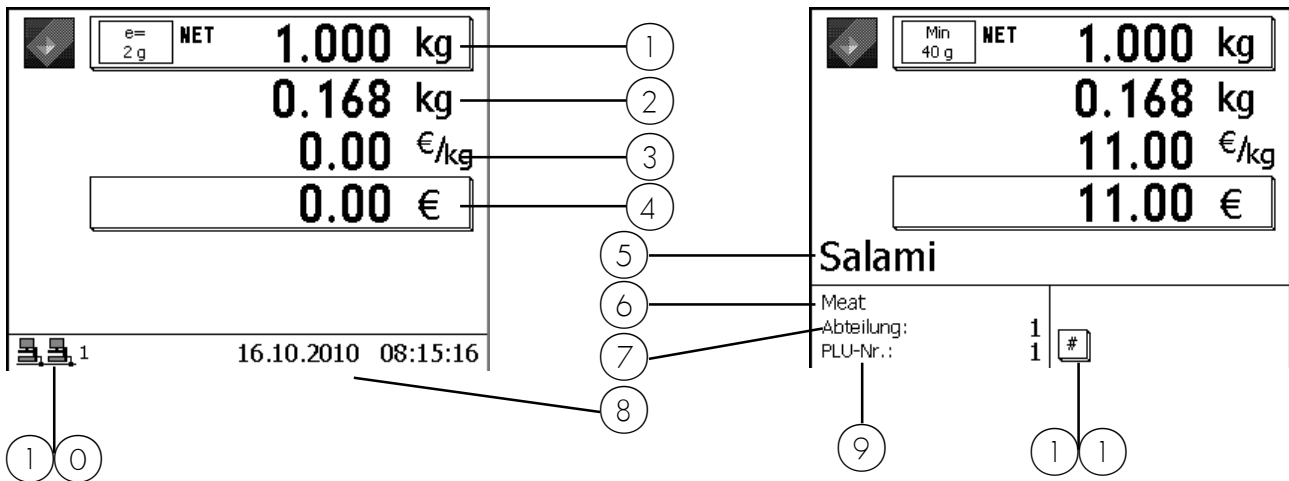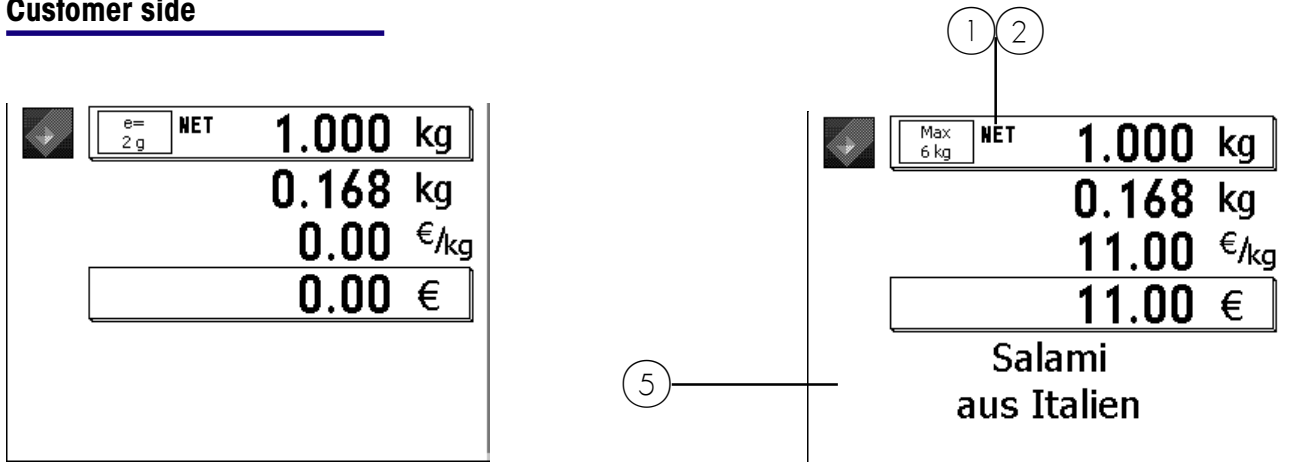
e= 2g **NET**	**1.000** kg	①
	0.168 kg	②
	0.00 €/kg	③
	0.00 €	④

⑩ 16.10.2010 08:15:16 ⑧

Min 40 g **NET**	**1.000** kg	
	0.168 kg	
	11.00 €/kg	
	11.00 €	

⑤ Salami
⑥ Meat
⑦ Abteilung: 1
PLU-Nr.: 1 # ⑪

⑨

Customer side

e= 2g **NET**	**1.000** kg
	0.168 kg
	0.00 €/kg
	0.00 €

⑫

Max 6 kg **NET**	**1.000** kg
	0.168 kg
	11.00 €/kg
	11.00 €

⑤ Salami
aus Italien

① Net weight		⑦	Department
② Tare		⑧	Date/Time
③ Unit price		⑨	PLU-Nbr.
④ Amount		⑩	Scale network status (icon's)
⑤ PLU text		⑪	Tip icon
⑥ Article group		⑫	Net display

**Meaning of the
displayed icon's:**

- no floating clerk has been configured
- operators are registered locally
  (icon without network connection)
- floating clerk may be configured in menu 812.

- floating clerk has been configured / floating clerk group 1
- floating clerk server is active (icon at the right)
- floating clerk active (icons with network connection

- floating clerk has been configured / floating clerk group 1
- floating clerk server is interrupted (icon at the right crossed)
- floating clerk is interrupted and shifts to local operation at next
  booking

- floating clerk has been configured / floating clerk group 1
- floating clerk server is interrupted (icon at the right crossed)
- floating clerk is interrupted -> local operation active
  (icons without network connection)
- Operators have to be registered locally!

- floating clerk has been configured / floating clerk group 1
- floating clerk server is active (icon at the right)
- floating clerk is not active -> local operation active
  (icons without network connection)
- Operators are still registered locally
- floating clerk is reactivated by restarting the operating
  application (2 x (MODE) – key).

- Indicator for errors

- Call-up tip with the (INFO) - key

e.g.:

> Warnungen:
> Durchbedien-Server nicht erreichbar
> Temporär auf lokalem Server angemeldet

- Data transfer is running
- to TAF server
- to floating clerk server

General

Info about next possible key

(INFO)

☝ The information key can be pressed at any time.

• The next logical operation steps can be displayed with the information key.

• Press Function key

Printout of code functions and program versions

☝ Information concerning application and software

(CODE) • Press Code key

(✳) • Press Asterisk key   ☝ Printout is carried out

• The scale returns to the mode Sale after printout

Query of operator memories

☝ Information concerning the assigned operator memories

(CODE) • Press code key

(INFO) • Press information key

☝ Indication of assigned operator memories

(CODE) • Press code key

☝ Back to mode Sale

**Adjustment of display
contrast**

☝ Adapt contrast of the
display to the
environmental
conditions.

(CODE)   • Press code key

(+) or (−)   • Press plus or minus   ☝ Adjust contrast of both
key   sides.

(1) (+) or (−)   • Press plus or minus   Adjust contrast of operator side.
key   Adjust contrast of customer side.

(2) (+) or (−)   • Press plus or minus
key

```
Display-Kontrast

        Kontrast:      ↓

  0123456789

Code                    -  +   *
```

(✳)   • Press asterisk key   ☝ Save settings and back to
mode Sale.

Accompanying receipt

```
 Min        0.320 kg
 100 g
            0.000 kg
            99.99 €/kg
            32.00 €
Roastbeef              0.720 kg        8.64
Plus Handeingabe                      12.50
Landjäger                             13.00
Minus Handeingabe                     -0.25
Hackfleisch-Rind aus eigener  0.320 kg  32.00
V1                      6 Posten      106.39
```

☝ Display of the current
bookings of an operator.

Configuration in **Mode 812**,
Tab Data 2

Modification of priority department

    ☞   Use Plu's of another department.

(CODE)   •   Press code key

(↓)   •   Scroll key

bis

`Code A xxxx A          Prioritäts-Abteilung`

(✳)   •   Asterisk key   ☞ Select

e. g. (8)   •   Enter number of new department   ☞ Department must exist

    ☞ Confirm

(✳)   •   Asterisk key

Priority price

    ☞   **Use 2nd price of all Plu's.**

(CODE)   •   Press code key

(II.)   •   Press 2nd price key   ☞ Special function key active

    ☞ Switch back to PLU Price 1 with the same key sequence

Quick Service

    ☞ Bookings are made without pressing an operator key.   ☞ PLU entry only via the PLU fix keys

(CODE)   •   Press code key

☐   •   Press PLU fix key

    ☞ User interface on the display.

(V..)   •   Select operator key   ☞ Only this operator key is active.

    ☞ Switch back to normal Sale with the same key sequence

Switching to another application

(MODE)	• Press mode key		
(↑) or (↓)	• Scroll keys	☞	Select menu

```
⊟ Verkaufsmodi
    ┈ Abverkauf
    ┈ Selbstbedienung
    ┈ VV1
    ⊞ Inventurmode
```
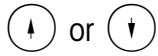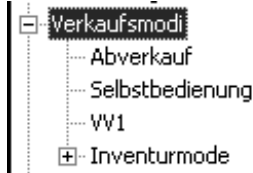
(✱)	• Press Asterisk key	☞	Confirm selection.

Set date and time

(MODE)	• Press mode key	☞	Mode menu is displayed.
(1)	• Scroll keys	☞	Select login
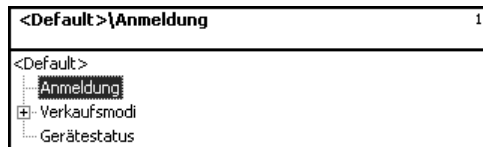
```
<Default>\Anmeldung                        1

<Default>
  ┊ Anmeldung
  ⊞ Verkaufsmodi
  ┈ Gerätestatus
```

(✱)	• Press asterisk key	☞	Confirm selection.

```
Anmeldung

┌──────────────────────────┐
│ |                        │
└──────────────────────────┘
```

(2)(4)(6)(8)(1)(3)(5)(7) •	Enter number		
(✱)	• Press asterisk key	☞	Confirm entry.

```
<Administrator>

<Administrator>
  ┈ Anmeldung
  ⊞ Verkaufsmodi
  ⊞ Datenpflege
  ⊞ Berichte
  ⊞ Konfiguration
  ⊞ Servicemode
  ┈ Gerätestatus
```
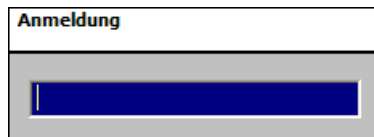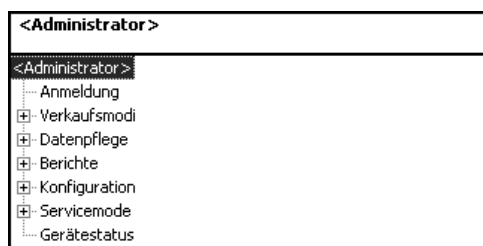
(9)(1)(4)	• Enter number	☞	Menu number
(✱)	• Press asterisk key	☞	Confirm entry.

```
…Initialisierung\Datum/Uhrzeit            914

Datum/Uhrzeit:
 25   10   2010     08   44   11
```
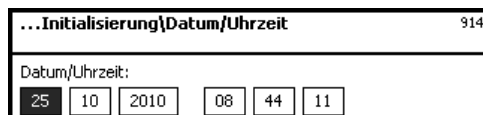
		☞	Shift to next field with the (↑) or (↓) key.
(✱)	• Press asterisk key	☞	Confirm entry.

Operation

with weighing and piece PLU's

Weighing PLU or piece PLU with PLU-number

	• Place goods to weigh on weighing platform	☝ only in case of weighing PLU
① ② ③	• Enter PLU-number	
Ⓥ..	• Book with your operator key	
	• further bookings	

Weighing PLU or piece PLU with PLU direct key

	• Place goods to weigh on weighing platform	☝ only in case of weighing PLU
Pork	• Press PLU direct key	☝ Direct key created
Ⓥ..	• Book with your operator key	
	• further bookings	

Weighing PLU with free unit price entry (configurable)

	• Place goods to weigh on weighing platform	
① ② ③	• Enter PLU-number	
or		
Pork	• Press PLU direct key	
ⓧ(#)	• Introduction of new unit price entry	☝ Function key configured and activated.
① ② ③ ⑨	• Enter new unit price	☝ PLU released for a unit price modification. (**in the data maintenance**)
Ⓥ..	• Book with your operator key	
	• further bookings	

**Weighing PLU with manual
entry of weight
(bulk sales)**

① ② ③	•	Enter PLU-number
or		
[Pork]	•	press PLU direct key
kg	•	Initiation of weight entry
① ② ③ ⑨	•	enter new weight
(V..)	•	Book with your operator key
	•	further bookings

☞ special function key configured

**Weighing PLU or piece PLU
from another department**

	•	Place goods to weigh on weighing platform
[A/3]	•	Department direct key
① ② ③	•	Enter PLU-number
or		
[Pork]	•	press PLU direct key
[A]	•	Key for department shifting
e. g. ②	•	enter new department number
[A]	•	Confirm new department number
(V..)	•	Book with your operator key
	•	further bookings

☞ only in case of weighing PLU

☞ Special function key

☞ Special function key

**Weighing PLU or piece PLU
with product tip**

① ② ③	•	Place goods to weigh on weighing platform	☝ only in case of weighing PLU
or			
pork	•	Enter PLU-number	
	•	press PLU direct key	
⬆	•	Indication of PLU product tip	☝ Product tip created
V..	•	Book with your operator key	
	•	further bookings	☝ Product tip is printed

Weighing PLU and piece PLU with assigned 2nd price

	• Place goods to weigh on weighing platform	☞ only in case of weighing PLU
II.	• Call up 2nd price of PLU	☞ 2nd price created, key activated and released for this PLU.
① ② ③	• Enter PLU-number	
or		
pork	• press PLU direct key	
V..	• Book with your operator key	
	• further bookings	

Select weighing PLU and piece PLU with SHIFT key

	• Place goods to weigh on weighing platform	
SHIFT	• Call up 2nd assignment of a PLU direct key	☞ SHIFT key activated
pork	• PLU direct key	
V..	• Book with your operator key	
	• further bookings	

Piece PLU multiplication

① ② ③	• Enter PLU number	
or		
pork	• press PLU direct key	
X	• Multiplication key	
e. g. ③	• Enter multiplication factor	☞ max. 99
V..	• Book with your operator key	
	• further bookings	

Operator service

with free entries

Weighing with unit price entry

- Place goods to weigh on weighing platform
- (#) • Initiation of unit price entry   ☞ Function key active

- (1)(2)(3)(9) • Enter new unit price

- (V..) • Book with your operator key
- further bookings

Weighing with assignment to an article group

- Place goods to weigh on weighing platform
- (#) • Initiation of unit price entry   ☞ Function key active

- (1)(2)(3)(9) • Enter new unit price

- (G) • Initiation of article group entry

e. g. (2)(5) • Enter number of article group

- (V..) • Book with your operator key

- further bookings

Manual entry + or -

$(+)$ or $(-)$ •   Initiation of manual entry   ☞   Function key active

$(1)(2)(3)(9)$ •   Enter new unit price

$(V..)$ •   Book with your operator key
    •   further bookings

Manual entry + or - with multiplication

$(+)$ or $(-)$ •   Initiation of manual entry   ☞   Function key active

$(1)(2)(3)(9)$ •   Enter new unit price

(X) •   Multiplication key

e. g. (3) •   Enter multiplication factor   ☞   max. 99

$(V..)$ •   Book with your operator key
    •   further bookings

Customer Receipts

Creation

Customer subtotal
(show and print subtotal)

(↓)	•	Scroll down
(V..)	•	Your operator key
(V..)	•	Your operator key
	•	further bookings

☞ **"DEPARTMENT SPECIFIC CUSTOMER RECEIPT"** not active.

☞ Display subtotal

☞ Subtotal on receipt

Customer total
(show and print total)

(✳)	•	Customer total key
(↓)	•	Scroll down
(V..)	•	Create customer receipt with your operator key

☞ Click through, display of all totals

Customer total with change calculation

(R)	•	Change key
(V..)	•	Create change calculation with your operator key
e. g. (1)(2)(0)(0)	•	Enter money given
(R)	•	Print customer receipt

☞ Function key active

Customer receipt repetition

✱	• Customer total key	
#	• Free entry key	☞ special function key configured
	• last created receipt is shown	
or ① ② ③	• enter receipt number	
	• selected receipt is shown	
#	• Printout of selected customer receipt	

Customer receipt reopening

⊛ • Customer total key

• Free entry key

• last created receipt is shown

or

① ② ③ • enter receipt number

• selected receipt is shown

V.. • Receipt is reopened

• further bookings can be made

Tare

Types and use

Tare printout on customer receipt (multiple tare)

☝ Tare will be printed on the customer receipt and marked with a **"T"**.

Multiple tare means that in case of multiple tare-up (by tare key) the tare values of the single bookings are revealed on the customer receipt at tare printout.

Example:	Place weight 0.100 kg, tare	--> tare display 0.100 kg
	Place weight 1.000 kg, book article do not discharge!	--> tare printout 0.100 kg
	Place weight 0.200 kg, tare	--> tare display 1.300 kg
	Place weight 2.000 kg, book article	--> tare printout 0.200 kg
	etc.	

Tare compensation of an empty container

(T)

- Place empty container on weighing platform

☝ Weight indication at zero

- Press tare key
- Place filled container on weighing platform
- Select PLU and enter unit price

(V..)

- Book with your operator key

☝ Tare will be deleted after booking and discharge of scale.

Tare fixation for multiple bookings

- Place empty container on weighing platform

☝ Weight indication at zero

(T)

- Press tare key

(F)

- Fixation key

☝ Fixation of tare and unit price, **FIX** on the display.

- Bookings

☝ Tare and unit price are not deleted when discharged.

(F)

- Fixation key

☝ Fixation of tare and unit price is abolished.

Tare manual entry

(TM) • Tare manual key

(#) • Initiation of tare manual entry

e. g. (1) (2) (0) • Enter tare value in grams

☞ Pay attention to graduation of scale (1g, 2g or 5g)

(TM) • Confirmation of tare manual entry

☞ Tare value and net weight value are shown.

• Place filled container on weighing platform

(V..) • Book with your operator key

☞ Tare will be deleted after booking and discharge of scale.

☞ Tare fixation possible

Tare memory

(TM) • Tare manual key

e. g. (1) • Call up tare memory Nbr. 1

☞ Created in data maintenance

• Booking

☞ Tare will be deleted after booking and discharge of scale.

☞ Tare fixation possible

Tare direct key

| | • Tare direct key (e. g. 200g) | ☞ Direct key created |

☞ Tare value and net weight value are shown.

| • Booking | ☞ Tare will be deleted after booking and discharge of scale. |

☞ Tare fixation possible

Operator tare

• Place empty container on weighing platform

| ⓣ • Press tare key | ☞ Weight indication at zero |

☞ Tare value and net weight value are shown.

| ⓥ • Assign to your operator key | |

| • Booking | ☞ Tare will be deleted after booking and discharge of scale. |

Plu Tare

☞ Tare which is fixed to a PLU. Has to be created in the **data maintenance** as well

Operator

Login and Logoff

Operator key logoff

    ☞ The operator key is released during logoff.

(CODE) • Press Code key
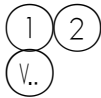
e. g. (1)(2) • Enter operator number
(V..) • Press operator key you wish to logoff

    ☞ For (V1) choose 1; for (V2) choose 2, etc.

Operator key temporary logoff

    ☞ The operator key remains saved during temporary logoff until an operator logs in again.

(CODE) • Press Code key

(V..) • Operator key you wish to logoff

Operator key login

    ☞ At login, a personal operator key is assigned to the operator.

(CODE) • Press Code key

e. g. (1)(2) • Enter operator number
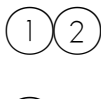
    ☞ For (V1) choose 1; for (V2) choose 2, etc.

(V..) • Please select an operator key
(V..) • To confirm, press the proposed key

    ☞ If the selected key is already assigned, the scale proposes a free operator key.

Void

Types and use

Void of last item

(ST)	• Press void key	☞ All bookings are shown. The last booked item is highlighted.
(V..)	• Your operator key	
(ST)	• Press void key again	☞ Highlighted item will be deleted and indicated on the customer receipt as deleted.
	• Create further bookings or customer receipt	

Void of previous item

(ST)	• Press void key	
(V..)	• Your operator key	☞ All bookings are shown.
(↑) or (↓)	• Select item with scroll keys	☞ Item is highlighted
(ST)	• Press void key again	☞ Highlighted item will be deleted and indicated on the customer receipt as deleted.
	• Create further bookings or customer receipt	
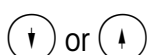
Void of customer receipt

☝   Void of a customer receipt is carried out in a separate menu. Access with code number only.

(CODE)   •   Press code key

(ST)   •   Press void key


```
      ◆   Bonstorno
  ┌─────────────────────────────────┐
  │                                 │
  │     Codenummer eingeben         │
  │        ┌──────────────┐         │
  │        │              │         │
  │        └──────────────┘         │
  │                                 │
  │                                 │
  └─────────────────────────────────┘
  [ Code ]                      [ * ]
```
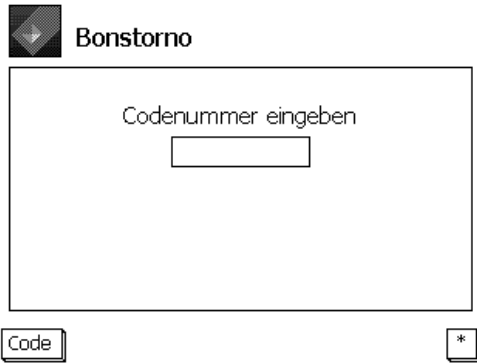
6 6 6 6 6 6   •   Enter code number

✳   •   Press asterisk key

```
      ◆   Bonstorno
  ┌─────────────────────────────────┐
  │  Bonnummer:    ┌─0────────┐      │
  │  Bondatum:     11 . 11 . 2010   │
  │                                 │
  │                                 │
  │                                 │
  │                                 │
  └─────────────────────────────────┘
  [ Code ]                      [ * ]
```
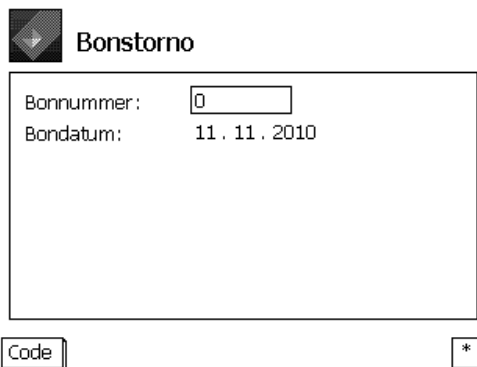
•   Enter receipt number   ☝   Number of receipt you want to cancel.

✳   •   Press asterisk key

```
      ◆   Bonstorno
  ┌─────────────────────────────────┐
  │  Bonnummer:     2               │
  │  Bondatum:      11 . 11 . 2010  │
  │ ┌───────────────────────────────┤
  │ │ #2          11.11.2010   11:39:50
  │ │ Abteilung: 1    Gerät: 1      V1
  │ ├───────────────────────────────┤
  │ │ Total       2 Posten       3.98
  └─┴───────────────────────────────┘
  [ Code ]                      [ ST ]
```
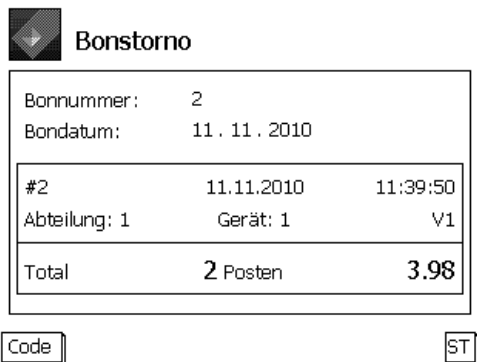
☝   Display of receipt; Messages:
Receipt will be cancelled
Receipt is cancelled
Printout of cancelled receipt.

(ST)   •   Press void key

Cancel next receipt, or return to sales mode with the (CODE) key.

Self-Service (Self-S. Mode)

Operation with symbol keys

• Place goods to weigh on weighing platform	☝ The weight is shown on the display.
• Press symbol key or number key	☝ The display shows the article name, unit price and end price of the article.
• Label is printed	☝ At stable weight of scale.
• Remove label and stick it to weighed goods	
• Place next goods to weigh on weighing platform	

Error message "Underload detection"

• Scale emits a continuous beep

☝ "Underload detection" configured, scale detects underload.

☝ Solution:
Zero setting of scale

or

leaving the self-service application

or

eliminate cause for underload.

Change from the self-service mode (operator keyboard)

You have selected the self-service mode by mistake and wish to go back to the mode Sale.
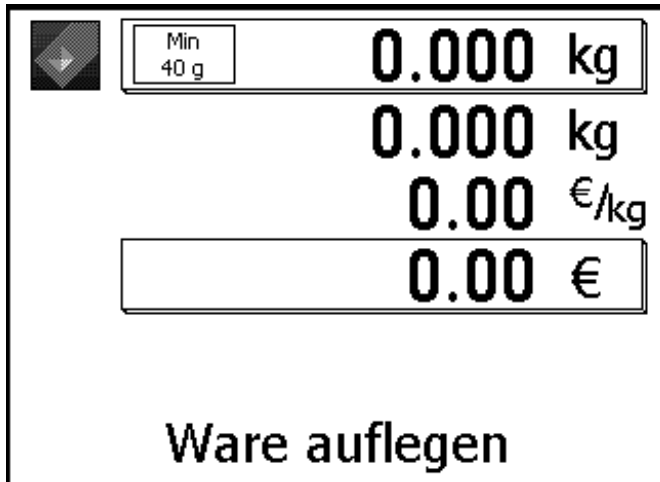
☝ Display in self-service mode.

Service scale

Press these two keys immediately after each other.

Compact scale

Press these two keys immediately after each other.
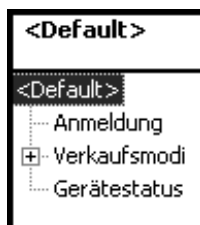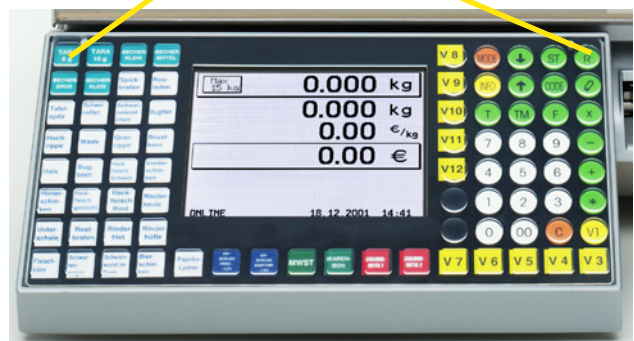
☝ Display

| 2 | 1 | | • Press keys | ☝ Change to the mode Sale with the short code. |

Functions in the Self-Service mode (180 keys overlay)

The functions can only be selected if the weight display shows zero "*0000*" or underload "------".

Leave Self-S. mode

- Press key Nbr. 1 (or 169) and key Nbr. 12 immediately after each other within 0.5 seconds.

☞ Following selection can be made:
Sale, Self-Service, Inventory, Data maintenance, price change, turnover evalutation or configuration

Sensor adjustment

- Press key Nbr. 1 (or 169) and key Nbr. 144 immediately after each other within 0.5 seconds.

☞ In case of error messages related to the label.
e.g.: *W WRONG LABEL*

Primary tare off/on

- Press key Nbr. 1 (or 169) and key Nbr. 156 immediately after each other within 0.5 seconds.

☞ Tare is valid for **all** articles
e.g.: same container.

Zero setting

- Press key Nbr. 1 (or 169) and key Nbr. 168 immediately after each other within 0.5 seconds.

☞ Apply if weight indication of scale does not show *0000*.

Label feed

- Press key Nbr. 1 (or 169) and key Nbr. 180 immediately after each other within 0.5 seconds.

☞ Empty label is pushed out; apply for example after change of paper.

Function key "Nbr. 1" ☜ ... Leave Self-S. mode "Nbr. 12"

Sensor adjustment "Nbr. 144"
Primary tare off/on "Nbr. 156"
Zero setting "Nbr. 168"
Function key "Nbr. 169" ☜ ... Label feed "Nbr. 180"

Functions in the Self-S. Mode (100-keys overlay)

The functions can only be selected, if the weight indication shows "Zero **"0000"** or underload "------".

Leave Self-S. mode

- Press key Nbr. 1 (or 91) and key Nbr. 10 immediately after each other within 0.5 seconds.

☝ Following selection can be made:
Sale, self-service, inventory, data maintenance, price change, turnover evaluation or configuration

Sensor adjustment

- Press key Nbr. 1 (or 91) and key Nbr. 70 immediately after each other within 0.5 seconds.

☝ In case of error messages related to the label.
e. g.: *WRONG LABEL*

Primary tare off/on

- Press key Nbr. 1 (or 91) and key Nbr. 80 immediately after each other within 0.5 seconds.

☝ Tare is valid for **all** articles
e. g.: same container.

Zero setting

- Press key Nbr. 1 (or 91) and key Nbr. 90 immediately after each other within 0.5 seconds.

☝ Apply if weight indication of scale does not show *0000*.

Label feed

- Press key Nbr. 1 (or 91) and key Nbr. 100 immediately after each other within 0.5 seconds.

☝ Empty label is pushed out; apply for example after change of paper.

Function key "Nbr. 1" ☞   ☜ Leave Self-S. mode "Nbr. 10"

☜ Sensor adjustment "Nbr. 70"
☜ Primary tare off/on "Nbr. 80"
Function key "Nbr. 91"   ☜ Zero setting "Nbr. 90"
☞   ☜ Label feed "Nbr. 100"
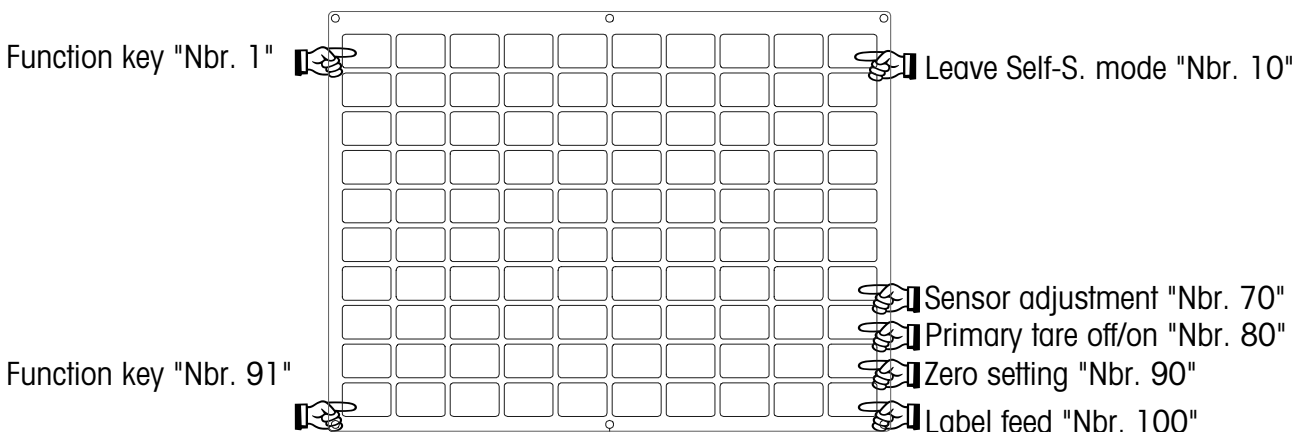
Functions in the Self-S. Mode (50-keys overlay)

The functions can only be selected, if the weight indication shows "Zero **"0000"** or underload "------".

Leave Self-S. mode

- Press key Nbr. 1 (or 46) and key Nbr. 5 immediately after each other within 0.5 seconds.

☞ Following selection can be made:
Sale, self-service, inventory, data maintenance, price change, turnover evaluation or configuration

Sensor adjustment

- Press key Nbr. 1 (or 46) and key Nbr. 35 immediately after each other within 0.5 seconds.

☞ In case of error messages related to the label.
e. g.: *WRONG LABEL*

Primary tare off/on

- Press key Nbr. 1 (or 46) and key Nbr. 40 immediately after each other within 0.5 seconds.

☞ Tare is valid for **all** articles
e. g.: same container.

Zero setting

- Press key Nbr. 1 (or 46) and key Nbr. 45 immediately after each other within 0.5 seconds.

☞ Apply if weight indication of scale does not show *0000*.

Label feed

- Press key Nbr. 1 (or 46) and key Nbr. 50 immediately after each other within 0.5 seconds.

☞ Empty label is pushed out; apply for example after change of paper.

Function key "Nbr. 1"

☞
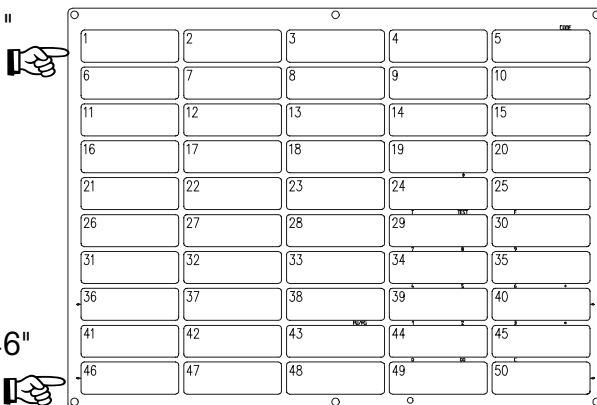
Leave Self-S. mode "Nbr. 5"

Function key "Nbr. 46"

☞

Sensor adjustment "Nbr. 35"
Primary tare off/on "Nbr. 40"
Zero setting "Nbr. 45"
Label feed "Nbr. 50"

PLU_50.cgm

Functions in the Self-S. Mode (25-keys overlay)

The functions can only be selected, if the weight indication shows "Zero **"0000"** or underload "------".

Leave Self-S. mode

- • Press key Nbr. 1 (or 21) and key Nbr. 5 immediately after each other within 0.5 seconds.

☜ Following selection can be made:
Sale, self-service, inventory, data maintenance, price change, turnover evaluation or configuration

Sensor adjustment

- • Press key Nbr. 1 (or 21) and key Nbr. 10 immediately after each other within 0.5 seconds.

☜ In case of error messages related to the label e. g.: **WRONG LABEL**

Primary tare off/on

- • Press key Nbr. 1 (or 21) and key Nbr. 15 immediately after each other within 0.5 seconds.

☜ Tare is valid for **all** articles
e. g.: same container.

Zero setting

- • Press key Nbr. 1 (or 23) and key Nbr. 25 immediately after each other within 0.5 seconds.

☜ Apply if weight indication of scale does not show **0000**.

Label feed

- • Press key Nbr. 1 (or 21) and key Nbr. 29 immediately after each other within 0.5 seconds.

☜ Empty label is pushed out; apply for example after change of paper.

Function key "Nbr. 1" ☞   ☜ Leave Self-S. mode "Nbr. 5"

☜ Sensor adjustment "Nbr. 10"

☜ Primary tare off/on "Nbr. 15"

☜ Zero setting "Nbr. 20"

Function key "Nbr. 21" ☞   ☜ Label feed "Nbr. 25"
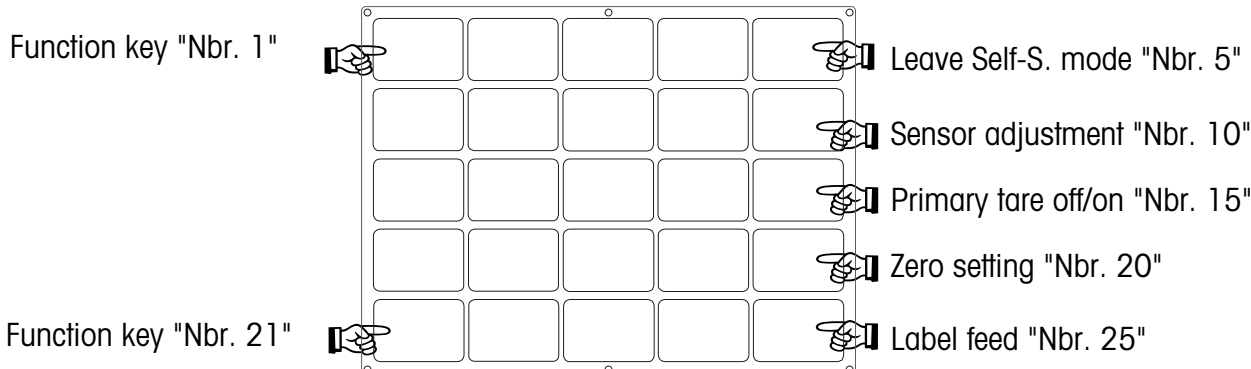
Prepacking

✋ **Prepacking:**
In the prepacking mode, labels can be created for article labelling.
Printout activation can be selected manually or automatically.

Select PP-mode

(MODE)   •   Press mode key

Quick start with 23
or

(↓)   •   Scroll down key

to

⊞ Verkaufsmodi

(✳)   •   Press key
(↓)   •   Scroll down key

to

⌐ Anmeldung
⊟ Verkaufsmodi
    Abverkauf
    Selbstbedienung
    VV1

(✳)   •   Press key

> **Vorverpackung**
> Bedienmode wählen!
>
> [0]   Automatisch
> [1]   Manuell
>
> [C] Abbrechen   OK [*]
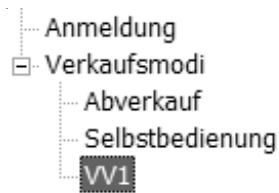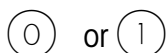
(0) or (1)   •   can be selected

(✳)   •   Press key

✋ 0 = automatic activation of printout;
1 = manual activation of printout with V1 - key.
Confirm.

The scale display shows **"Prepacking"**.

Operator Service

① ② ③	•	Enter PLU number	☞ only in case of weighing PLU; further possibilities refer to page 20 cont.
	•	Place goods to weigh on weighing platform	☞ only in case of weighing PLU
Ⓥ..	•	Press operator key V1	In case of manual activation: in case of automatic activation, the printout is carried out at stable weight of scale.
	•	further labelling	

☞ In the automatic printout mode the label has to be requested manually with an operator key for printing a piece PLU or for a manual price entry.

Article by piece
(Multiple labelling)

① ② ③	•	Enter PLU number	☞ or PLU direct key; further possibilities refer to page 20 cont.
✳	•	Asterisk key	confirm
①	•	Carrier tape or labels	0 = Carrier tape; 1 = Labels
✳	•	Asterisk key	confirm
⑦	•	Enter number of labels	e. g.: Print 7 labels of selected article by piece.
✳	•	Asterisk key	Printout of selected number of labels.

Label layout key

☝   The label layout key allows you to select another label layout, e.g. to obtain shorter labels, or if you need less information on the labels resp. short term endless labels, or for variable label lengths. Conditions: label layout key configured; **menu item 833 keyboard   configuration**
           label layout created; **menu item 8312 label layout (Name#1.xml)**

☐	• Label layout key	☝ Change by repeated pressing of key.

Symbol for
label layout

```
┌──────────────────────────────┐
│ ◆  ┌────┐    1.000  kg        │
│    │Min │                     │
│    │40 g│    0.000  kg        │
│ ⬭Eti#1   19.90  €/kg          │
│          19.90  €             │
│ Salami                        │
│ Fleisch                       │
│ Abteilung:      1             │
│ PLU-Nr.:        1  ↓          │
└──────────────────────────────┘
```
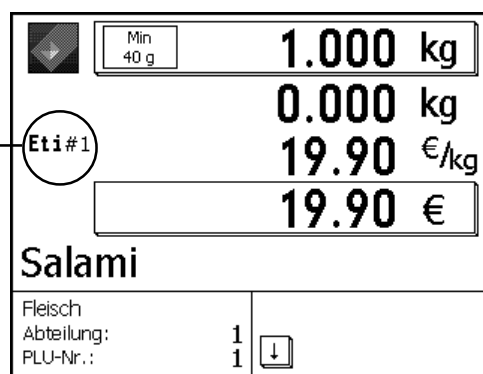
① ② ③   • Enter Plu-number

                • Place goods to weigh on
                  weighing platform

Ⓥ..   • Press operator key V1   ☝ In case of manual
                • Further labelling   activation.

Date key

☝ The date key allows you to modify the different dates (packing date, sell date or best before date) for the next labelling.

Conditions: Date key configured; **menu item 833 keyboard configuration**
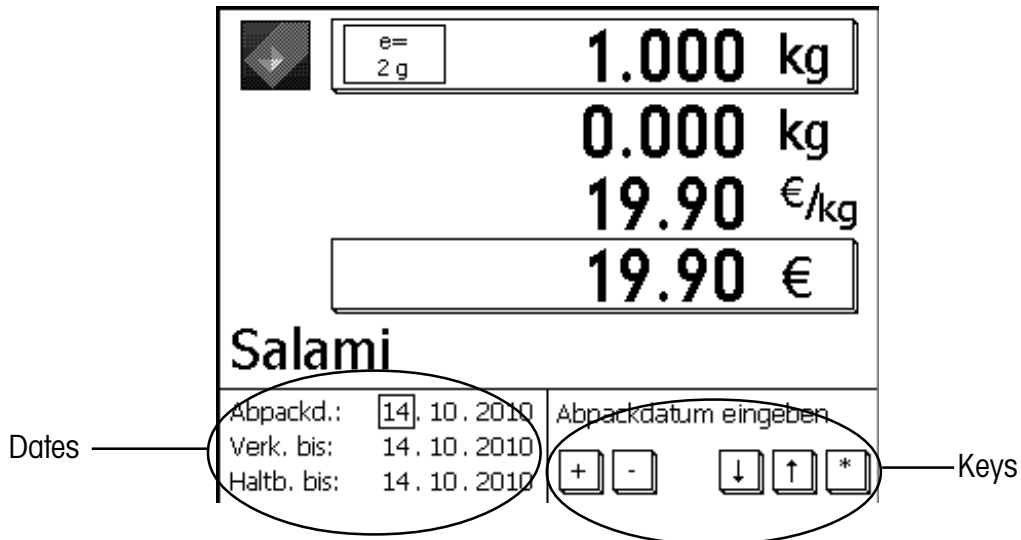
① ② ③	• Enter PLU-numner	☝ or manual entry.
	• Place goods to weigh on weighing platform	☝ only in case of weighing PLU
▢	• Date key	☝ Modify date. Modification applies to this labelling only.
⊕ ⊖ ⬆ ⬇	• Select date, modify	
✳	• Press asterisk key	☝ Confirm modifications
ⓥ..	• Press operator key V1	Manual activation if selected. Label is printed.

Leave PP- Mode

(MODE)	• Press mode key	
		☝ Quick exit with 21. Change to the mode Sale

INVENTORY

☞ **INVENTORY:**

Inventory control of the articles available in the counter (backweighing). Booking of an article is documented automatically in the accompanying inventory report. Printout of the inventory report is indicated as "INVENTORY".

Inventory can be interrupted via mode shift (selection of a different mode) and continued (own total memory) at any time.

Quit inventory mode via the ⌷MODE⌷ - key, select operator mode or PP-mode.

Select Inventory mode

(MODE)   • Press mode key

Quick start with 241
or

(▾)   • Scroll down key

to

⊞ Verkaufsmodi

(✳)   • press key

(▾)   • Scroll down key

to

```
⊟ Verkaufsmodi
     Abverkauf
     Selbstbedienung
     VV1
  ⊟ Inventurmode
        Inventur
```

Max 6 kg	**1.000** kg
	0.000 kg
	0.00 €/kg
	0.00 €

Inventur

21.10.2010 14:18:49
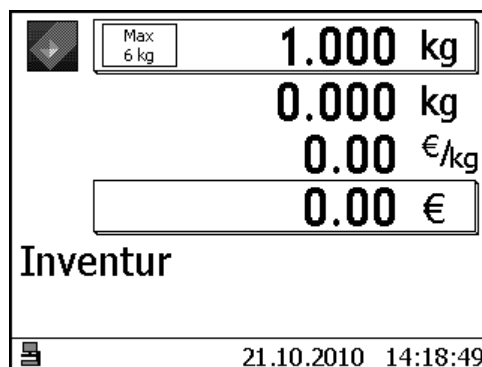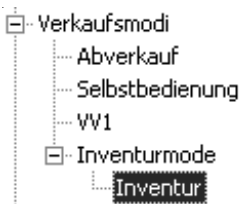
☞ Operation as in the mode Sale

Temporary Inventory

① ② ③	• Enter PLU-number	☝ Operation as in the mode Sale
	• Place goods to weigh on weighing platform	
V..	• Press operator key V1	☝ Book
	• Further bookings	
INV	• Inventory key	☝ Key has been created in the keyboard configuration **4+11**.
V..	• Press operator key V1	☝ Receipt with the indication INVENTORY is printed.

Mode key

Start of the NonSalesMode or
Selection of a sales mode

```
<Default>\Anmeldung                                 1

<Default>
   Anmeldung
   ⊟ Verkaufsmodi
      ── Abverkauf
      ── Selbstbedienung
      ── VV1
      ⊟ Inventurmode
         └── Inventur
   ── Gerätestatus
```
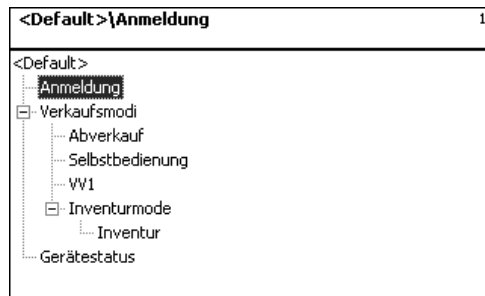
Login: Start of the NonSalesMode (data maintenance, configurations, etc.)

```
Login

[                                    ]
```
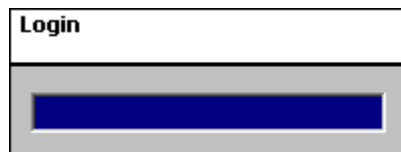
Sales modes

    Sale   Counter Sales

```
  e=              0.000  kg
  2 g
                  0.000  kg
                   0.00  €/kg
                   0.00  €
```
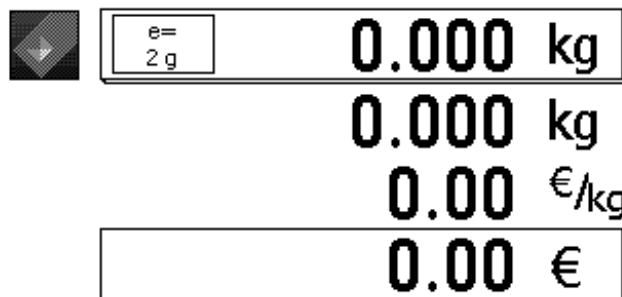
```
Bedienung: Lokal        14.11.2010  08:14:01
```

Self-Service   Self-Service by the customer

Max 6 kg	**0.000 kg**		Max 6 kg	**0.000 kg**
	0.000 kg			**0.000 kg**
	0.00 €/kg			**0.00 €/kg**
	0.00 €			**0.00 €**

Warennummer: 0
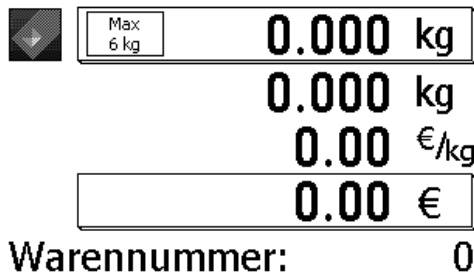
Ware auflegen   Ware auflegen

Enter article number   Press a pictogram key
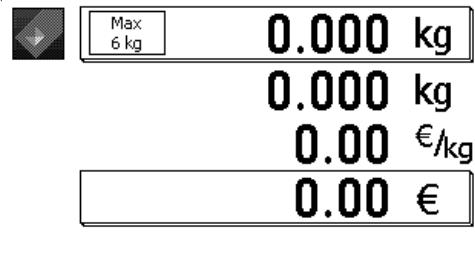
PP1   Prepacking

Vorverpackung

Bedienmode wählen!

　　0　automatisch
　　1　manuell

C Abbrechen   OK *

automatic: Printout activation is carried out at stable weight of scale
manual: Printout activation via print key

①	•	Figure 1	☞	automatic printout activation.
⓪	•	Figure 0	☞	manual printout activation.
✳	•	Asterisk key	☞	Confirm selection.

Min 40 g	**0.000 kg**
	0.000 kg
	0.00 €/kg
	0.00 €

Vorverpackung

Bedienung: Lokal   14.11.2010   08:25:48

Inventory   Inventory control

```
┌─────────────────────────────────────────┐
│ ◢   ┌──────┐          0.000  kg          │
│     │ Min  │                             │
│     │100 g │          0.000  kg          │
│     └──────┘                             │
│                        0.00   €/kg        │
│     ┌─────────────────────────────┐      │
│     │                 0.00   €     │      │
│     └─────────────────────────────┘      │
│  Inventur                                 │
│                                           │
│─────────────────────────────────────────│
│ Bedienung: Lokal     22.10.2010  16:04:08 │
└─────────────────────────────────────────┘
```

Start

MODE • Mode key ☞ In weighing mode

1 • Numerical key 1

<Default>\Anmeldung 1

<Default>
├─ Anmeldung
├─ Verkaufsmodi
│   ├─ Abverkauf
│   ├─ Selbstbedienung
│   ├─ VV1
│   └─ Inventurmode
│   └─ Inventur
└─ Gerätestatus

Login
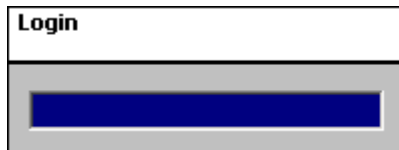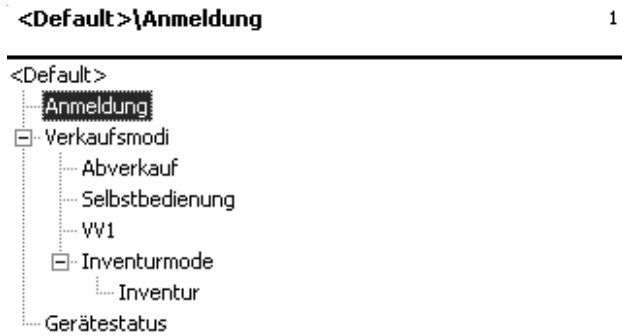
☞ Enter code number via keyboard.

✳ • Asterisk key ☞ Confirm code number

<Administrator>\Verkaufsmodi 2

<Administrator>
├─ Anmeldung
├─ Verkaufsmodi
│   ├─ Abverkauf
│   ├─ Selbstbedienung
│   ├─ VV1
│   ├─ Inventurmode
│   └─ Betriebssystem
├─ Datenpflege
├─ Berichte
├─ Konfiguration
├─ Servicemode
└─ Gerätestatus
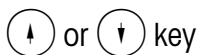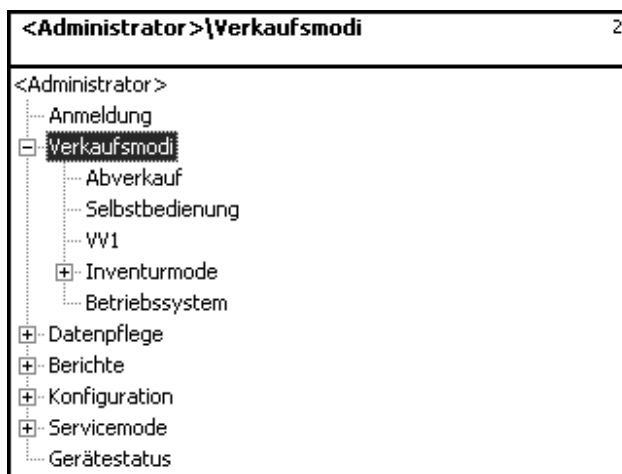
↑ or ↓ key • Scroll up/down ☞ Select menu item.

Navigation in the menu's

(MODE)	•	Mode key	- Start resp. Quit menu.
(↑) or (↓) key	•	Scroll up/down	- Select menu item.
(←) or (→) key	•	left/right arrow	- Show selection possibilities
(✳) key	•	asterisk key	- Select / Accept entry
(CODE) key	•	Code key	- Change between the tabs

Quick start in a menu

☞ **Note:**

Every menu has an own number. To start the desired menu, you only need to enter the number of this menu after login.
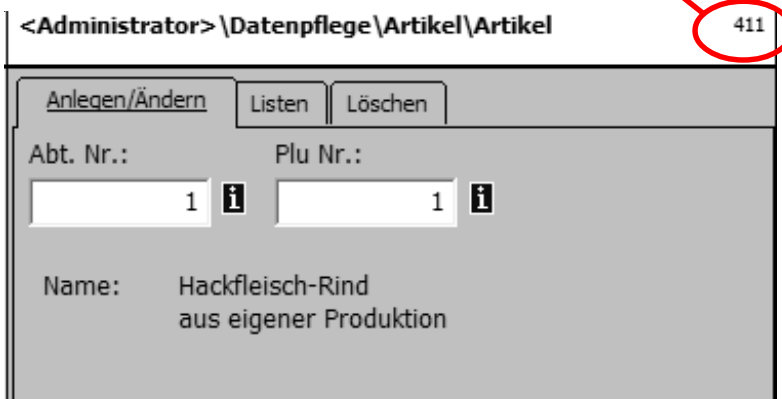
| (4)(1)(1) | • | Enter figures 4 1 1 | ☞ Create, modify, list an delete Data maintenance/Article |

Code functions

☞ **Note:**

Functions which can be initiated with the code key.

(CODE)	• Code key	- Display of code functions
		- Select menu item
(↑) or (↓)	• Scroll up/down	
		- Accept selection
(✳) key	• Asterisk key	
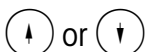
or press the appropriate key sequence in weighing mode.


```
┌─────────────────────────────────────────────────┐
│  ◆  Code-Funktionen                              │
│ ┌─────────────────────────────────────────────┐ │
│ │ Code *              Gerätestatus             │ │
│ │ Code Info           Bedienerspeicher anzeigen│ │
│ │ Code Vx             Bediener Kurzabmeldung   │ │
│ │ Code xxxxxx Vx      Bediener An/Abmeldung     │ │
│ │ Code A xxxx A       Prioritäts-Abteilung      │ │
│ │ Code ST             Bonstorno                 │ │
│ │ Code C              Nullstellen, Tara löschen │ │
│ │ Code R              Sensor-Abgleich           │ │
│ │ Code +/-            Display-Kontrast einstellen│ │
│ │ Code 1 +/-          Display-Kontrast Vorderseite│ │
│ │ Code 2 +/-          Display-Kontrast Rückseite│ │
│ │ Code T              Trainingsmode             │ │
│ └─────────────────────────────────────────────┘ │
│ [Code]                              [↓]    [✳]   │
└─────────────────────────────────────────────────┘
```

NonSalesMode (- Data maintenance)

Article (411)

create, list, delete

Quick start with 411:

In this window you may enter the base data of an article or modify the data of an existing article.
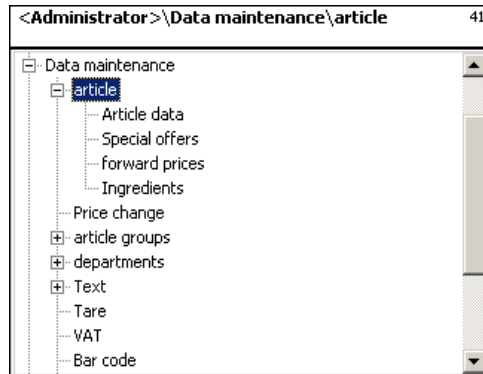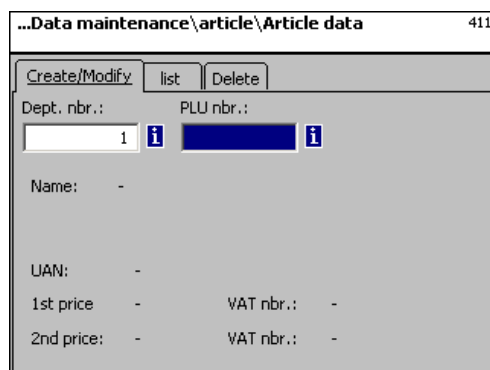
```
<Administrator>\Data maintenance\article          41

☐ Data maintenance
  ☐ article
      Article data
      Special offers
      forward prices
      Ingredients
    Price change
  ☐ article groups
  ☐ departments
  ☐ Text
    Tare
    VAT
    Bar code
```

⊛   • Asterisk key   ☞ confirm

```
...Data maintenance\article\Article data          411

 Create/Modify  list   Delete
Dept. nbr.:        PLU nbr.:
         1  i                i

 Name:       -

 UAN:        -
 1st price   -          VAT nbr.:   -
 2nd price:  -          VAT nbr.:   -
```

⑨⑨⑨⑨   • Enter PLU-Nbr.   ☞ PLU-Nbr. of new article.

and/or ⬅   • left arrow key   Department number of new article.

```
...Data maintenance\article\Article data          411

 Create/Modify  list   Delete
Dept. nbr.:        PLU nbr.:        *New*
         1  i          9999  i

 Name:       -

 UAN:        -
 1st price   -          VAT nbr.:   -
 2nd price:  -          VAT nbr.:   -
```
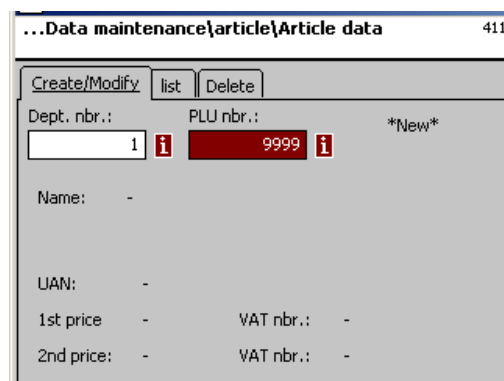
☞ **PLU-Nbr.** max. 6 digits
  Dept.-Nbr. max. 6 digits;   this information is necessary if the new article has to be
                                     transmitted to all scales in this department.

⊛   • Asterisk key   ☞ confirm

☞ An empty field for entries appears.

Entries tab "Data 1":

1st price: Sales price 1, this price is always needed for selling. Note: This price is linked to the value added tax rate VAT 1 in order to calculate the VAT share of the article turnover. Every article may have two sales prices which can be selected via the keyboard of the scale (cash register) while selling.

VAT Nbr.:   Value added tax number for price 1. In this field, the VAT-Nbr. of the VAT-rate (e. g. 7%) which should be valid for this article has to be entered. A corresponding VAT-table containing the desired VAT-number with its appropriate VAT-rate, e. g. Nbr. 1 = 7% (refer to **VAT**, page ##) must have been created. This entry is necessary only if the VAT turnover share is required.

UAN : Max. 13 digits; in case less than 13 digits are entered, the missing digits are preceded by leading zeros. The entry is only necessary for instance if the article number in the EAN of a prepacking article has to be encrypted.

2nd price: Sales price 2, this price is only needed if several sales prices are to be used. This is always the case if the same article must be taken into account in the turnover with different VAT-rates, e. g. an article as a food article and as a snack article. Note: This price is linked to the value added tax rate VAT 2 in order to calculate the VAT share of the article turnover.

VAT Nbr.:   Value added tax number for price 2. In this field, the VAT-Nbr. of the VAT-rate (e. g. 15%) which should be valid for this article has to be entered. A corresponding VAT-table containing the desired VAT-number with its appropriate VAT-rate must have been created.

AtGp-Nbr.: Article group for this article. Entry necessary.

Tare Nbr.:   In this field, the Tare-Nbr. of the tare value (e. g. 4 grams) which should be valid for this article has to be entered. A corresponding tare table containing the desired tare number with its appropriate tare weight must have been created.

Name: Article description with a maximum of 100 characters.

(CODE)   •   Code key   ☝   Shift to Tab Data 2.

Entries at tab "Data 2":

Short text: short form of the article text with max. 20 digits, printout on receipt and labels if created.

Purchase price: Purchase price of article.

Customer ID: Shelf number resp. storage location of the article (Self-S. mode)

Product tip mode:

Auto: Product tip appears on the display.
Product tip is shown and printed.
The operator decides what to do with the product tip.

Text Nbr.:   The product tip number valid for this article has to be entered here. A corresponding product tip table (refer to **Product tip**) containing the desired text number, has to be created.

PLU type

Article by weight: Weighed article
Article by piece:

Application of the product tip:

Marking for a PLU with product tip

Display with (↑) key; if booked now, product tip is printed on customer receipt.

(CODE)	• Code key	☞	Shift to Tab Data 3.

```
...article\Article data\Create          411
   Dept. nbr.: 1 PLU nbr.: 9999

 Data 1 │ Data 2 │ Data 3 │ Label │ Label
 Smiley:
 ┌─────────────┐ ┌──┐
 │ Without     │ │▼ │
 └─────────────┘ └──┘

 ☐ Price overwrite

 ☐ Article locked
```

Entries at tab "Data 3":

Smiley: Information about the articles sales value for the company.

```
Smiley:
┌─────────────┐ ┌──┐
│ Ohne        │ │▼ │
├─────────────┤ └──┘
│ Ohne        │
│ Lachend     │
│ Weinend     │
└─────────────┘
```

without: The smiley function for this article is switched off.
Smiling: "Good article" for the company.
Weeping: "Bad article" for the company.

Price overwrite admitted: The price of the article called up at the scale/cash register can be overwritten by another price (call up article, press (#) key and enter new price).

Article locked: no sales of this article until release.

<table>
<tr><td>(CODE)</td><td>•   Code key</td><td>☝   Switch to tab Label 1.</td></tr>
</table>

```
...Datenpflege\Artikel\Artikeldaten\Ändern          411
  Abt. Nr.: 1  PLU Nr.: 1
 Daten 1 │ Daten 2 │ Daten 3 │ Etikett │ Etikett
 ☒ Template:          [                    ]   [i]

 Schriften:              Texte:
 ☒ TLU Font 1:  [    ]   ☒ Werbetext:   [    ] [i]

 ☒ TLU Font 2:  [    ]   ☒ Firmentext:  [    ] [i]

 ☒ TLU Font 3:  [    ]

 ☒ TLU Font 4:  [    ]

 ☒ Zutaten Font: [    ]
```

Entries tab „Label 1":

Template: Created label layouts.

Liste Templates

Templates
uc3_std_47x102.xml
uc3_std_47x43.xml
uc3_std_47x62.xml
uc3_std_47x81.xml

Fonts:	**TLU Font 1 .. 4:** Type (01 .. 101) for TLU lines 1 .. 4.
	Incredient Font: Type (01 .. 101) for printed ingredients.

Texts: **Advertising text:** Advertising text which is printed onto each label.

Liste Texte
Texttyp: Werbetext

Text Nr.	Text
1	wir garantieren Ihnen beste Q...
2	Frische ist unsere Stärke

Company name: Company name which is printed onto each label.

Liste Texte
Texttyp: Firmentext

Text Nr.	Text
1	METTLER TOLEDO

(✳)	• Asterisk key	☝ Confirm selections.

☝   [i] If this field is shown, you can display the available information in form of a list with the (INFO) key and make your choice.

(CODE)	• Code key	☞	Switch to tab Label 2.

Date texts: **Packing date:**   Select text.
                       Sell before: Select text.
                       Best before: Select text.

Date format: **Packing date:**   See "Legend date format"
                       Sell before: See "Legend date format"
                       Best before: See "Legend date format"

Date offset: **Sell before:**   Packing date + Nbr. of days.
                       Best before: Packing date + Nbr. of days.

Barcode: Selection of barcode for the PLU.

Fix weight: Of an article by piece.

✳	• Asterisk key	☞	Confirm selections.

List article - Quick start with 411;
    In this window you can consult the article list of a selected department.

```
...Data maintenance\article\Article data          411

 Create/Modify   list   Delete
 Dept. nbr.:
         1  i               ERROR


   Name:       -

   Main        -
```

(1)   •   Enter department number

(✳)   •   Asterisk key   ☝   confirm

```
...article\Article data\list                      411
  Dept. nbr.:1

 PLU ...    |               Name
 1           Salami
 2           Roastbeef
 3           Landjäger
 999999      Plus Handeingabe



 Details of the selected article
     UAN:
     1st price    11.00    VAT nbr.:    1
     2nd price:    -       VAT nbr.:    0
```
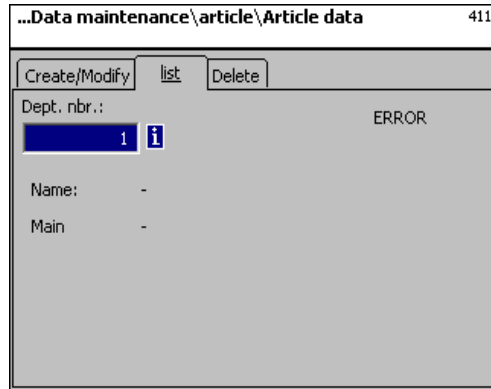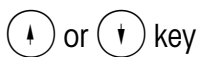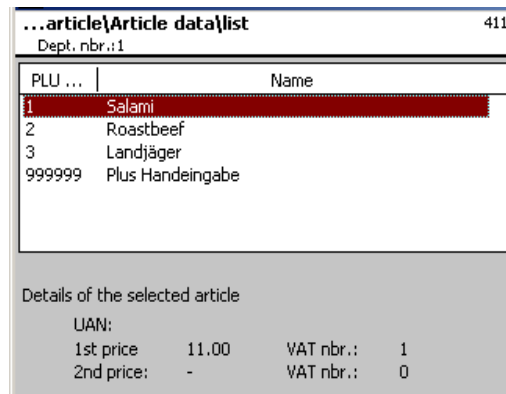
(↑) or (↓) key   •   Scroll up/down   ☝   Scroll in list.

Delete article - Quick start with 411;

    In this window you can delete an article.

```
...Data maintenance\article\Article data        411

 Create/Modify   list   Delete
 Dept. nbr.:          PLU nbr.:
            1  [i]   [            ]  [i]

   Name:       -


   UAN:        -
   1st price   -        VAT nbr.:   -
   2nd price:  -        VAT nbr.:   -
```
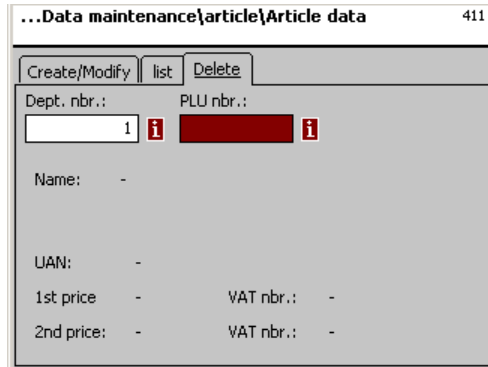
(1)	•	Enter PLU-Nbr.	☞	Enter PLU-Nbr. of the article you wish to delete.
and/or (←)	•	left arrow key	☞	Enter department number if PLU exists in another department.
			☞	Confirm entries.
(✳)	•	Asterisk key		

```
Question

Do you want to delete the article?
          [Mode] [*]
```
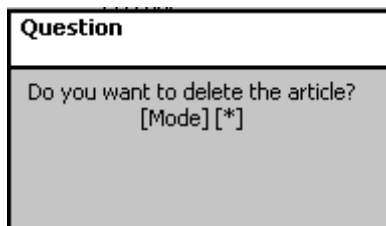
(✳)	•	Asterisk key	☞	Confirm deletion; the article will be deleted.

or

(MODE)	•	Mode key	☞	Cancel operation.

Special offers (412)

create/modify, delete article by special offer

Quick start with 412;

Article price changes can be grouped in special offer schedule lists here. These special offers are activated at a specific start date and automatically reset to the normal sales price at a predefined end date.

```
...Data maintenance\article\Special offers          412

 ⊟ Data maintenance
     ⊟ article
         ···· Article data
         ···· Special offers
         ···· forward prices
         ···· Ingredients
     ···· Price change
     ⊞ article groups
     ⊞ departments
     ⊞ Text
     ···· Tare
     ···· VAT
     ···· Bar code
```

| ✳ | • Asterisk key | ☞ confirm |

```
...Data maintenance\article\Special offers          412

 ┌ Create/Modify ┬ Article by special offer ┬ Delete ┐
 Special offer nbr.:
 ┌─────────────┐  ⓘ
 └─────────────┘

   Name:        -
```
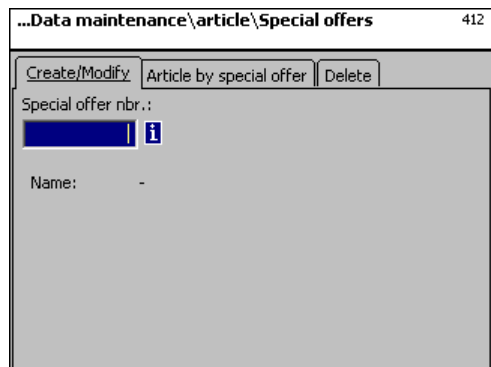
| ① | • Enter special offer number | ☞ Nbr. of new special offer. |

| ✳ | • Asterisk key | ☞ confirm |

Name:	Enter description of special offer.
Start date:	Date at which a special offer will be activated.
End date:	Date at which a special offer will be closed.
Receipt text:	Text printed on the customer receipt (max. 20 characters).

✳	•	Asterisk key	☞	confirm
CODE	•	Code key	☞	Shift to Tab 2.

1	•	Enter special offer Nbr.	☞	Nbr. of new special offer.
✳	•	Asterisk key	☞	confirm

Entries tab "Create/Modify":

Dept. Nbr.: Enter department Nbr. of PLU.

PLU-Nbr.: Enter PLU-Nbr.

Name: Article description

UAN: EAN-Code

Indication whether selected PLU is contained in special offer.
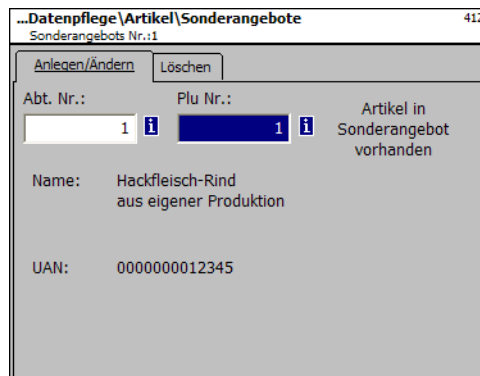
Indication whether selected PLU is <u>not</u> contained in special offer:
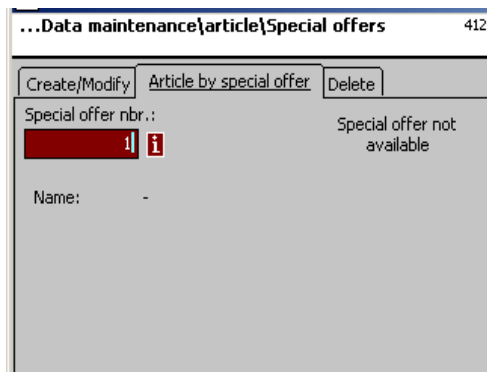
① ② ②	•	Enter PLU-Nbr.	☝	PLU-Nbr. of new article.
and/or ←	•	left arrow key		Department number of new article.
✳	•	Asterisk key	☝	confirm

```
...Datenpflege\Artikel\Sonderangebote\Ändern        412
  Sonderangebots Nr.: 1  Abt. Nr.: 1  Plu Nr.: 1
Preis 1:
     27.50              Preis 1:          99.99
Preis 2:                Preis 2:          25.00
     22.50              Einkaufspreis:     0.00
Einkaufspreis:
     12.50
```

Price 1:   Special offer price of sales price 1.

Price 2:   Special offer price of sales price 2.

Purchase price: Modified purchase price of special offer article.

Ⓧ Ⓧ Ⓧ	•	Prices	☝	Enter prices
✳	•	Asterisk key	☝	Entries are saved.
			☝	Enter PLU-Nbr. of next article.

Delete special offer - quick start with 412;

In this window you can delete a special offer.

```
...Data maintenance\article\Special offers          412

 Create/Modify  Article by special offer  Delete
Special offer nbr.:
 [                ]  i

    Name:          -



```
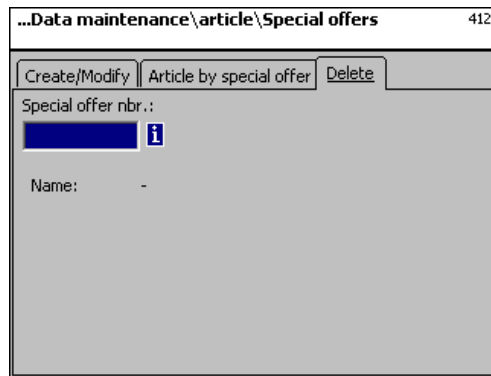
Entries tab "Delete":

Special offer Nbr.:   Enter number of special offer

⊛   • Asterisk key   ☝ confirm

```
Question

        Delete special offer?
             [Mode] [*]


```
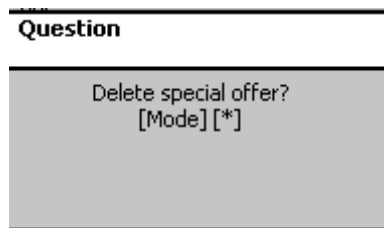
⊛   • Asterisk key   ☝ Confirm deletion; the complete

                                             special offer will be deleted.

or

(MODE)   • Mode key   ☝ Cancel operation.

Ingredients (414)

create/modify, delete

Quick start with 414;

In this window you can add ingredients to articles and create ingredients.

```
...Datenpflege\Artikel\Zutaten                    414

<Administrator>                                        ▲
  Anmeldung
⊞ Verkaufsmodi
⊟ Datenpflege
  ⊟ Artikel
        Artikeldaten
        Sonderangebote
        Terminpreise
        Zutaten
      Preisänderung
  ⊞ Warengruppen
  ⊞ Abteilungen
  ⊞ Text                                               ▼
```

⊛   • Asterisk key   ☞ confirm

```
...Datenpflege\Artikel\Zutaten                    414

  Anlegen/Ändern  Löschen
Abt. Nr.:              PLU Nr.:
                1  i                        i
Name:              -


Zutaten Nr.:
                i
Zutatenname:   -
```

Entris tab „Create/Modify":

Dept. Nbr.:   Enter department Nbr. of PLU.

PLU-Nbr.:   Enter PLU-Nbr.

Ingredients Nbr.:   Enter number of ingredients.

Ingredients Name: Description of ingredients

⊛   • Asterisk key   ☞ confirm

...Datenpflege\Artikel\Zutaten   414

| Anlegen/Ändern | Löschen |

Abt. Nr.:   PLU Nr.:   * NEU *
[1] 🛈   [1] 🛈

Name: Hackfleisch-Rind aus eigener Produktion

Zutaten Nr.:
[2] 🛈

Zutatenname: -

Entries tab „Create/Modify":

Dept. Nbr.:   Enter department number of PLU.

PLU-Nbr.:   Enter PLU-Nbr.

Ingredients Nbr.:   Enter number of ingredients.   ☝   *NEW* in case of unknown ingredients.

Ingredients name: Description of ingredients

⊛   •   Asterisk key   ☝   confirm

...Datenpflege\Artikel\Zutaten\Anlegen   414
Abt. Nr.: 1 PLU Nr.: 1 Zutaten Nr.:2

| Text |

Name:
[   ]

Zutaten:
[   ]

...Datenpflege\Artikel\Zutaten\Ändern   414
Abt. Nr.: 1 PLU Nr.: 1 Zutaten Nr.:1

| Text |

Name:
[Gewrzmischung   ]

Zutaten:
[Salz, Wasser, Geschmacksverstrker]

Entries tab „Text":

Name: Description of these ingredients.

Ingredients: Enter ingredients.

⊛   •   Asterisk key   ☝   confirm

☝   Entries will be saved.

☝   Assign or create next ingredients.

Entries tab „Delete":

Dept. Nbr.:   Enter department number of PLU.

PLU-Nbr.:   Enter PLU-Nbr.

Ingredients Nbr.:   Enter number of ingredients.

Ingredients name: Description of ingredients

$\circledast$ • Asterisk key   ☞ confirm

Price change (42)

Modify

Quick start with 42;

You can carry out article price change here.

```
...Data maintenance\Price change                42

⊟ Data maintenance
    ⊟ article
        ┈ Article data
        ┈ Special offers
        ┈ forward prices
        ┈ Ingredients
    ┈ Price change
    ⊞ article groups
    ⊞ departments
    ⊞ Text
    ┈ Tare
    ┈ VAT
    ┈ Bar code
```

⊛   •   Asterisk key   ☞   confirm

```
...Data maintenance\Price change                42

┌ Modify ┐
Dept. nbr.:           PLU nbr.:
         1  [i]      [                ] [i]

  Name:       -


  UAN:        -
  1st price   -          VAT nbr.:   -
  2nd price:  -          VAT nbr.:   -
```
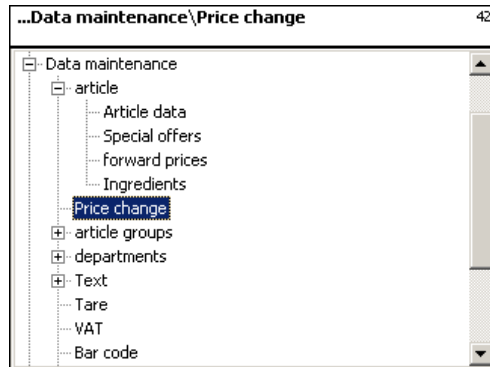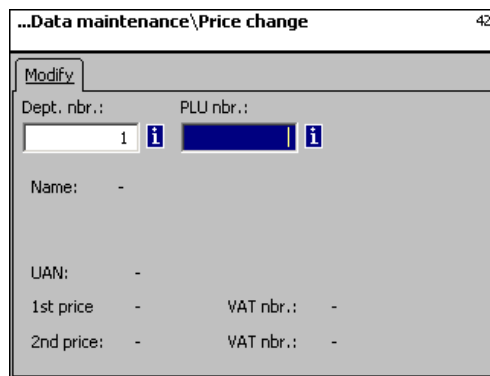
⑨⑨⑨⑨   •   Enter PLU-Nbr.   ☞   Enter PLU-Nbr. of the article of

which you wish to modify the price.
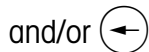
and/or ←   •   Left arrow key   ☞   Enter department number if

PLU exists in another department.

☞   Confirm entries.

⊛   •   Asterisk key

```
...Data maintenance\Price change\Modify          42
  Dept. nbr.: 1  PLU nbr.: 1

 ┌─────┐
 │Data 1│
 ┌┘     └──────────────────────────────────────┐
 │                                              │
 │ 1st price    VAT nbr.:     UAN:              │
 │ ┌────────┐   ┌───┐   ┌──────────────────┐    │
 │ │  11.00 │   │ 1 │   │                  │    │
 │ └────────┘   └───┘   └──────────────────┘    │
 │ 2nd price:   VAT nbr.:    Article group  Tare nbr.: │
 │ ┌────────┐   ┌───┐        ┌───┐      ┌─────┐ │
 │ │   0.00 │   │ 0 │        │ 1 │      │     │ │
 │ └────────┘   └───┘        └───┘      └─────┘ │
 │ Name:                                        │
 │ ┌──────────────────────────────────┐         │
 │ │Salami                            │         │
 │ │                                  │         │
 │ │                                  │         │
 │ │                                  │         │
 │ └──────────────────────────────────┘         │
 │                                              │
 └──────────────────────────────────────────────┘
```

Entries tab "Tab1":

Price 1:   Sales price 1.   ☞   Enter new sales price 1 or 2.

Price 2:   Sales price 2.

          ✳   • Asterisk key   ☞   confirm, enter number of next

                                                             PLU of which you wish to modify

                                                             the price.

Main article groups (43)

create/modify, delete

Quick start with 43

In the departments, article groups can be grouped to main article groups. This allows a turnover related evaluation of several article groups.
You can create, modify or delete main article groups here.
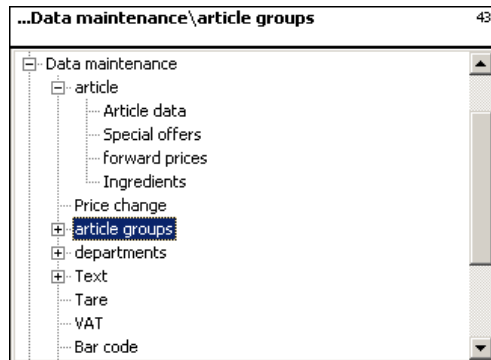
⊛   •   Asterisk key   ☝ confirm
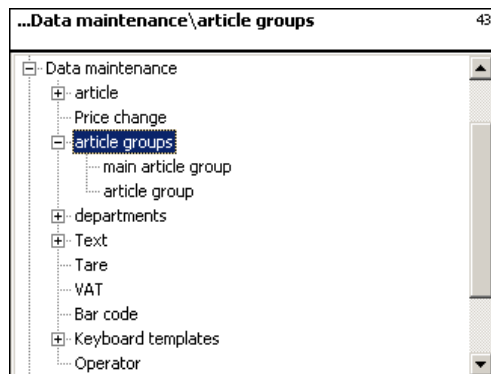
⊤   •   Scroll down   ☝ Select main article

                                                 groups.

⊛   •   Asterisk key   ☝ confirm
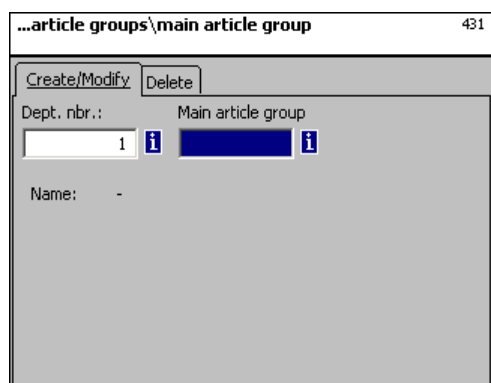
                                                 ☝ Enter number of new

                                                 main article group.

⊛   •   Asterisk key   ☝ confirm

```
...article groups\main article group\Create      431
        Dept. nbr.: 1  MAtGp nbr.: 1
Name:

[                    ]
```
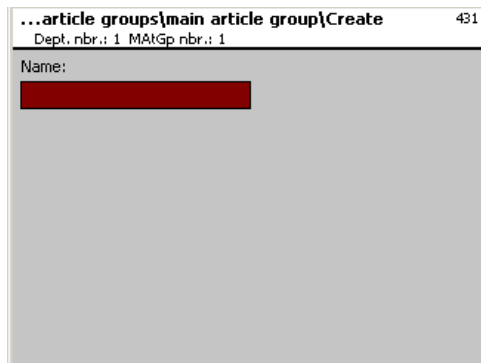
Name: Enter description of main article group.

⊛   •   Asterisk key   ☝   confirm, enter number of next

main article group.

Delete main article group - Quick start with 431;

In this window you can delete the main article group.

```
...article groups\main article group            431

 ┌Create/Modify┐ Delete
 Dept. nbr.:           Main article group
 [            1] [i]   [            ] [i]

    Name:      -

```
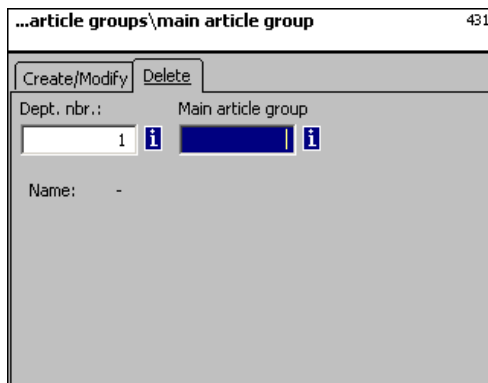
Entries tab "Delete":

Dept. Nbr.:   Enter department Nbr. of main article group.

MAtGp Nbr.: Enter main article group Nbr.

⊛   •   Asterisk key   ☝   confirm

```
Question

       Delete main article group ?
            [Mode] [*]

```
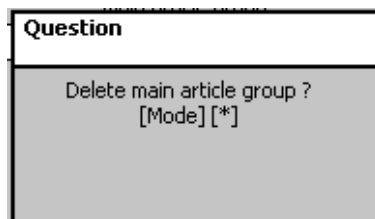
⊛   •   Asterisk key   ☝   Confirm deletion;

Article groups (43)

create/modify, delete

Quick start with 43

All articles must be assigned to article groups. These article groups can then be grouped to main article groups.
This allows a turnover related evaluation of articles assigned to the same article group.
You can create, modify or delete article groups here.

```
...Data maintenance\article groups                43
┌──────────────────────────────────────────────┐
│ ⊟ Data maintenance                          ▲ │
│   ⊞ article                                   │
│      Price change                             │
│   ⊞ article groups                            │
│   ⊞ departments                               │
│   ⊞ Text                                      │
│      Tare                                     │
│      VAT                                      │
│      Bar code                                 │
│   ⊞ Keyboard templates                        │
│      Operator                                 │
│ ⊞ Reports                                     │
│ ⊞ Configuration                             ▼ │
└──────────────────────────────────────────────┘
```

※ • Asterisk key   ☞ confirm

```
...article groups\article group                  432
┌──────────────────────────────────────────────┐
│ ⊟ Data maintenance                          ▲ │
│   ⊞ article                                   │
│      Price change                             │
│   ⊟ article groups                            │
│         main article group                    │
│         article group                         │
│   ⊞ departments                               │
│   ⊞ Text                                      │
│      Tare                                     │
│      VAT                                      │
│      Bar code                                 │
│   ⊞ Keyboard templates                        │
│      Operator                               ▼ │
└──────────────────────────────────────────────┘
```
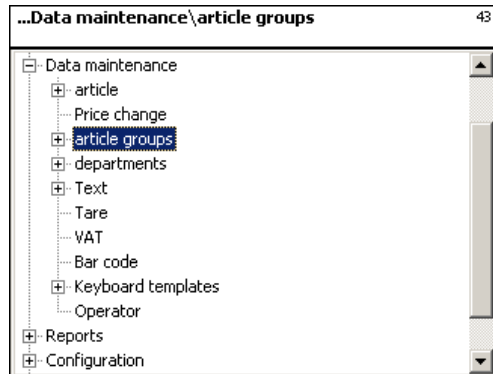
↓ ↓ • 2 x Scroll down   ☞ Select article group.

☞ confirm

※ • Asterisk key

```
...article groups\article group                  432
┌──────────────────────────────────────────────┐
│ ┌Create/Modify┐┌Delete┐                       │
│ Dept. nbr.:        Article group              │
│ ┌─────────┐ ⓘ  ┌──────────┐ ⓘ                 │
│ │       1 │     │          │                   │
│ └─────────┘    └──────────┘                    │
│                                               │
│ Name:      -                                  │
│                                               │
│                                               │
│                                               │
└──────────────────────────────────────────────┘
```
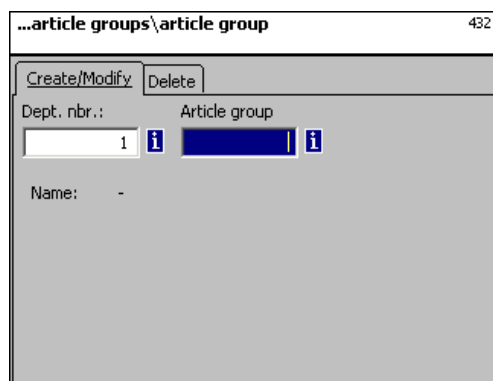
☞ Enter number of new article group.

※ • Asterisk key   ☞ confirm
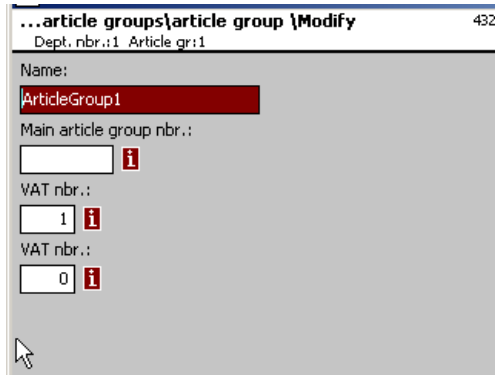
Name: Enter description of article group.

MAtGp Nbr.:   Number of main article group

VAT Nbr.:   Value added tax number

VAT Nbr.:   Value added tax number

⊛	• Asterisk key	☝	confirm entries, enter number of next article group you wish to create.

Delete article group - Quick start with 432;

In this window you can delete the article group.
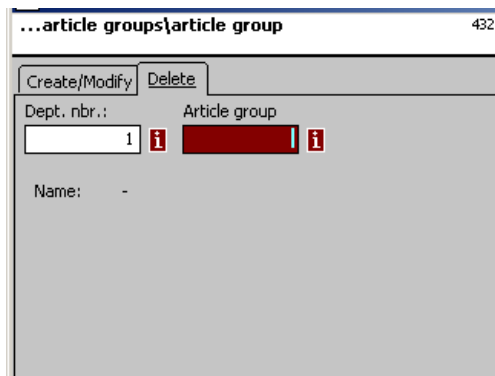
Entries tab "Delete":

Dept. Nbr.: Enter department Nbr. of article group.

AtGp Nbr.: Enter article group number.

⊛	• Asterisk key	☝	confirm
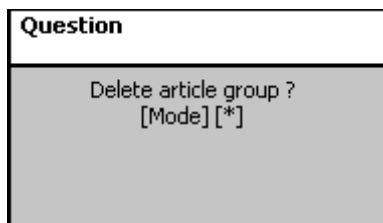
⊛	• Asterisk key	☝	Confirm deletion;

Main departments (441)

create/modify, delete

Quick start with 441;

You can create main departments here to which departments can be assigned.
This allows a turnover related summary of different departments for evaluation purposes.
You can create, modify or delete main departments here.

```
...Data maintenance\departments                    44
┌──────────────────────────────────────────────┐
│ ⊟ Data maintenance                         ▲  │
│   ⊞ article                                   │
│   ┈ Price change                              │
│   ⊞ article groups                            │
│   ⊟ departments                               │
│       ┈ main departments                      │
│       ┈ department                            │
│   ⊞ Text                                      │
│   ┈ Tare                                      │
│   ┈ VAT                                       │
│   ┈ Bar code                                  │
│   ⊞ Keyboard templates                        │
│   ┈ Operator                                ▼ │
└──────────────────────────────────────────────┘
```

✳ • Asterisk key   ☞ confirm

```
...departments\main departments                   441
┌──────────────────────────────────────────────┐
│ ⊟ Data maintenance                         ▲  │
│   ⊞ article                                   │
│   ┈ Price change                              │
│   ⊞ article groups                            │
│   ⊟ departments                               │
│       ┈ main departments                      │
│       ┈ department                            │
│   ⊞ Text                                      │
│   ┈ Tare                                      │
│   ┈ VAT                                       │
│   ┈ Bar code                                  │
│   ⊞ Keyboard templates                        │
│   ┈ Operator                                ▼ │
└──────────────────────────────────────────────┘
```
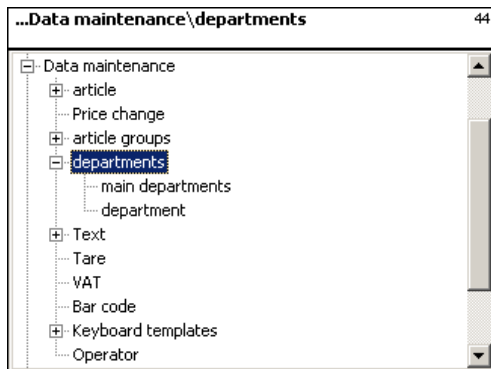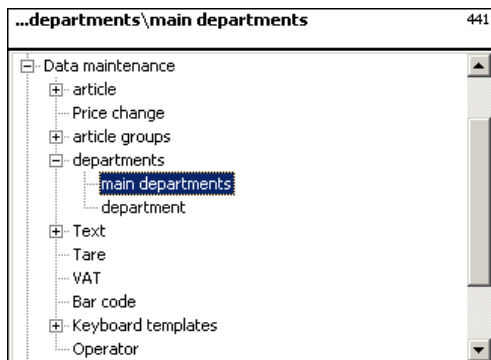
⇣ • Scroll down   ☞ Select main

departments.

✳ • Asterisk key   ☞ confirm

```
...departments\main departments                   441
┌──────────────────────────────────────────────┐
│ ┌Create/Modify┐ Delete                        │
│ Main                                          │
│ ▓▓▓▓▓▓▓▓▓▓▓▓ ℹ                                │
│                                               │
│ Name:        -                                │
│                                               │
│                                               │
│                                               │
└──────────────────────────────────────────────┘
```
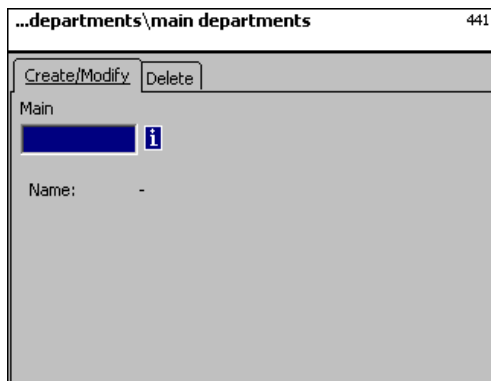
☞ Enter number of new

main department.

✳ • Asterisk key   ☞ confirm

```
...departments\main departments\Create          441
MDpt nbr.:1
Name:
▮▮▮▮▮▮▮▮▮▮▮▮▮
```
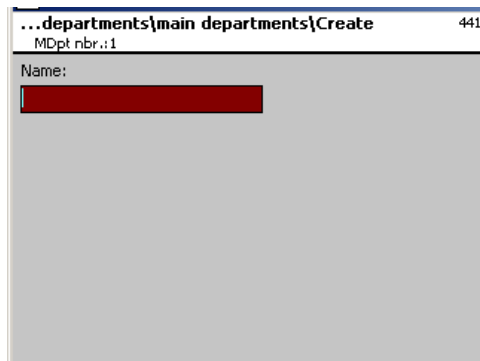
Name: Enter description of main department.

⊛   •   Asterisk key   ☝   confirm, enter number of next

main department.

Delete main department - Quick start with 441;

In this window you can delete the main department.

```
...departments\main departments                   441

Create/Modify │ Delete
Main
▮▮▮▮▮▮ 🛈

  Name:      -
```
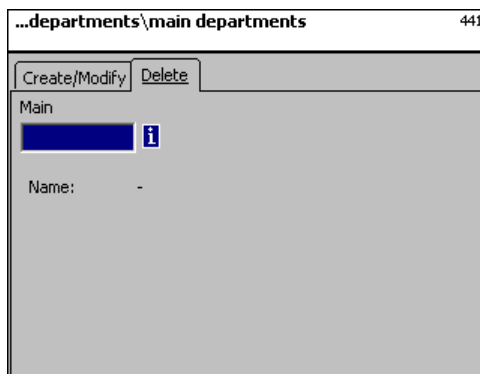
Entries tab "Delete":

Dept. Nbr.: Enter number of main department.

⊛   •   Asterisk key   ☝   confirm

```
Question

      Delete main department?
           [Mode] [*]

```
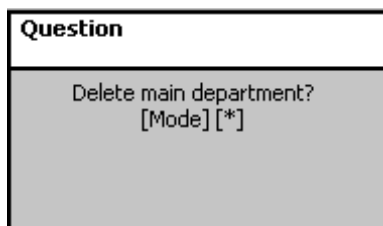
⊛   •   Asterisk key   ☝   Confirm deletion.

Department (442)

create/modify, delete

Quick start with 442

Every article has to be assigned to departments in order to be able to transmit them to the appropriate network scales/cash registers with the same department numbers.
In addition, the department is responsible to define which EAN is printed on the total receipt.
You can create, modify or delete departments here.

...Data maintenance\departments	44

Data maintenance
- article
- Price change
- article groups
- departments
  - main departments
  - department
- Text
- Tare
- VAT
- Bar code
- Keyboard templates
- Operator

（✳） • Asterisk key 👆 confirm

...departments\department	442

Data maintenance
- article
- Price change
- article groups
- departments
  - main departments
  - department
- Text
- Tare
- VAT
- Bar code
- Keyboard templates
- Operator
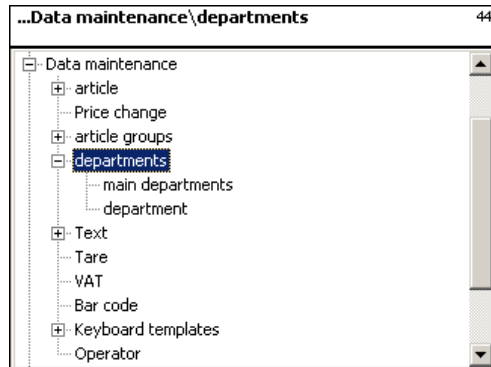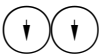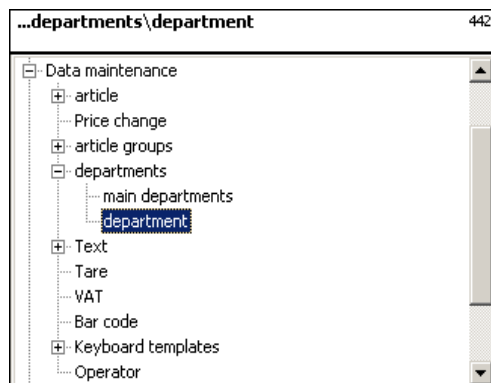
（↓）（↓） • 2 x Scroll down 👆 Select departments.

（✳） • Asterisk key 👆 confirm

...departments\department	442

Create/Modify | Delete
Dept. nbr.:
1 ℹ

Name: Meat
Main   -
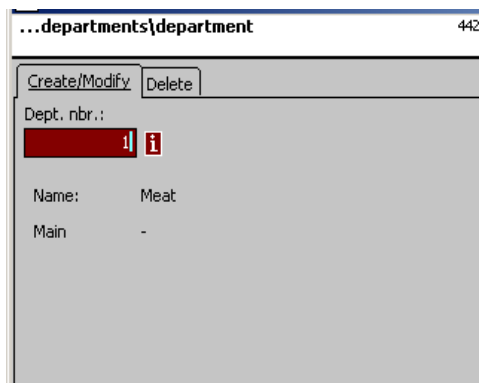
👆 Enter number of new department.

（✳） • Asterisk key 👆 confirm
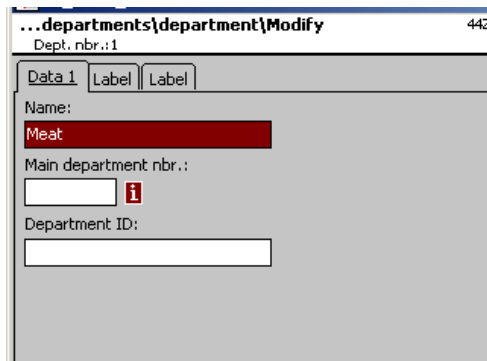
Name: Enter description of department
MDept. Nbr.:   Number of main department
Department ID: Department ID for encryption in barcode.

⊛   •   Asterisk key   ☞   Confirm entries, enter number

of next department you wish to

create.

Entris tab „Label1 and Label2":

Details for department related label.
Information regarding the various items refer to **Create article**, **Menu item 411**.
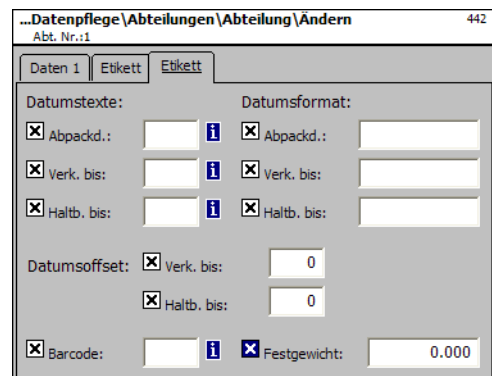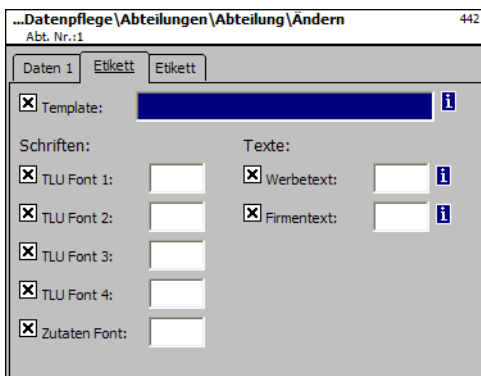
<u>**Delete department - Quick start with 442;**</u>

In this window you can delete the department.
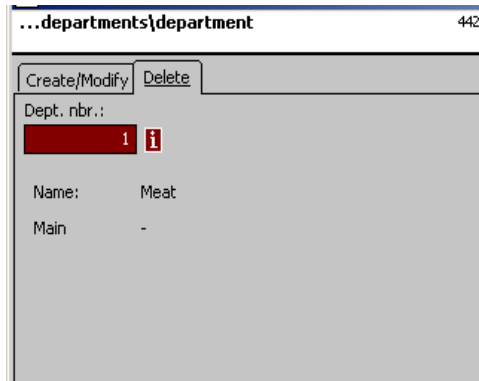
```
...departments\department                    442

Create/Modify  Delete
Dept. nbr.:
          1  [i]

  Name:     Meat
  Main      -
```

Entries tab "Delete":

Dept. Nbr.: Enter department number.

⊛   • Asterisk key   ☝ confirm

```
Question

      Delete department?
         [Mode] [*]
```
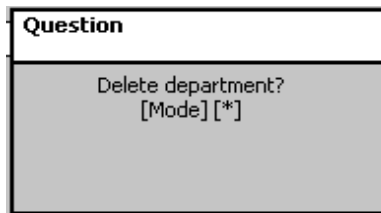
⊛   • Asterisk key   ☝ Confirm deletion.

Text - Advertising text (452)

create/modify, delete

Quick start with 452;

Advertising texts which are printed on the label, are created here.

```
<Administrator>\Data maintenance\Text              45
   ⊞ article                                        ▲
   ┈ Price change
   ⊞ article groups
   ⊞ departments
   ⊞ Text
   ┈ Tare
   ┈ VAT
   ┈ Bar code
   ⊞ Keyboard templates
   ┈ Operator
 ⊞ Reports
 ⊞ Configuration
 ⊞ service mode                                     ▼
```

*   • Asterisk key   ☞ confirm

```
...Data maintenance\Text\Advertising text          452
   ⊞ article                                        ▲
   ┈ Price change
   ⊞ article groups
   ⊞ departments
   ⊟ Text
        Advertising text
        ┈ Date texts
        ┈ Company name
        ┈ Branch texts
        ┈ Header texts
        ┈ Footer texts
        ┈ Product tips
        ┈ Operator text                             ▼
```
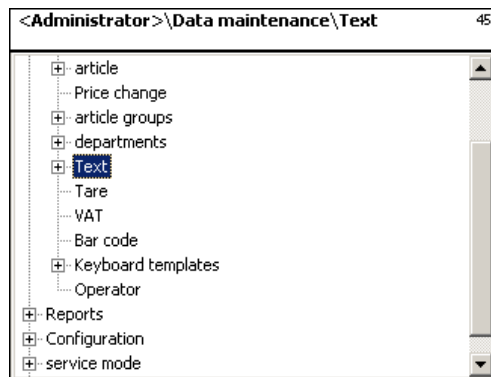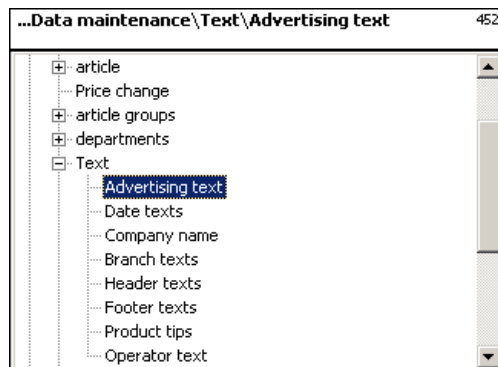
▾   • Scroll down   ☞ Select advertising text.

*   • Asterisk key   ☞   confirm

```
...Data maintenance\Text\Advertising text          452
 ┌─────────────┬──────┐
 │ Create/Modify│ Delete│
 Text nbr.:
 ┌─────────────┐  ℹ
 └─────────────┘

   Text:      -
```

☞   Enter number of new
advertising text.

*   • Asterisk key   ☞   confirm
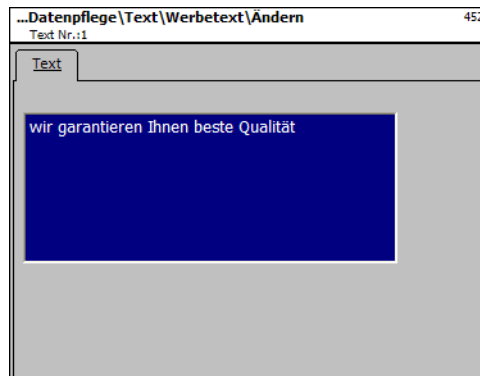
Text: Advertising text which is printed.

⊛   •   Asterisk key   ☞   confirm, enter number of next

advertising text.

Delete advertising text - Quick start with 452;

In this window you can delete the advertising text.

Entries tab "Delete":

Text Nbr.: Enter number of advertising text.

⊛   •   Asterisk key   ☞   confirm
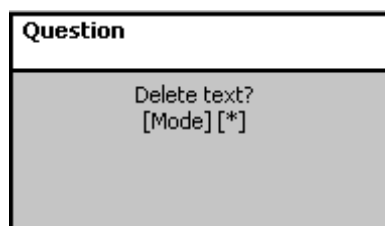
⊛   •   Asterisk key   ☞   Confirm deletion.

Text - Date texts (453)

create/modify, delete

Quick start with 453 ;

Various date texts can be printed on the label in order to explain more detailed sell date, packing date or best before date.

```
<Administrator>\Data maintenance\Text              45
   ⊞ article                                        ▲
   ┈ Price change
   ⊞ article groups
   ⊞ departments
   ⊞ Text
   ┈ Tare
   ┈ VAT
   ┈ Bar code
   ⊞ Keyboard templates
   ┈ Operator
 ⊞ Reports
 ⊞ Configuration
 ⊞ service mode                                     ▼
```

⊛   • Asterisk key   ☞   confirm

```
...Data maintenance\Text\Date texts               453
   ⊞ article                                        ▲
   ┈ Price change
   ⊞ article groups
   ⊞ departments
   ⊟ Text
      ┈ Advertising text
      ┈ Date texts
      ┈ Company name
      ┈ Branch texts
      ┈ Header texts
      ┈ Footer texts
      ┈ Product tips
      ┈ Operator text                               ▼
```
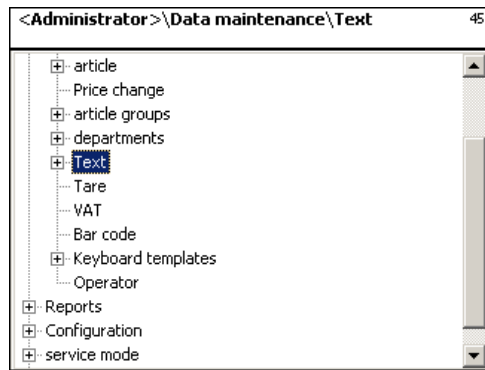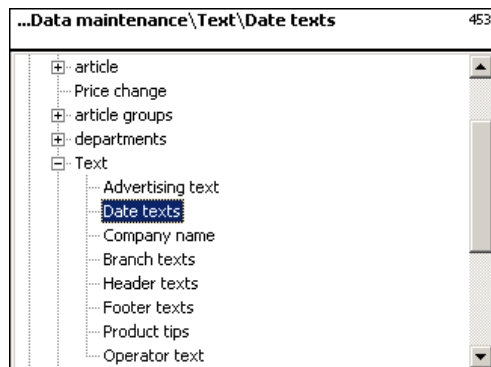
(↓)   • Scroll down   ☞   Select date texts.

⊛   • Asterisk key   ☞   confirm

```
...Data maintenance\Text\Date texts               453
┌─Create/Modify─┬─Delete─┐
│ Text nbr.:             │
│ ▮              ▮ i      │
│                        │
│   Text:      -         │
│                        │
│                        │
│                        │
│                        │
└────────────────────────┘
```
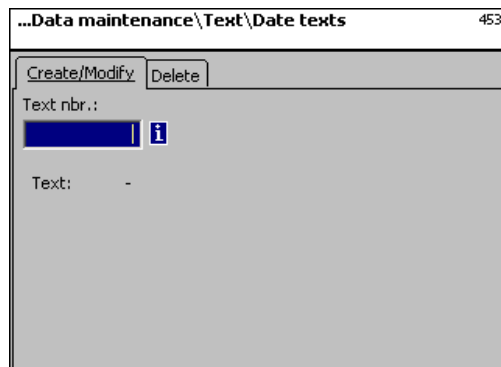
☞   Enter number of new date text.

⊛   • Asterisk key   ☞   confirm

```
...Datenpflege\Text\Datumstexte\Ändern          453
     Text Nr.:1

  ┌─────┐
  │ Text │
  └─────┴──────────────────────────────────┐
  verbrauchen bis:



```
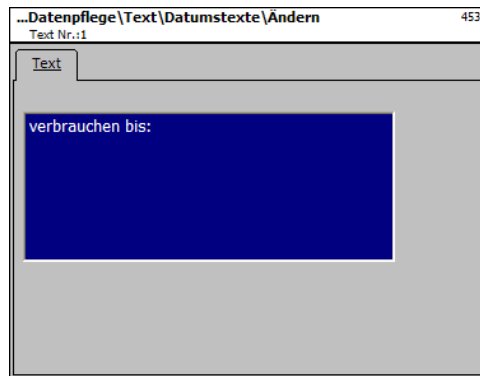
Text: Date text which is printed.

⊛   •   Asterisk key   ☝   confirm, enter number of next

                                                     date text.

Delete date text - Quick start with 453;

In this window you can delete the date text.

```
...Data maintenance\Text\Date texts            453

  ┌──────────────┬────────┐
  │ Create/Modify │ Delete │
  └──────────────┴────────┴──────────────────┐
  Text nbr.:
  ┌────────────┐ ┌─┐
  │            │ │i│
  └────────────┘ └─┘

     Text:      -



```

Entries tab "Delete":

Text Nbr.: Enter number of date text.

⊛   •   Asterisk key   ☝   confirm

```
  ┌────────────────────────────────┐
  │ Question                        │
  ├────────────────────────────────┤
  │          Delete text?           │
  │          [Mode] [*]             │
  │                                 │
  │                                 │
  │                                 │
  └────────────────────────────────┘
```

⊛   •   Asterisk key   ☝   Confirm deletion.

Text - Company names (454)

create/modify, delete

Quick start with 454

Various company names can be printed on the label.

```
<Administrator>\Data maintenance\Text            45
  ⊞ article                                      ▲
  ┈ Price change
  ⊞ article groups
  ⊞ departments
  ⊞ Text
  ┈ Tare
  ┈ VAT
  ┈ Bar code
  ⊞ Keyboard templates
  ┈ Operator
⊞ Reports
⊞ Configuration                                  ▼
⊞ service mode
```

(✳)   •   Asterisk key   ☞   confirm

```
...Data maintenance\Text\Company name           454
  ⊞ article                                      ▲
  ┈ Price change
  ⊞ article groups
  ⊞ departments
  ⊟ Text
    ┈ Advertising text
    ┈ Date texts
    ┈ Company name
    ┈ Branch texts
    ┈ Header texts
    ┈ Footer texts
    ┈ Product tips
    ┈ Operator text                              ▼
```
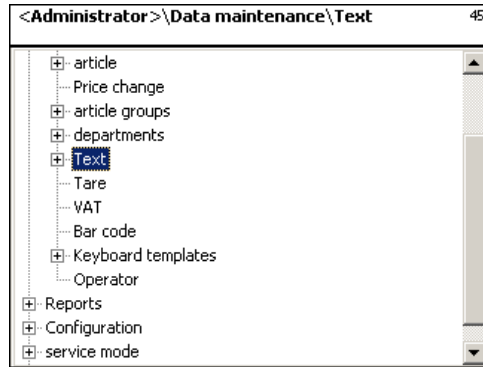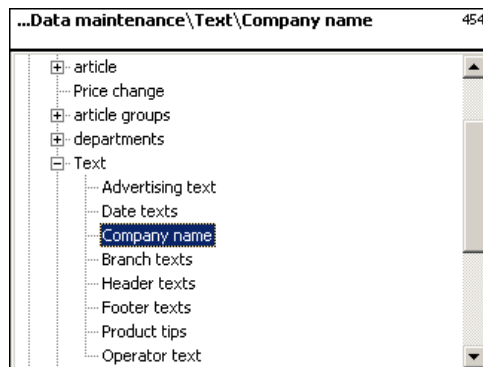
(↓)   •   Scroll down   ☞   Select company name.

(✳)   •   Asterisk key   ☞   confirm

```
...Data maintenance\Text\Company name           454
 ┌ Create/Modify ┬ Delete ┐
 Text nbr.:
 [              ] ℹ

 Text:      -
```
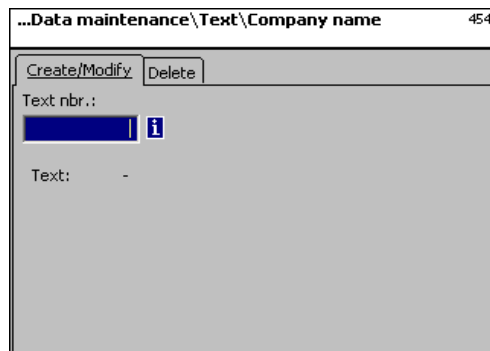
☞   Enter number of new
company name.

(✳)   •   Asterisk key   ☞   confirm
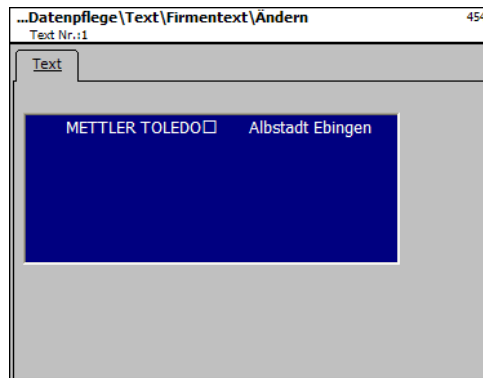
Text: Company name which is printed.

| ⊛ | • | Asterisk key | ☝ | confirm, enter number of next company name. |

Delete company name - Quick start with 454;

In this window you can delete the company name.
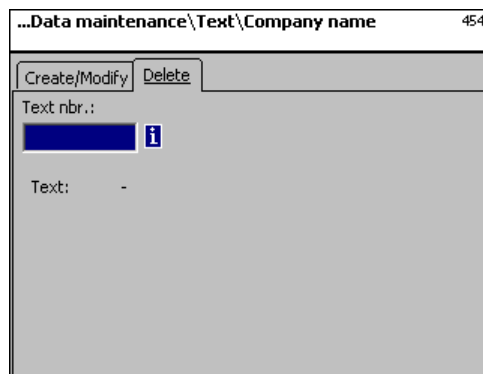
Entries tab "Delete":

Text Nbr.: Enter number of company name.
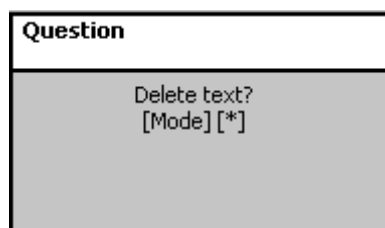
| ⊛ | • | Asterisk key | ☝ | confirm |

| ⊛ | • | Asterisk key | ☝ | Confirm deletion. |

Text - Branch texts (457)

create/modify, delete

Quick start with 457;

A branch description can be created which will appear in addition to the receipt header text on each receipt of the devices. This branch text will also be printed on each turnover receipt.
Prerequisite: The branch text has been selected in the printout configuration 852

```
<Administrator>\Data maintenance\Text          45
  ⊞ article                                      ▲
  ┈ Price change
  ⊞ article groups
  ⊞ departments
  ⊞ Text
  ┈ Tare
  ┈ VAT
  ┈ Bar code
  ⊞ Keyboard templates
  ┈ Operator
⊞ Reports
⊞ Configuration
⊞ service mode                                   ▼
```

⊛   • Asterisk key   ☞ confirm

```
...Data maintenance\Text\Branch texts         457
  ⊞ article                                      ▲
  ┈ Price change
  ⊞ article groups
  ⊞ departments
  ⊟ Text
     ┈ Advertising text
     ┈ Date texts
     ┈ Company name
     ┈ Branch texts
     ┈ Header texts
     ┈ Footer texts
     ┈ Product tips
     ┈ Operator text                             ▼
```
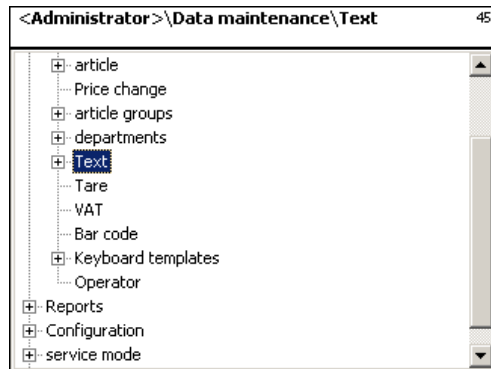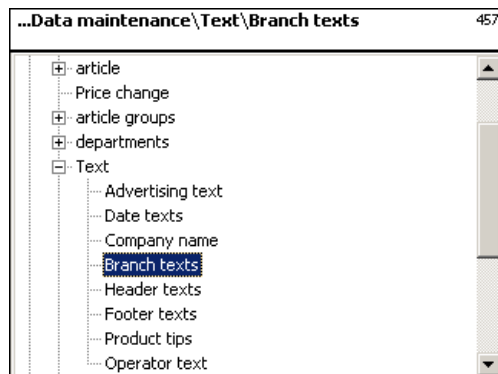
(↓)   • Scroll down   ☞ Select branch text.

⊛   • Asterisk key   ☞ confirm

```
...Data maintenance\Text\Branch texts         457
 ┌─────────────┬────────┐
 │Create/Modify│ Delete │
 └─────────────┴────────┘
 Text nbr.:
 ┌──────────────┐ ℹ
 │              │
 └──────────────┘
   Text:      -
```
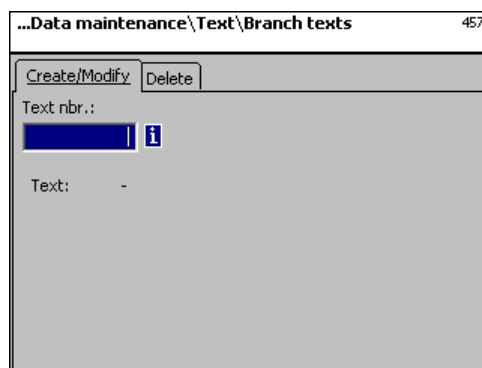
☞ Enter number of new branch text.

⊛   • Asterisk key   ☞ confirm

```
...Datenpflege\Text\Filialtexte\Ändern        457
      Text Nr.:1
   ┌─────┐
   │ Text │
   ┌──────────────────────────────────────┐
   │ Filialtext TransXXX                   │
   │                                       │
   │                                       │
   │                                       │
   │                                       │
   └──────────────────────────────────────┘
```
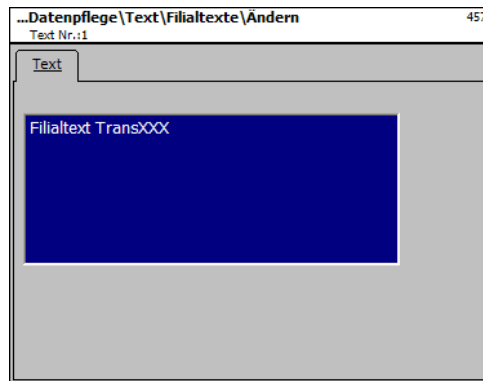
Text: Branch text which is printed.

⊛   •   Asterisk key   ☝   confirm, enter number of next

branch text.

Delete branch text - Quick start with 457;

In this window you can delete the branch texts.

```
...Data maintenance\Text\Branch texts          457

  ┌────────────┐┌──────┐
  │Create/Modify││Delete│
  Text nbr.:
  ┌────────────┐ ┌─┐
  │            │ │i│
  └────────────┘ └─┘
     Text:        -
```

Entries tab "Delete":

Text Nbr.: Enter number of branch text

⊛   •   Asterisk key   ☝   confirm

```
┌──────────────────────────────────┐
│ Question                         │
├──────────────────────────────────┤
│                                  │
│           Delete text?           │
│           [Mode] [*]             │
│                                  │
│                                  │
└──────────────────────────────────┘
```
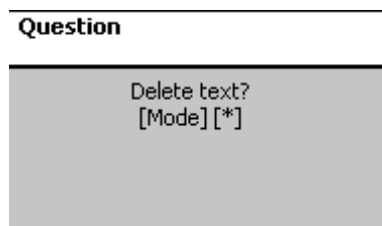
⊛   •   Asterisk key   ☝   Confirm deletion.

Text - Header texts (458)

create/modify, delete

Quick start with 458

The receipt header text appears first on top of the total receipt. For Self-Service scales (UC3-GT), this text is of no importance.

You can create, modify or delete receipt header texts here.

```
<Administrator>\Data maintenance\Text          45
  ⊞ article
    Price change
  ⊞ article groups
  ⊞ departments
  ⊞ Text
    Tare
    VAT
    Bar code
  ⊞ Keyboard templates
    Operator
⊞ Reports
⊞ Configuration
⊞ service mode
```

(✳)   • Asterisk key   ☞ confirm

```
...Data maintenance\Text\Header texts         458
  ⊞ article
    Price change
  ⊞ article groups
  ⊞ departments
  ⊟ Text
      Advertising text
      Date texts
      Company name
      Branch texts
      Header texts
      Footer texts
      Product tips
      Operator text
```
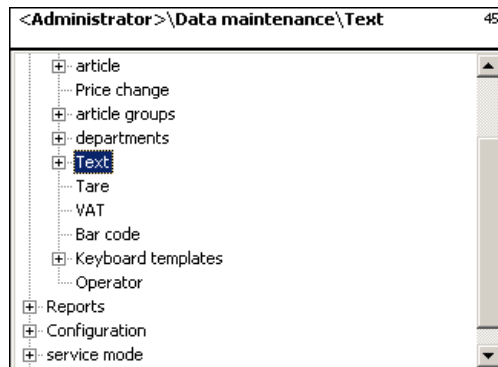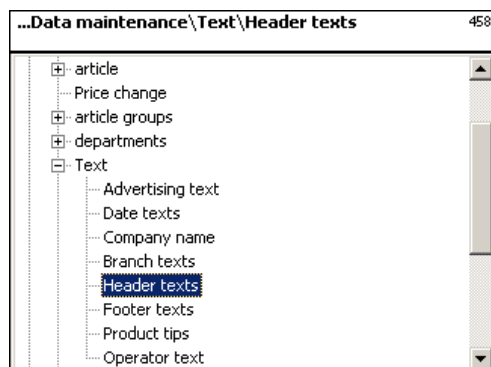
(▾)   • Scroll down   ☞ Select header texts.

(✳)   • Asterisk key   ☞ confirm

```
...Data maintenance\Text\Header texts         458
 ┌Create/Modify┐ Delete
 Text nbr.:
 ▉▉▉▉▉▉▉▉  ℹ

 Text:       -
```
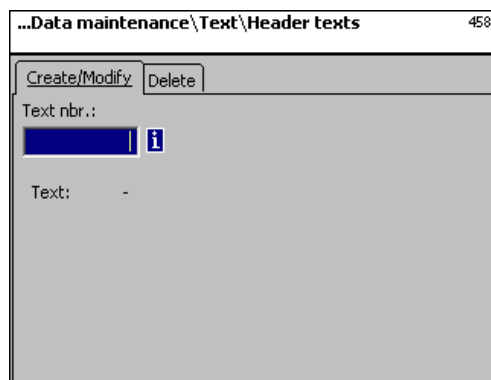
                                                     ☞ Enter number of new
                                                     header text.

(✳)   • Asterisk key   ☞ confirm

```
...Datenpflege\Text\Kopftexte\Ändern        458
     Text Nr.:1

  Text

Mettler-Toledo Albstadt☐Schulung Retail    ☐
=================================
```
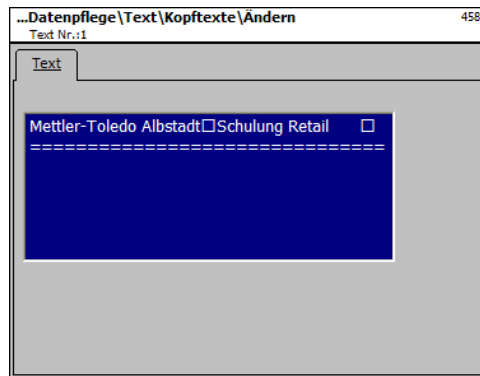
Text: Enter header text which is printed on the receipt.

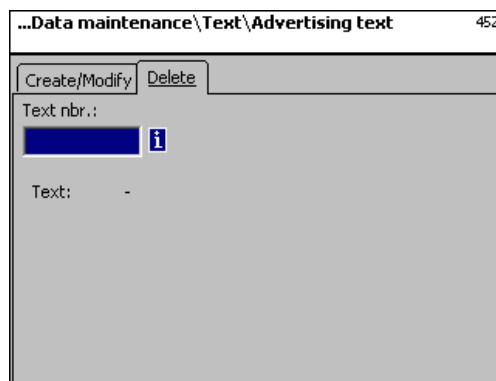⊛   • Asterisk key   ☝ confirm, enter number of next

header text.

Delete header text - Quick start with 458;

In this window you can delete the header text.

```
...Data maintenance\Text\Header texts        458

  Create/Modify  Delete
Text nbr.:
                      i

   Text:      -
```

Entries tab "Delete":

Text Nbr.: Enter number of header text.

⊛   • Asterisk key   ☝ confirm

```
Question

        Delete text?
        [Mode] [*]

```
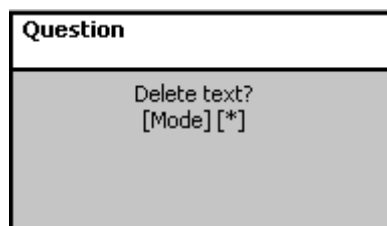
⊛   • Asterisk key   ☝ Confirm deletion.

Text - Footer text (459)

create/modify, delete

Quick start with 459;

The receipt footer text appears last at the bottom of the total receipt. For Self-Service scales (UC3-GT), this text is of no importance

You can create, modify or delete receipt footer texts here.

```
<Administrator>\Data maintenance\Text          45
  ⊞ article
    Price change
  ⊞ article groups
  ⊞ departments
  ⊞ Text
    Tare
    VAT
    Bar code
  ⊞ Keyboard templates
    Operator
⊞ Reports
⊞ Configuration
⊞ service mode
```

⊛   • Asterisk key   ☞ confirm

```
...Data maintenance\Text\Footer texts          459
  ⊞ article
    Price change
  ⊞ article groups
  ⊞ departments
  ⊟ Text
      Advertising text
      Date texts
      Company name
      Branch texts
      Header texts
      Footer texts
      Product tips
      Operator text
```

(↓)   • Scroll down   ☞ Select footer texts.

⊛   • Asterisk key   ☞ confirm

```
...Data maintenance\Text\Footer texts          459

  [Create/Modify] [Delete]
  Text nbr.:
  ▌              ▐ ℹ

    Text:     -

```
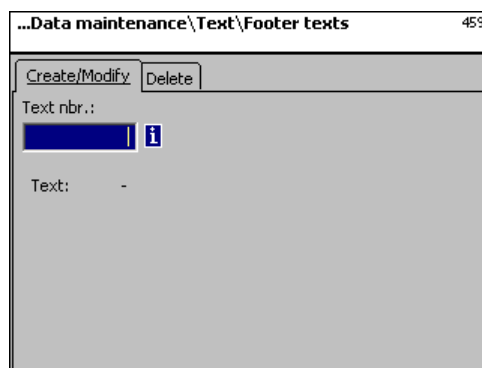
☞ Enter number of new footer text.

⊛   • Asterisk key   ☞ confirm

```
...Datenpflege\Text\Fußtexte\Ändern          459
     Text Nr.:1

  Text

 ======================□
 Vielen Dank □      für Ihren Besuch□
 ======================|
```
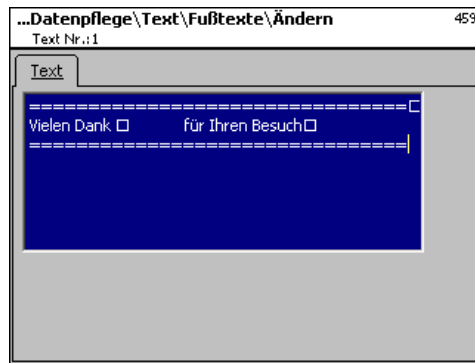
Text: Enter footer text which is printed on the receipt.

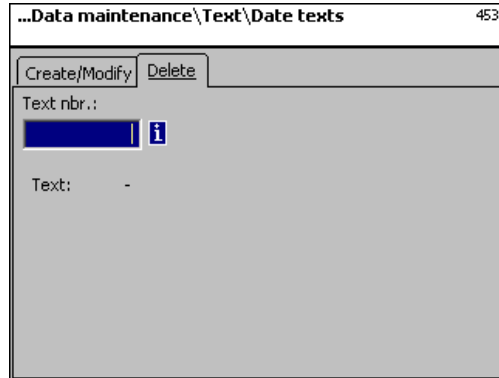⊛   •   Asterisk key   ☞   confirm, enter number of next

                                                         footer text.

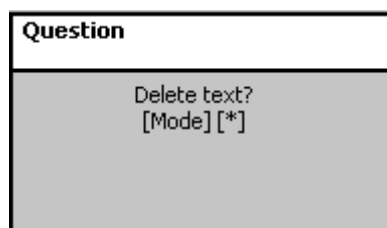## Delete footer text - Quick start with 459;

In this window you can delete the footer text.

```
...Data maintenance\Text\Footer texts        459

  Create/Modify  Delete
 Text nbr.:
 [        ] ℹ

   Text:        -
```
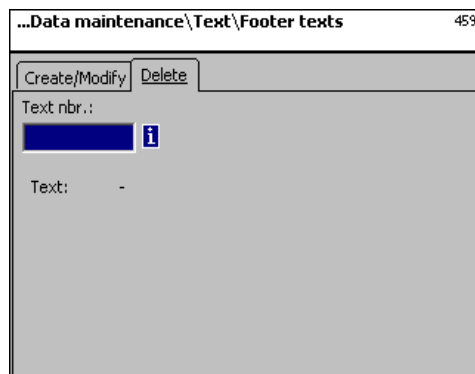
Entries tab "Delete":

Text Nbr.: Enter number of footer text.

⊛   •   Asterisk key   ☞   confirm

```
 Question

          Delete text?
          [Mode] [*]
```
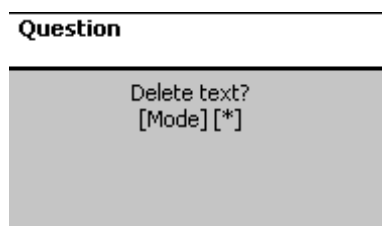
⊛   •   Asterisk key   ☞   Confirm deletion.

Text - Product tip (45+1)

create/modify, delete

Quick start with 45+1

Product tips are informations concerning single articles or groups of articles. They serve as additional information for the operator (display) and the customer (printout on receipt). The assignment of a product tip to an article is carried out in the article maintenance **(511; Tab 2)**. You can create, modify or delete product tips here.

```
<Administrator>\Data maintenance\Text          45
  ⊞· article                                    ▲
    ····Price change
  ⊞· article groups
  ⊞· departments
  ⊞· Text
    ····Tare
    ····VAT
    ····Bar code
  ⊞· Keyboard templates
    ····Operator
⊞· Reports
⊞· Configuration
⊞· service mode                                 ▼
```

✳ • Asterisk key   ☝ confirm

```
...Data maintenance\Text\Product tips          45+1
  ⊞· article                                    ▲
    ····Price change
  ⊞· article groups
  ⊞· departments
  ⊟· Text
    ····Advertising text
    ····Date texts
    ····Company name
    ····Branch texts
    ····Header texts
    ····Footer texts
    ····Product tips
    ····Operator text                           ▼
```
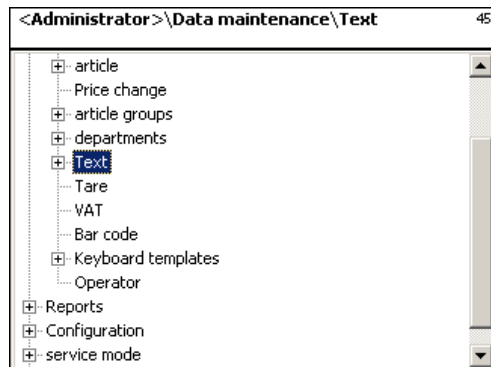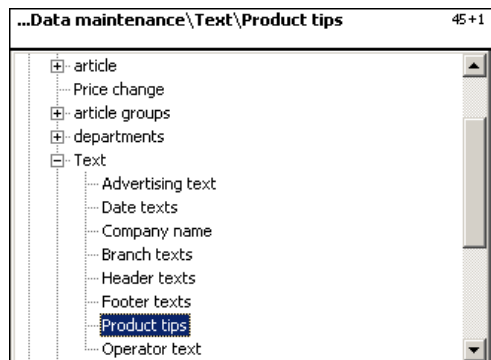
↓ • Scroll down   ☝ Select product tip.

✳ • Asterisk key   ☝ confirm

```
...Data maintenance\Text\Product tips          45+1

 ┌Create/Modify┐ ┌Delete┐
 Text nbr.:
 ▐▬▬▬▬▬▬▬▬│ i

   Text:      -



```
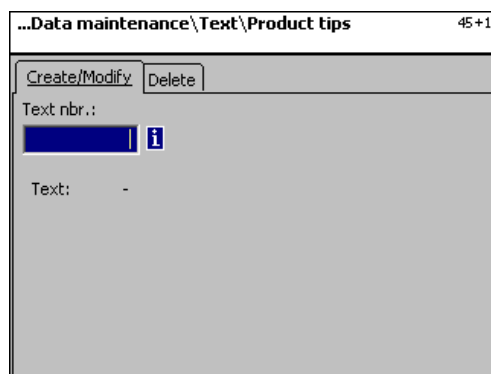
☝ Enter number of new product tip.

✳ • Asterisk key   ☝ confirm

...Datenpflege\Text\Kompetenztexte\Ändern   45+1
   Text Nr.:1

[Text]

Das ist der Kompetenztext zur PLU 1 mit
maximal 100 Zeichen. Anwählen über die
Pfeiltaste.|
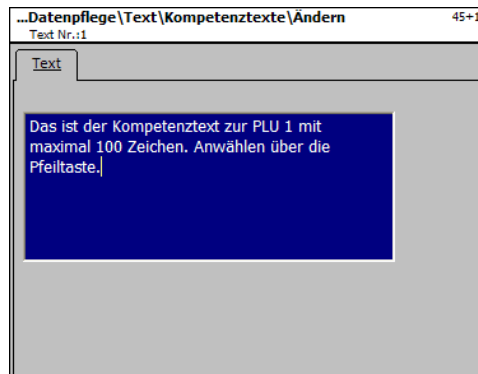
Text: Enter product tip which will be displayed or printed on the receipt.

⊛   • Asterisk key   ☞   confirm, enter number of next

                                                     product tip.

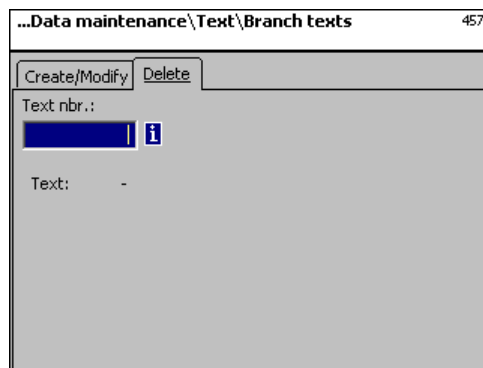### Delete product tips - Quick start with 45+1;

In this window you can delete the product tip.

...Data maintenance\Text\Product tips   45+1

[Create/Modify] [Delete]
Text nbr.:
[   ] [i]
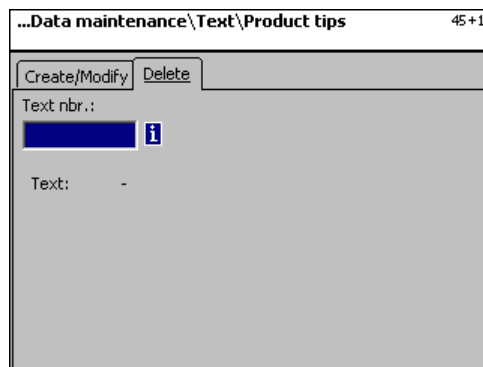
   Text: -

Entries tab "Delete":

Text Nbr.: Enter number of product tip.

⊛   • Asterisk key   ☞   confirm

Question

        Delete text?
        [Mode] [*]
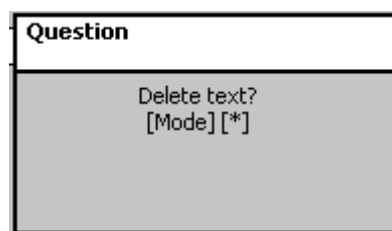
⊛   • Asterisk key   ☞   Confirm deletion.

Text - Operator text (45+2)

create/modify, delete

Quick start with 45+2

A branch description can be created which will be printed on each receipt.

The branch text also appears in the turnover evaluation.

Prerequisite: The branch text has been activated in the Sale configuration of the devices **(651receipt1)**.

You can create, modify or delete branch texts here.

```
<Administrator>\Data maintenance\Text                    45
  ⊞ article                                        ▲
    ··· Price change
  ⊞ article groups
  ⊞ departments
  ⊞ Text
    ··· Tare
    ··· VAT
    ··· Bar code
  ⊞ Keyboard templates
    ··· Operator
  ⊞ Reports
  ⊞ Configuration
  ⊞ service mode                                   ▼
```

✳ • Asterisk key   ☝ confirm

```
...Data maintenance\Text\Operator text                  45+2
  ⊞ article                                        ▲
    ··· Price change
  ⊞ article groups
  ⊞ departments
  ⊟ Text
    ··· Advertising text
    ··· Date texts
    ··· Company name
    ··· Branch texts
    ··· Header texts
    ··· Footer texts
    ··· Product tips
    ··· Operator text                              ▼
```
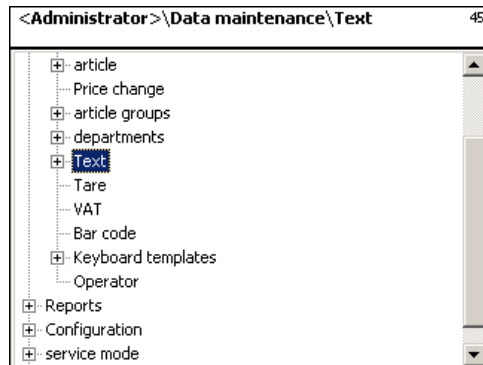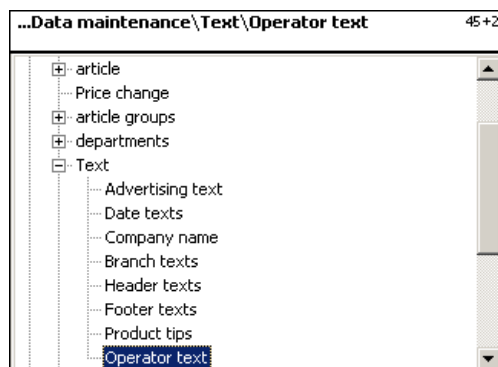
↓ • Scroll down   ☝ Select operator text.

✳ • Asterisk key   ☝ confirm

```
...Data maintenance\Text\Operator text                  45+2
┌──────────────┬────────┐
│ Create/Modify │ Delete │
Text nbr.:
┌────────────────┐ ℹ
│                │
└────────────────┘

  Text:        -
```
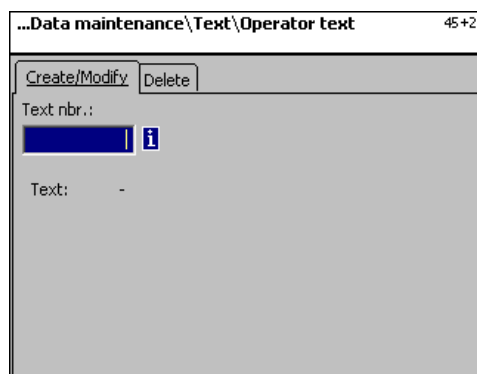
☝ Enter number of new

operator text.

✳ • Asterisk key   ☝ confirm

Text: Enter operator text which will be displayed or printed on the receipt.

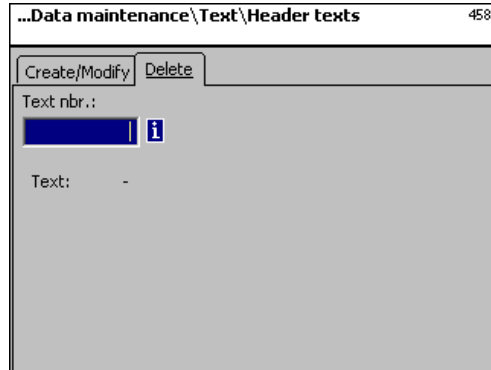⊛   •   Asterisk key   ☞   confirm, enter number of next

                                                              operator text.

Delete operator text - Quick start with 45+2;

In this window you can delete the operator text.
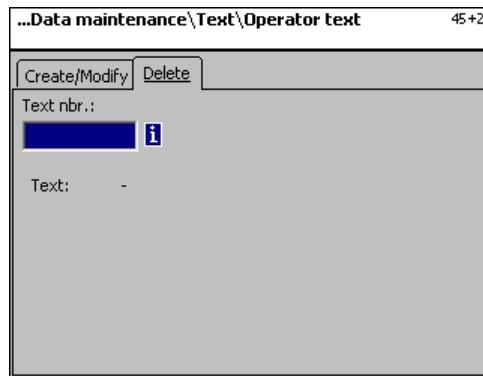
Entries tab "Delete":

Text Nbr.:   Enter number of operator text.

⊛   •   Asterisk key   ☞   confirm
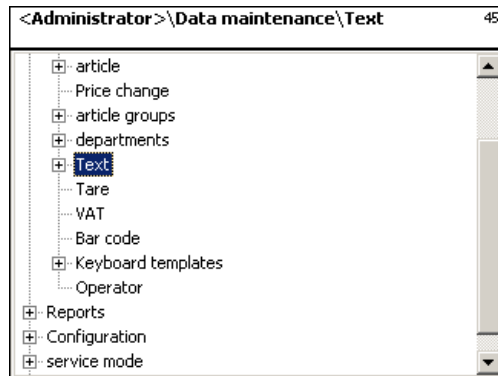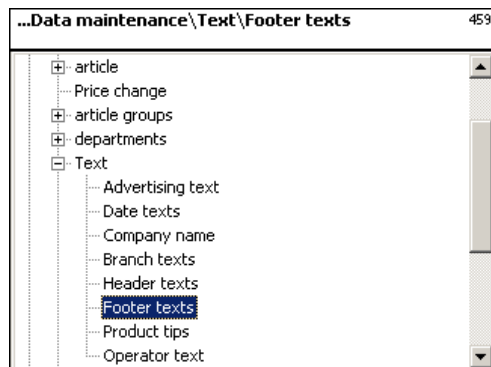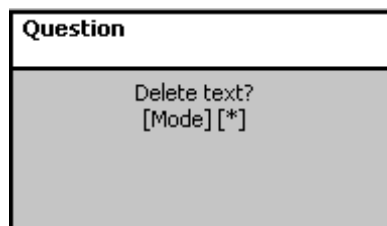

⊛   •   Asterisk key   ☞   Confirm deletion.

Tare (47)

create/modify, delete

Quick start with 47;

Tare values can be assigned to articles by weight. These tare values are saved with a tare number in a tare table. Later on, the tare weight value is assigned to the corresponding article via the tare number **(511)**.

Consider graduation: For the tare weight value the graduation of the connected scales has to be considered, for instance a scale with 2 gram steps. If the scale cannot show the entered tare weight value, the scale rounds up to the next appropriate weight value.

You can create, modify or delete tare values here.

```
<Administrator>\Data maintenance\Tare          47
    ⊞ article
    ┈ Price change
    ⊞ article groups
    ⊞ departments
    ⊞ Text
    ┃ Tare
    ┈ VAT
    ┈ Bar code
    ⊞ Keyboard templates
    ┈ Operator
  ⊞ Reports
  ⊞ Configuration
  ⊞ service mode
```

| ✳ | • Asterisk key | ☞ confirm |

```
<Administrator>\Datenpflege\Tara              47

  Anlegen/Ändern  Löschen
  Abt. Nr.:          Tara Nr.:
  ┌──────────1┐ ⓘ  ┌────────────┐ ⓘ
  └───────────┘     └────────────┘

  Name:    -
  Wert:    -
  Typ:     -
```
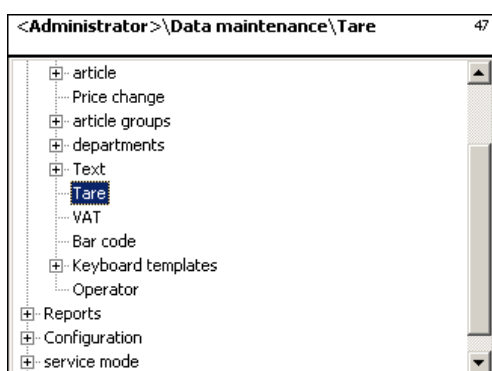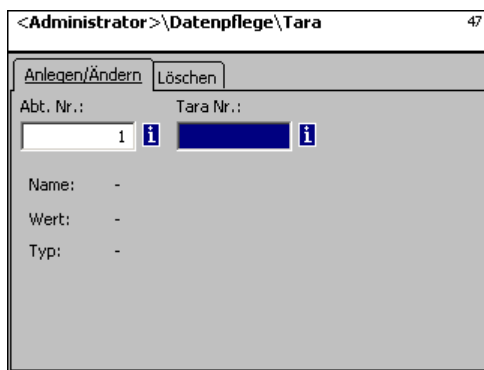
⑨⑨⑨⑨	• Enter tare Nbr.	☞ Enter tare Nbr. of tare value.
		☞ Enter department number if
and/or ⬅	• left arrow key	tare is to be valid for another
		department.
✳	• Asterisk key	☞ Confirm entries.
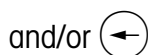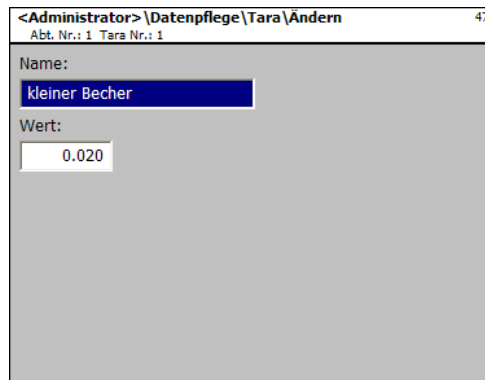
Name: Description of tare value e. g. "paper, heavy"

Value: Enter weight value in grams (consider graduation of scale)

Type: Indication of weight or percentage (of gross weight)

⊛   •   Asterisk key   ☞   Confirm entries, enter number

of next tare value.

Delete tare - Quick start with 47;
In this window you can delete the tare values.
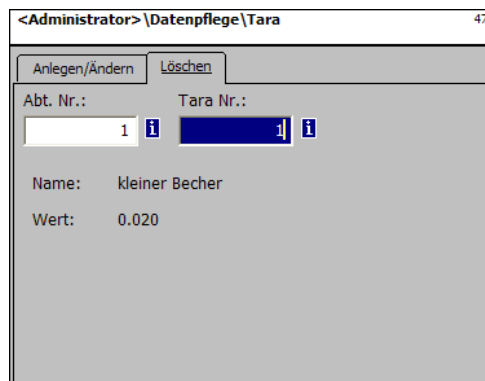
Entries tab "Delete":

Dept. Nbr.:   Enter department number.
Tare Nbr.:   Enter tare Nbr.

⊛   •   Asterisk key   ☞   confirm
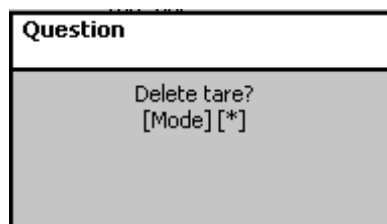
⊛   •   Asterisk key   ☞   Confirm deletion;

VAT (48)

create/modify, delete

Quick start with 48;

The various VAT-rates necessary can be created here. Their values may then be linked via the VAT-number to the articles in order to reveal the appropriate VAT-share while using the articles. **(511; Tab 2)**.

You can create, modify or delete VAT-rates here.
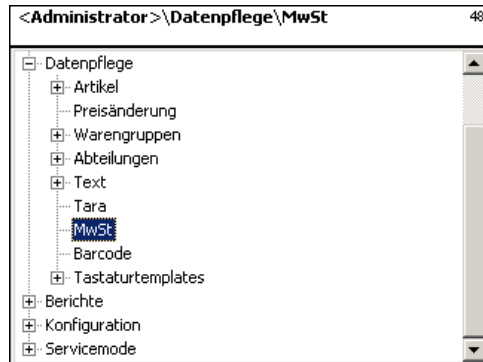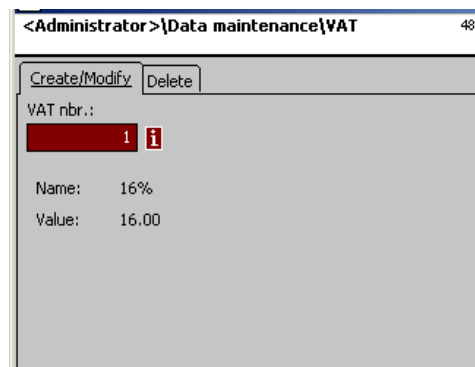
| ⊛ | • Asterisk key | ☞ confirm |

| ⑨⑨⑨⑨ | • Enter VAT-Nbr. | ☞ Enter VAT-Nbr. of VAT-value. |

| ⊛ | • Asterisk key | ☞ Confirm entries. |

```
...Data maintenance\VAT\Modify                48
    VAT nbr.::1
Name:
16%
Value:
    16.00
```
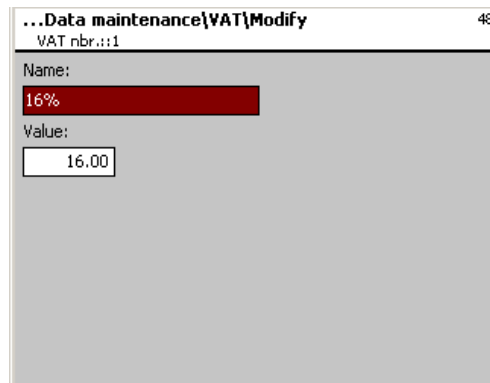
Name: Enter description of VAT-rate.

Wert: Enter percentage of VAT-rate.

⊛   •   Asterisk key   ☝   Confirm entries, enter number

                                                              of next VAT-rate.

Delete VAT - Quick start with 48;

In this window you can delete the VAT-rates.

```
<Administrator>\Data maintenance\VAT          48

Create/Modify  Delete
VAT nbr.:
            1  i

  Name:    16%
  Value:   16.00
```
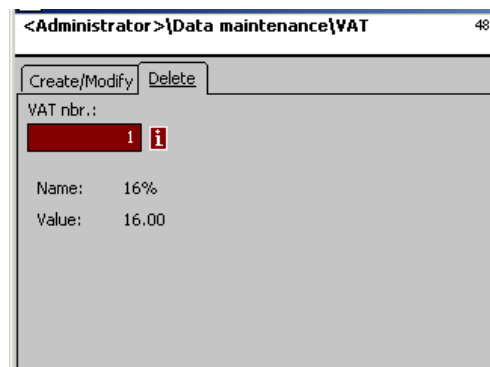
Entries tab "Delete":

VAT Nbr.:   Enter VAT-number

⊛   •   Asterisk key   ☝   confirm

```
Question

        Delete VAT number?
           [Mode] [*]

```
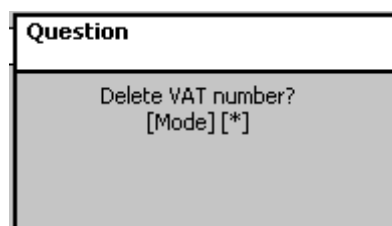
⊛   •   Asterisk key   ☝   Confirm deletion.

Barcode(49)

create/modify, delete

Quick start with 49;

This function is used to create a bar code list. The appearance of the bar code is defined here. Each code is saved with a number. With this number, the bar code can be assigned either to departments, devices or for instance to a label definition as well. The bar codes can be printed on the total receipts or on the labels for the precise scanning of articles.
You can create, modify or delete the bar codes here.

```
...Data maintenance\Bar code                    49

    ⊞ article                                    ▲
    ─── Price change
    ⊞ article groups
    ⊞ departments
    ⊞ Text
    ─── Tare
    ─── VAT
    [Bar code]
    ⊞ Keyboard templates
    ─── Operator
  ⊞ Reports
  ⊞ Configuration
  ⊞ service mode                                 ▼
```

(✳)   • Asterisk key   ☞ confirm

```
...Data maintenance\Bar code                    49

 ┌ Create/Modify ┐ Delete
 Bar code nbr.:
 ▐▬▬▬▬▬▬▬▬▬│ ℹ


 Type:       -
 Definition:  -
```
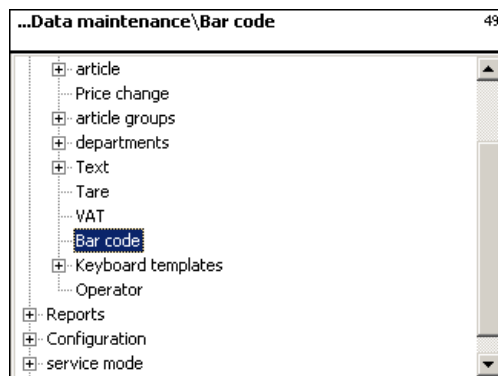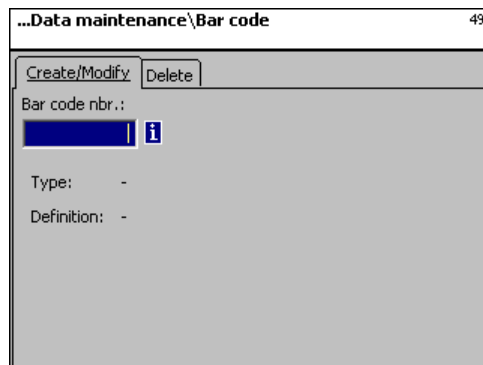
(1)   • Enter bar code Nbr.   ☞ Enter number of bar

code.

(✳)   • Asterisk key   ☞ Confirm entries.

```
...Datenpflege\Barcode\Ändern                      49
     Barcode Nr.:1

  ┌─────┐
  │Daten 1│
 ─┘     └──────────────────────────────────────────
  Typ:
  ┌──────────────────────────────────┬───┐
  │EAN13                             │ ▼ │
  └──────────────────────────────────┴───┘
  Definition:
  ┌────────────────────────────────────────────┐
  │24NNNNCBBBBB                                 │
  └────────────────────────────────────────────┘
  Legende EAN-Kennung (je Kennung nur ein Block):
  C = Prüfziffer [1] Pos. 7/8        A = Artikelnummer
  W = Warengruppen-Nr.               B = Betrag
  D = Datum                          N = Bon-Nr.
  P = PLU-Nr.                        U = Abteilungscode
  F = Abteilung-Nr.                  G = Geräte-Nr.
  E = Kalendertag
  Q (R/S/T) = Gewicht/Menge (3/2/1 Dezimalstellen)
```
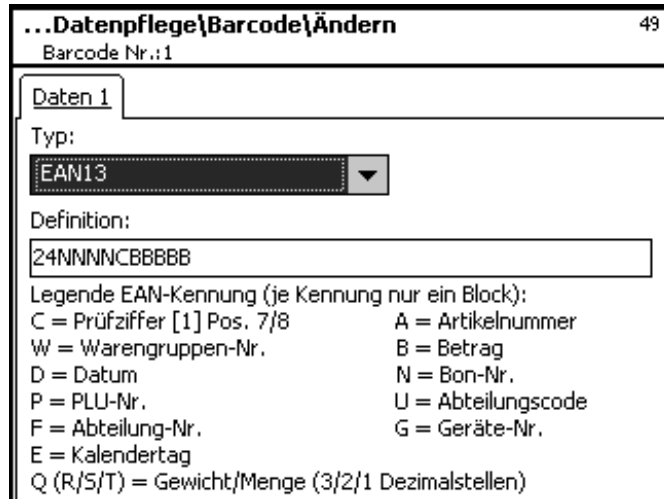
Type: Selection between EAN8 and EAN13

```
  Typ:
  ┌──────────────────────────────────┬───┐
  │EAN13                             │ ▼ │
  ├──────────────────────────────────┴───┤
  │EAN8                                  │
  │EAN13                                 │
  └──────────────────────────────────────┘
```

Identific.	Definition	Digits	Position EAN-13	Remark
0...9	Digits	12	1 - 12	
A	Article	12	1 - 12	when label printout
	Department	4	1 - 6	when strip printout
B	Amount	8	8 - 12	
C	Check sum	1	7+ 8, 13	obligation for last position
D	Date	6		not supported so far
E	Calendar day	3	1 12	
N	Receipt number	5	1 - 6	
P	PLU	6	1 - 6	
Q	Quantity		8 - 12	Piece PLU
	Weight cell	5	8 - 12	Weight PLU
R	Weight with 3 decimal digits	5	8 - 12	Weight PLU
S	Weight with 2 decimal digits	5	8 - 12	Weight PLU
T	Weight with 1 decimal digit	5	8 - 12	Weight PLU
W	Article group	4	1 - 6	
U	Department ID	12	1 - 12	

Remarks:
Each identification is only permissible as a coherent block. This block may only exist once.
       Exception: Digits may be placed everywhere, as well as several blocks.
EAN-13: Check sum has to be at position 13, additionally also possible at position 7 or 8.
EAN-8: Check sum has to be at position 8 (and only there)
PLU is our internal PLU Number, article is SAN (Standard Article Number, partially worldwide unique)
Amount and weight are always printed without a comma, the amount with decimal digits, and the weight in grams.
Q ist printed in the same format as deliverd by the cell. R,S,T are re-formatet to fix decimal digits.
Identification T may have variable meanings.

(✳)	• Asterisk key	☞ confirm entries, enter number of next bar code you wish to create.

Delete bar code - Quick start with 49;

In this window you can delete the bar code.

```
...Data maintenance\Bar code                    49
┌──────────────┐
│Create/Modify │ Delete │
└──────────────┘
Bar code nbr.:
▮                │  i

 Type:        -
 Definition:  -




```
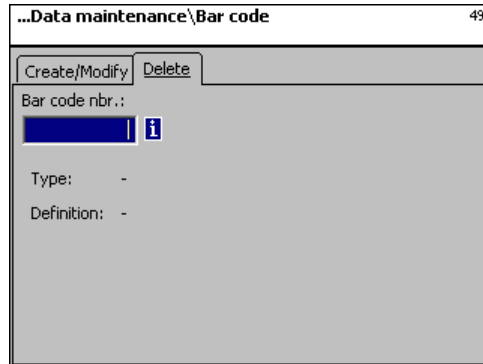
Entries tab "Delete":

Bar code Nbr.:   Enter bar code number.

⊛   •   Asterisk key   ☞   confirm


```
┌─────────────────────────────────┐
│ Question                        │
├─────────────────────────────────┤
│         Delete bar code?        │
│          [Mode] [*]             │
│                                 │
│                                 │
└─────────────────────────────────┘
```
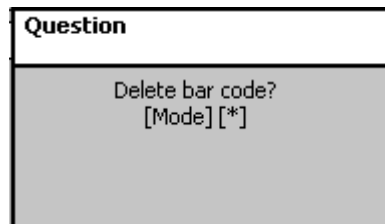

⊛   •   Asterisk key   ☞   Confirm deletion;

Keyboard templates (- Standard) (4 + 11)

create/modify, delete

Quick start with 4 + 11;

In this window you can create the various keyboard layouts for the individual departments.
You can create, modify or delete the keyboard layouts here.
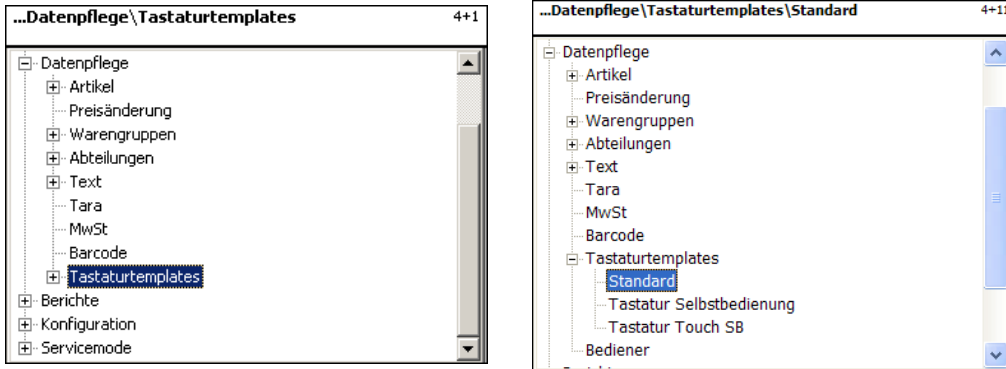
(↓)	• Scroll down	☞	Select standard.
(✳)	• Asterisk key		Confirm
(#)	• Enter keyboard Nbr.	☞	Enter number of keyboard layout.
(#)	• Enter keyboard type		Enter keyboard type.
(✳)	• Asterisk key	☞	Confirm entries.

Keyboard types:

Keyboard 79 keys;   Keyboard 99 keys;   Keyboard 100 keys;
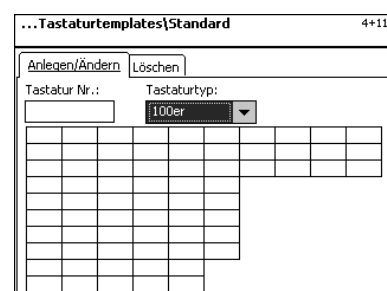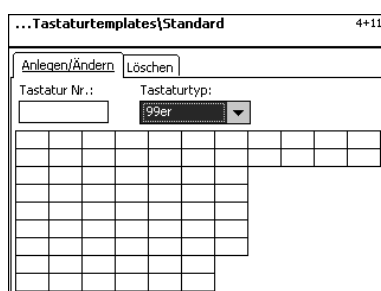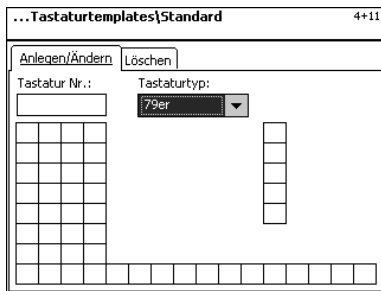
Keyboard 144 keys;   Keyboard 180 keys;
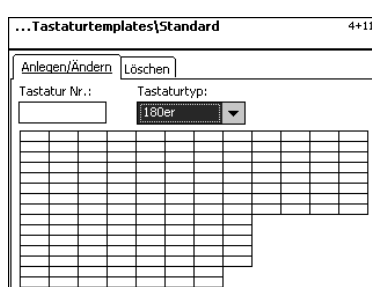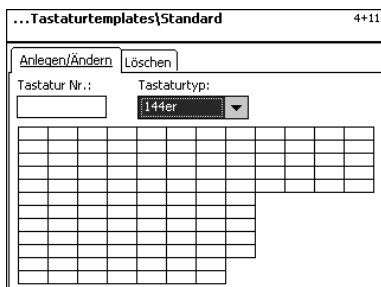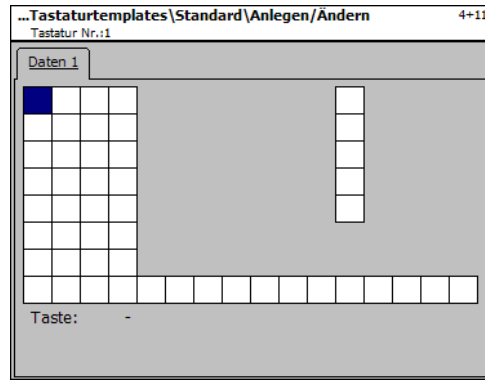
👆 You can select the desired key with the scroll keys.

✳ • Asterisk key   👆 Confirm selection of key.
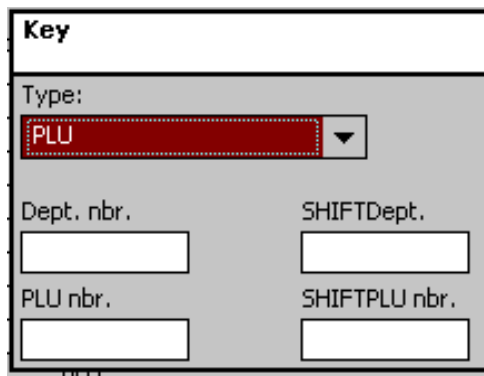
→ • Right arrow key   👆 Menu folds out.

✳ • Asterisk key   Confirm selection of key.
Carry out further entries and confirm.

Selection key:	Type of key
PLU - key:	Assign PLU to a fix key
2nd price key:	free unit price entry
Weight key:	free weight entry
Preset tare key:	Fix tare keys
Article group key:	Article groups key
Department key:	fix department keys
UAN key:	EAN Code key
Operator key:	fix operator keys
Shift key:	Double assignment of PLU-keys
Inventory key:	Temporary inventory
Label key:	Select label layout
Date key:	Selection of various dates

Dept. Nbr.:	Number of department
Shift Dept. Nbr.:	Double assignment of department keys (Shift key then Dept. key)
PLU-Nbr.:	PLU-number
Shift PLU Nbr.:	Double assignment of a PLU-key (Shift-key then PLU-key)

Delete keyboard - Quick start with 4 + 11;

In this window you can create, modify or delete a keyboard configuration.

```
...Datenpflege\Tastaturtemplates\Standard          4+11
 Anlegen/Ändern   Löschen
 Tastatur Nr.:        Tastaturtyp:
              1       79er          ▼
```

Entries tab "Delete":

Keyboard Nbr.:   Enter keyboard number.

⊛   •   Asterisk key   ☝ confirm

```
Question

        Delete keyboard layout?
            [Mode] [*]
```
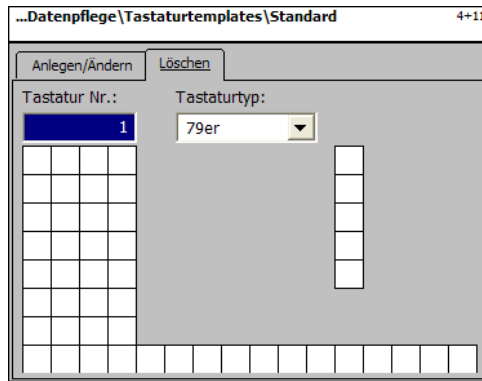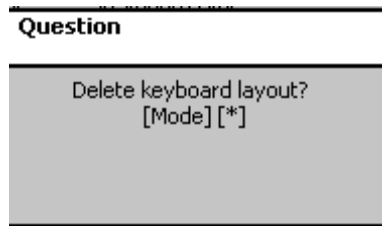
⊛   •   Asterisk key   ☝ Confirm deletion.

Keyboard templates (- Self-Service) (4 + 12)
create/modify, delete

Quick start with 4 + 12;

In this window you can create the various keyboard layouts for self-service scales.
You can create, modify or delete the keyboard layouts here.
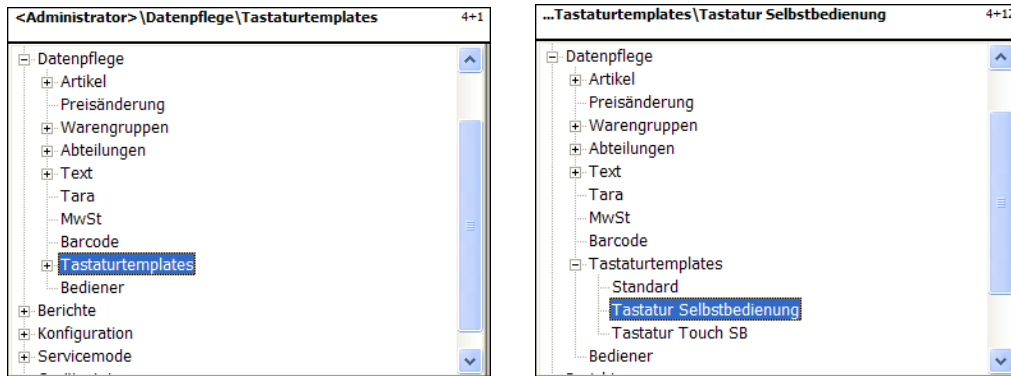
↕	• Scroll down	☞ Select standard.
✳	• Asterisk key	Confirm
#	• Enter keyboard Nbr.	☞ Enter number of keyboard layout.
#	• Enter keyboard type	Enter keyboard type.
✳	• Asterisk key	☞ Confirm entries.

Keyboard types:

Keyboard 79 keys;   Keyboard 99 keys;   Keyboard 100 keys;
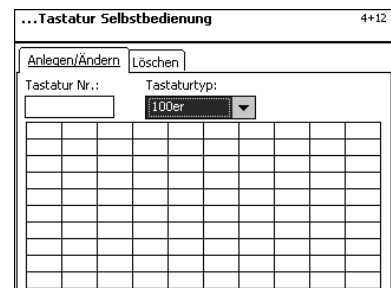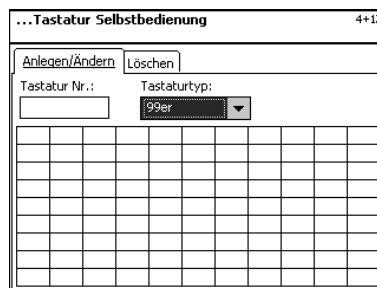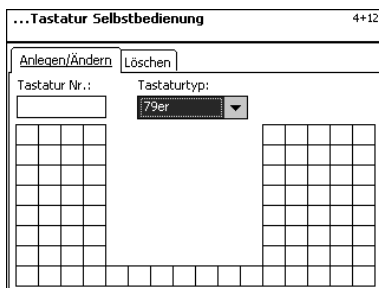
Keyboard 144 keys;   Keyboard 180 keys;
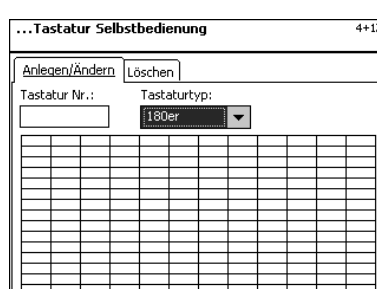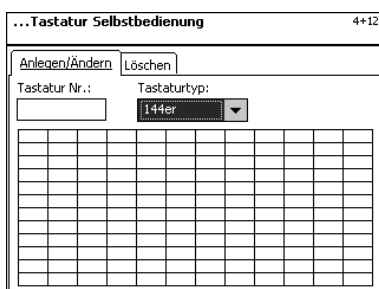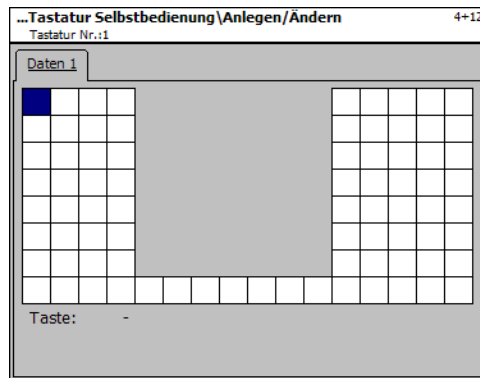
☝ You can select the

desired key with the scroll

keys.

☝ Asterisk key · ✳ Confirm selection of key.

Selection:

Dept. Nbr.:   Number of department

PLU Nbr.:   PLU - Number

✳ · Asterisk key   ☝ Confirm entries. Carry

out further entries and

confirm.

Delete keyboard - quick start with 4 + 12;

In this window you can create, modify or delete a keyboard configuration.

```
...Datenpflege\Tastaturtemplates\Standard          4+11

  Anlegen/Ändern    Löschen

 Tastatur Nr.:        Tastaturtyp:
              1       79er          ▼
```

Entries tab „Delete":

Keyboard Nbr.:   Enter keyboard number.

⊛   •   Asterisk key   ☞   confirm


```
FRAGE

         Tastaturlayout löschen?
              [Mode] [*]
```
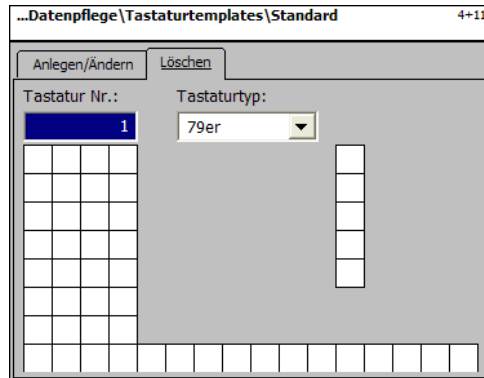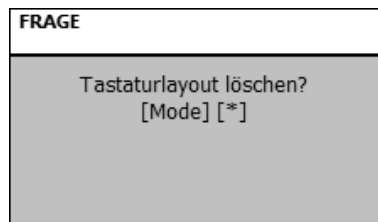

⊛   •   Asterisk key   ☞   Confirm deletion.

Only for scales with Touch Screen

Keyboard templates (- Touch SB) (4 + 13)

create/modify, delete

Quick start with 4 + 13;

In this window you can create/modify or delete various keyboard layouts for Self-Service scales with Touch Screen

```
<Administrator>\Datenpflege\Tastaturtemplates          4+1
⊟ Datenpflege
  ⊞ Artikel
     Preisänderung
  ⊞ Warengruppen
  ⊞ Abteilungen
  ⊞ Text
     Tara
     MwSt
     Barcode
  ⊞ Tastaturtemplates
     Bediener
  ⊞ Berichte
  ⊞ Konfiguration
  ⊞ Servicemode
```

```
...Datenpflege\Tastaturtemplates\Tastatur Touch SB     4+13
⊟ Datenpflege
  ⊞ Artikel
     Preisänderung
  ⊞ Warengruppen
  ⊞ Abteilungen
  ⊞ Text
     Tara
     MwSt
     Barcode
  ⊟ Tastaturtemplates
     Standard
     Tastatur Selbstbedienung
     Tastatur Touch SB
     Bediener
```
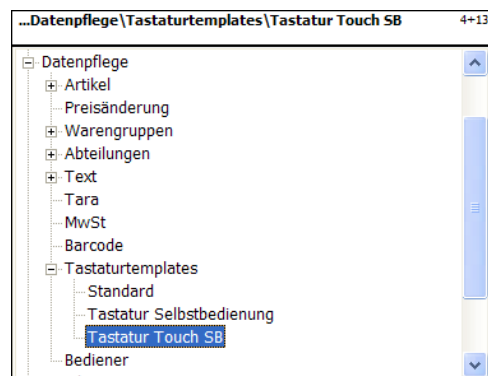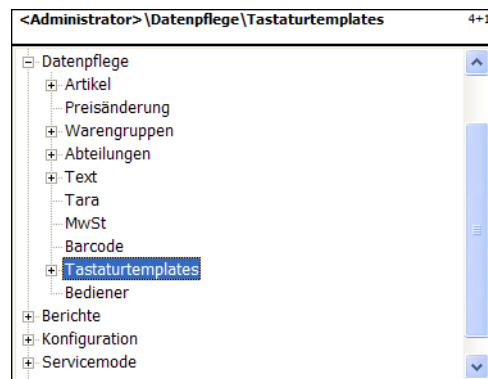
Description in the Operating Instructions for the UC3-GTouch ME-Nbr. 2201 0431

Data maintenance Operator (4 + 2)

create/modify, delete

Quick start with 4 + 2;

In this window you can create, modify and delete operators.

```
<Administrator>\Datenpflege\Bediener                    4+2
  ⊞ Artikel
     Preisänderung
  ⊞ Warengruppen
  ⊞ Abteilungen
  ⊞ Text
     Tara
     MwSt
     Barcode
  ⊞ Tastaturtemplates
     Bediener
⊞ Berichte
⊞ Konfiguration
⊞ Servicemode
   Gerätestatus
```

⊛   •   Asterisk key   ☞   confirm

```
<Administrator>\Datenpflege\Bediener                    4+2
  [Anlegen/Ändern]  [Löschen]
  Bediener Nr.:
       1  [i]

       Name:
```
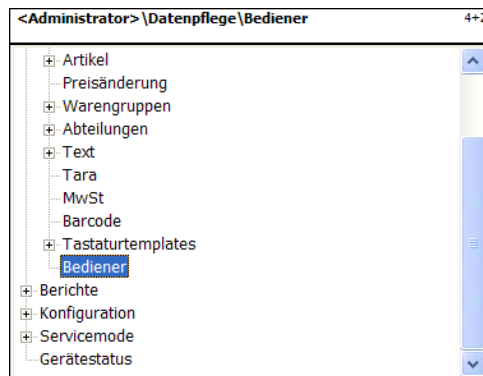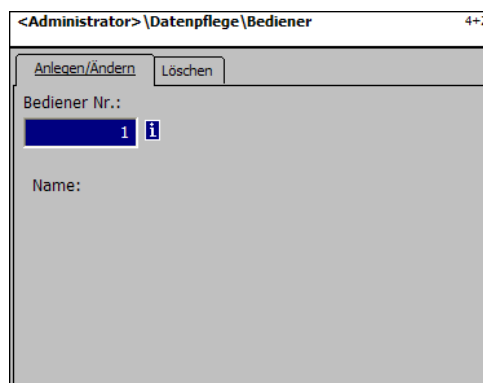
•   Enter Operator Nbr.   ☞   Enter number of

operator.

⊛   •   Asterisk key   ☞   Confirm entries.

```
<Administrator>\Datenpflege\Bediener\Ändern             4+2
  Verk. Nr.:1
  [Text]
  Bedienername:
  |
```
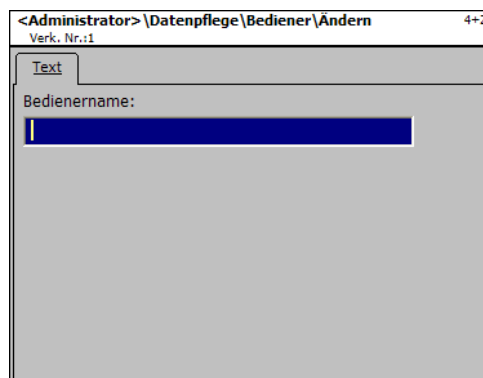
Operator name: Enter name

⊛   •   Asterisk key   ☞   Confirm entries, enter number

of next operator.

Operator- Quick start with 4 + 2;

In this window you can delete an operator.

```
<Administrator>\Datenpflege\Bediener          4+2

 Anlegen/Ändern   Löschen
Bediener Nr.:
            1  i

Name:      Frau Maier
```
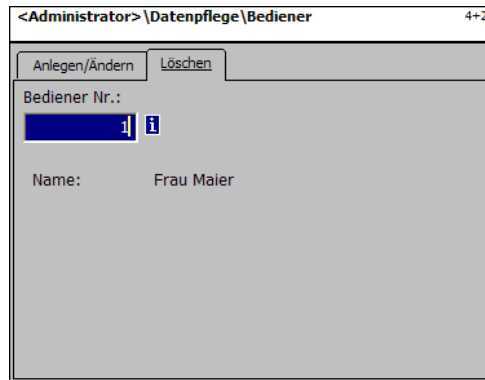
Entries tab „Delete":

Operator Nbr.: Enter operator number.

⊛ • Asterisk key ☞ confirm

```
FRAGE

        Bediener löschen?
          [Mode] [*]
```
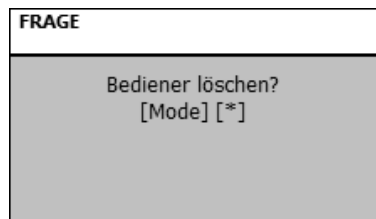
⊛ • Asterisk key ☞ Confirm entries.

NonSalesMode (- Reports)

Intermediate Turnovers (5)

printout

Quick start with 5;

In this window you can call up the intermediate turnovers.
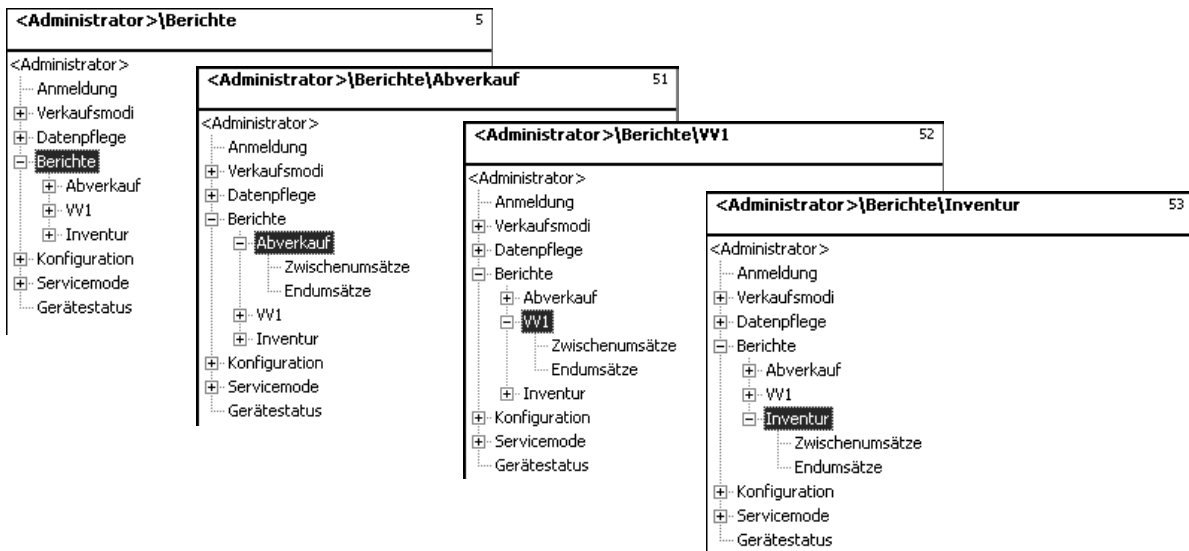
Quick start with 511 "Sale - Intermediate turnovers"
Quick start with 521 "PP1- Intermediate turnovers"
Quick start with 531 "Inventory - Intermdediate turnovers"

The intermediate turnovers of the mode Sale are described on the following pages.

(↑)	•	Scroll down	☞	Select intermediate turnovers.
(✳)	•	Asterisk key	☞	confirm
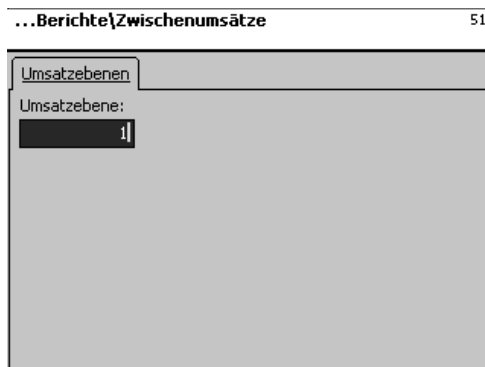
(#)	•	Enter number	☞	Enter turnover layer.
(✳)	•	Asterisk key	☞	confirm

Intermediate Turnovers - quick start with 51

In this window you can call up the various intermediate turnover reports. The reports will not deleted.

Tab„Vx/Scale report":

```
...Berichte\Zwischenumsätze          51

Vx/Waagenbericht | Abteilungsbericht | Artikelbericht | ▶




Mit [*] wird der Bericht erstellt und abgedruckt.
```
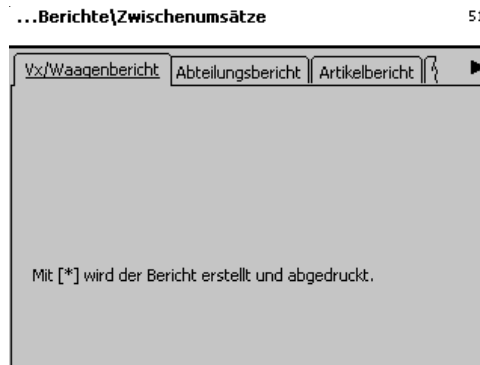
⊛   •   Asterisk key   ☝ Report will be printed.

Entries tab „Department Report":

all departments: Report for all departments.

Dept. Nbr. Begin: Report starts at department number.
Dept. Nbr. End: Report ends at department number.

Report for one department: Same department number in both fields

```
...Berichte\Zwischenumsätze          51

Vx/Waagenbericht | Abteilungsbericht | Artikelbericht | ▶
■ alle Abteilungen
Abt. Nr. Begin:        Abt. Nr. End:
[        ]             [        ]



Mit [*] wird der Bericht erstellt und abgedruckt.
```
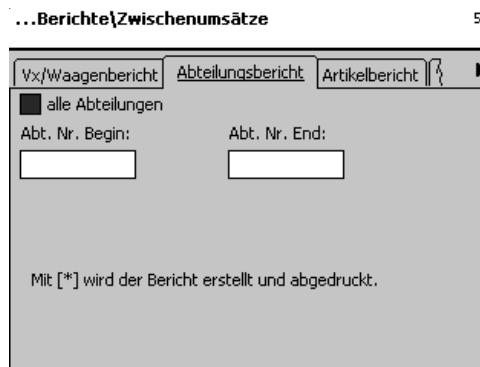
⊛   •   Asterisk key   ☝ Confirm entries, Report will be printed.

Entries tab „Article Report":

all Departments: Article report for all departments.

Dept. Nbr.:   Article report for a particular department.

all articles: Article report of all articles.

PLU Nbr. Begin: Report starts at PLU-Number.

PLU Nbr. End: Report ends at PLU-Number.

                    Report for one article: same PLU-Number in both fields

```
...Berichte\Zwischenumsätze                    51

 Vx/Waagenbericht  Abteilungsbericht  Artikelbericht    ►
  ☐ alle Abteilungen        Abt. Nr.:
                            ┌──────────────┐
                            │              │
                            └──────────────┘
  ☐ alle Artikel
  Plu Nr. Begin:           Plu Nr. End:
  ┌──────────────┐         ┌──────────────┐
  │              │         │              │
  └──────────────┘         └──────────────┘

   Mit [*] wird der Bericht erstellt und abgedruckt.
```
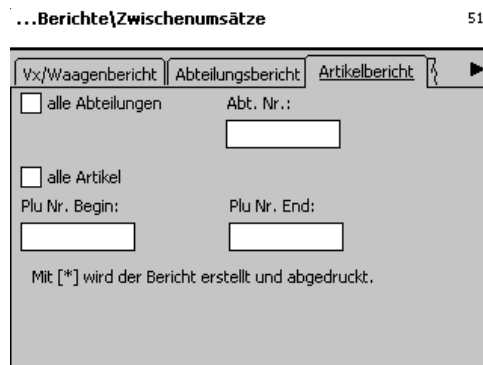
⊛   • Asterisk key   ☞ Confirm entries, report will be printed.

Entries tab „Article group report":

all Departments: Article group report for all departments.

Dept. Nbr.:   Article group report for a particular department.

all article groups: Article group report of all article groups.

AtGp. Nbr. Begin: Report starts at article group number.

AtGp. Nbr. End: Report ends at article group number.

                            Report for one article group: Same article group number in both fields

```
...Berichte\Zwischenumsätze                    51

 Artikelbericht  Warengruppenbericht               ►
  ■ alle Abteilungen        Abt. Nr.:
                            ┌──────────────┐
                            │              │
                            └──────────────┘
  ☐ alle Warengruppen
  Wgrp. No. Begin:         Wgrp. No. End:
  ┌──────────────┐         ┌──────────────┐
  │              │         │              │
  └──────────────┘         └──────────────┘

   Mit [*] wird der Bericht erstellt und abgedruckt.
```
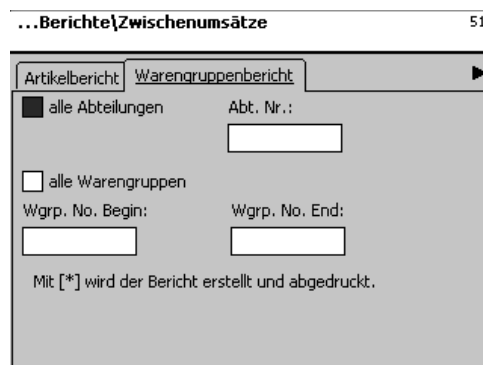
⊛   • Asterisk key   ☞ Confirm entries, report will be printed.

Entries Tab „Main article group report":

all departments: Main article group report of all departments.

Dept. Nbr.:   Main article group report for a particular department.

all main article groups: Main article group report of all article groups.

MAtGp. Nbr. Begin: Report starts at main article group number.

MAtGp. Nbr. End: Report ends at main article group number.

Report for a main article group: same main article group number in both fields

```
...Berichte\Zwischenumsätze                          51

 ┌─────────────────┐ ┌──────────────┐ ┌──────────┐        ►
 │ Warengruppenbericht │ Haupt-WG-Bericht │ Hauptabteil│
 ■ alle Abteilungen            Abt. Nr.:
                              ┌──────────────┐
                              │              │
                              └──────────────┘
 □ alle Hauptwarengruppen
 HWgrp. No. Begin:            HWgrp. No. End:
 ┌──────────────┐            ┌──────────────┐
 │              │            │              │
 └──────────────┘            └──────────────┘

   Mit [*] wird der Bericht erstellt und abgedruckt.

```

⊛   •   Asterisk key   ☞   Confirm entries.
                                                       Report is printed.

Entries Tab „Main department report":

all main departments: Report of all departments.

MDept. Nbr. Begin: Report starts at main department number.
MDept. Nbr. End: Report ends at main department number.

Report for a main department: Same main department number in both fields

```
...Berichte\Zwischenumsätze                          51

 ┌──────────────┐ ┌──────────────────────┐              ►
 │ Haupt-WG-Bericht │ Hauptabteilungsbericht │
 ■ alle Hauptabteilungen
 HAbt. Nr. Begin:            HAbt. Nr. End:
 ┌──────────────┐            ┌──────────────┐
 │              │            │              │
 └──────────────┘            └──────────────┘



   Mit [*] wird der Bericht erstellt und abgedruckt.

```

⊛   •   Asterisk key   ☞   Confirm entries. Report is
                                                       printed.

Entries Tab „Special offer report":

all special offers: Report of all departments.

Spec. off. Nbr. Begin: Report starts at special offer number.
Spec. off. Nbr. End: Report ends at special offer number.

                                 Report for a special offer: Same special offer number in both fields

```
...Berichte\Abverkauf\Zwischenumsätze          511

 Hauptabteilungsbericht   Sonderangebotsbericht   Zeitb ►
 ■ alle Sonderangebote

 Sonderag. Nr. Begin:      Sonderag. Nr. End:
 ┌──────────┐              ┌──────────┐
 └──────────┘              └──────────┘


 Mit [*] wird der Bericht erstellt und abgedruckt.
```
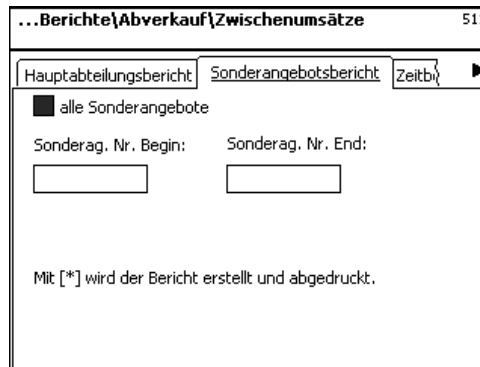
⊛   •   Asterisk key   ☞   Confirm entries.
                                                       Report is printed.

Entries Tab „Time related":

Precise to the hour: Turnovers are printed precise to the hour or per weekday.

all departments: Report of all departments.

```
...Berichte\Abverkauf\Zwischenumsätze          511

 Hauptabteilungsbericht   Zeitbezogen                 ►
 ☐ stundengenau

 ■ alle Abteilungen
 Abt. Nr.:
 ┌──────────┐
 └──────────┘
 Mit [*] wird der Bericht erstellt und abgedruckt.
```
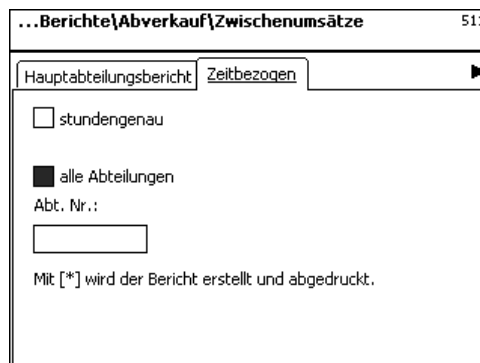
⊛   •   Asterisk key   ☞   Confirm entries.
                                                       Report is printed.

Turnovers (5)

printout

Quick start with 5;

In this window you can call up the turnovers
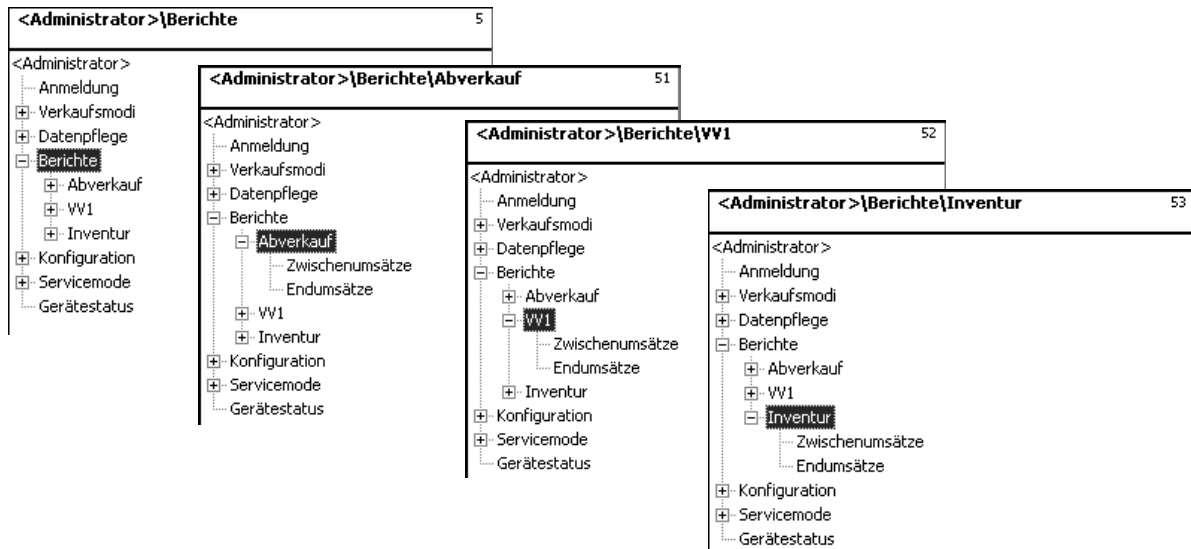
Quick start with 512 "Sale - Turnovers"
Quick start with 522 "PP1 - Turnovers"
Quick start with 532 "Inventory - Turnovers"

The turnovers of the mode Sale are described on the following pages.

(↑)	• Scroll down	☞	Select turnovers.
(✳)	• Asterisk key	☞	confirm
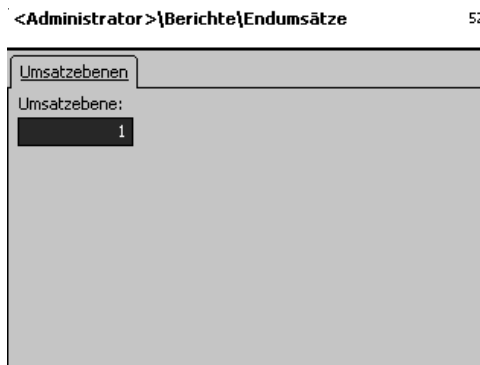
☞ Enter turnover layer.

☞ confirm

Turnovers- quick start with 5

In this window you can call up the various tunover reports.

Turnover reports:

"Vx/Scale report"; "Department report"; "Article report"; "Article group report"; "Main article group report"; "Main department report"; "Special offer report"; "Time related";

Tab „Vx/Scale Report":

```
<Administrator>\Berichte\Endumsätze          52

 Vx/Waagenbericht | Abteilungsbericht | Artikelbericht | ⌇   ►




 Mit [*] wird der Bericht erstellt und abgedruckt.
```
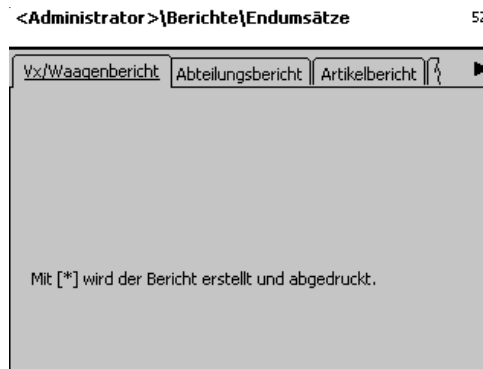
(CODE)	• Code key	☞ Select report.
(✳)	• Asterisk key	☞ Report will be printed.
(MODE)	• Mode key	

```
FRAGE

 Wollen Sie die Umsatzebene
          löschen?
         [Mode][*]
```
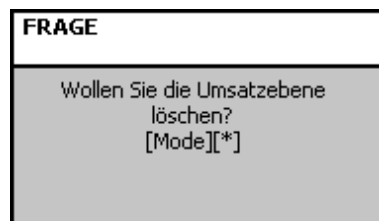
(✳)	• Asterisk key	☞ Delete turnover layer

```
FRAGE

 Wollen Sie das TAF löschen?
         [Mode][*]
```
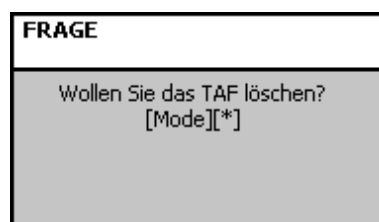
(✳)	• Asterisk key	☞ Delete TAF

NonSalesMode (- Configuration)

Configuration - Sale - Printout - Receipt (8111)

Quick start with 8111;

In this window you can determine which information should be printed on the customer receipt in the mode Sale.
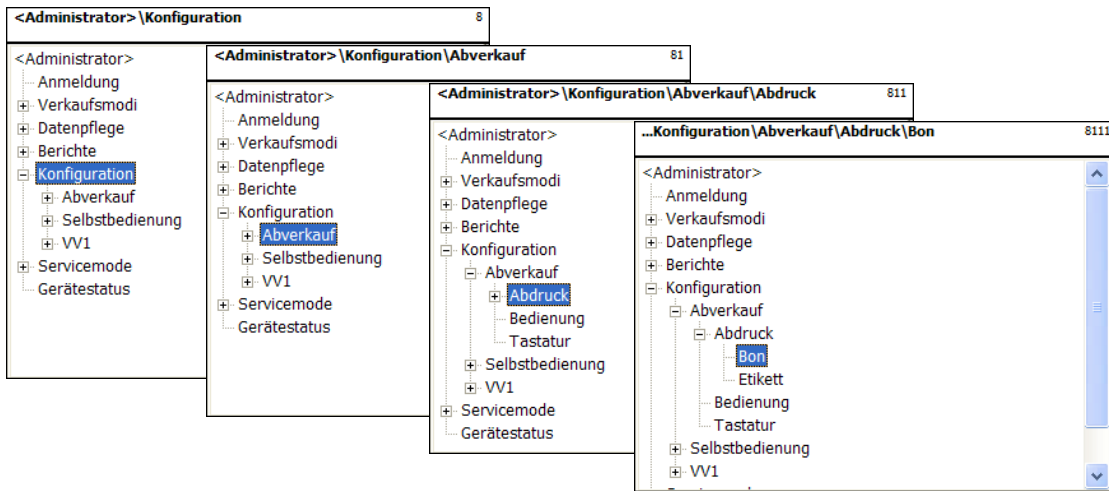
↓	• Scroll down	☞	Select receipt.
✳	• Asterisk key		Confirm.
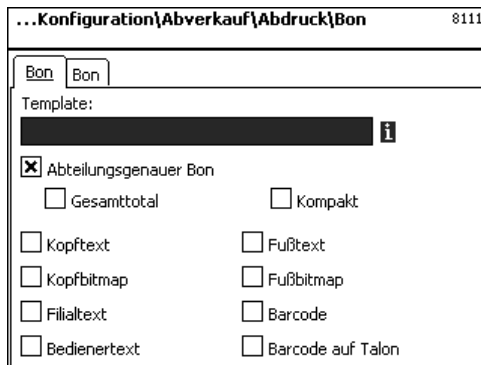
9 9 9 9	• Enter template Nbr.	☞	Enter number of receipt layout.
or			
INFO	• press Info key		
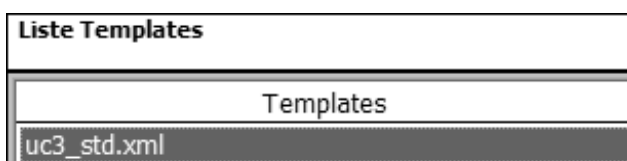
	☞	Select layout and confirm selection.

```
...Konfiguration\Abverkauf\Abdruck\Bon          8111

 Bon  Bon
 Template:
 [                                          ]  [i]
 [X] Abteilungsgenauer Bon
     [ ] Gesamttotal          [ ] Kompakt

     [ ] Kopftext             [ ] Fußtext
     [ ] Kopfbitmap           [ ] Fußbitmap
     [ ] Filialtext           [ ] Barcode
     [ ] Bedienertext         [ ] Barcode auf Talon
```
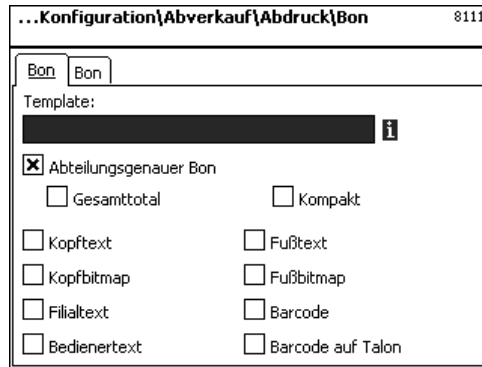
☞ Select with the scroll keys (↑) and (↓) ; with (→) you can highlight the desired function for printout.

Dept. spec. receipt:	yes/no
Total:	additional total printout
Header text:	Selection header text
Header bitmap:	Printout of logo at beginning of receipt
Branch text:	Printout of branch description
Operator text:	Printout of name
Compact:	Short form

Footer text:	Selection footer text
Footer bitmap:	Printout of logo at end of receipt
Bar code:	Printout EAN-Code
Bar code talon:	Printout EAN-Code on talon

(✳) • Asterisk key

☞ Confirm selections

Entries tab "Receipt2":

(CODE) • Code key

☞ Switching to next tab

```
...Konfiguration\Abverkauf\Abdruck\Etikett       8112

 Etikett  Etikett
 [X] Template:  [                    ] [i]

 Schriften:              Texte:
 [X] TLU Font 1: [    ]   [X] Werbetext:  [    ] [i]
 [X] TLU Font 2: [    ]   [X] Firmentext: [    ] [i]
 [X] TLU Font 3: [    ]
 [X] TLU Font 4: [    ]
 [X] Zutaten Font: [    ]
```
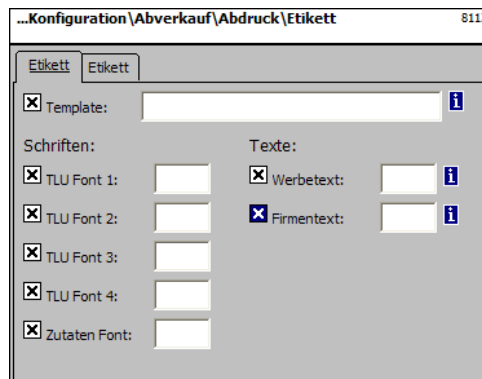
☞ Select with the scroll keys (↑) and (↓) ; with (→) you can highlight the desired function for printout.

Print receipt number big:	The receipt number is printed big on the receipt.
Print PLU:	The PLU description is printed.
Print total weight:	Total weight of weighed article is printed.
Print items:	The number of items is printed.
Print VAT:	VAT is revealed on the receipt.

(✳) • Asterisk key

☞ Confirm selections

Configuration - Sale - Printout - Label (8112)

Quick start with 8112;

In this window you can determine which information should be printed on the label in the mode Sale.

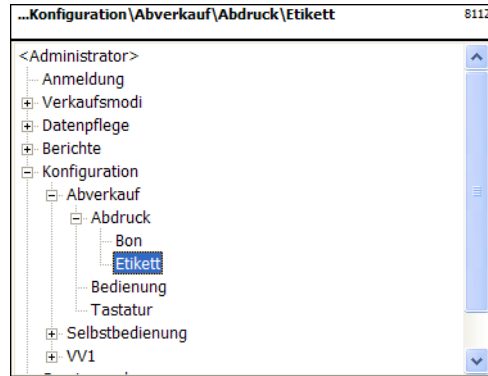| ⊛ | • Asterisk key | ☞ Select label and confirm |

☞ See menu item **411**.

Template: Created label layouts.
Variotempl.:   Created label layouts for Variolabel.

Fonts: **TLU Font 1 .. 4:**   Type (01 .. 101) for TLU lines 1 .. 4.
               Ingredients Font: Type (01 .. 101) for printed ingredients.

Texts: **Advertising text:**   Advertising text which is printed on each label.
               Branch text: Branch text which is printed on each label.

| ⊛ | • Asterisk key | ☞ Confirm selections. |

☞ ℹ️ If this field appears you can display the available information in form of a list and select

from it with the (INFO) key.

Entries tab „Label2":

(CODE) • Code key ☞ Switching to next tab

```
...Konfiguration\Abverkauf\Abdruck\Etikett          8112

 Etikett | Etikett

Datumstexte:              Datumsformat:
[X] Abpackd.:  [    ]  [i]  [X] Abpackd.:  [          ]
[X] Verk. bis: [    ]  [i]  [X] Verk. bis: [          ]
[X] Haltb. bis:[    ]  [i]  [X] Haltb. bis:[          ]

Datumsoffset: [X] Verk. bis:   [   0 ]
              [X] Haltb. bis:  [   0 ]

[X] Barcode:  [    ]  [i]  [X] Festgewicht: [   0.000 ]
```

☞ Select with the scroll keys (↑) and (↓) ; with (→) you can highlight the desired function for printout.

Date texts:	**Packing date:**	Select text.	☞ See menu item **411**.
	Sell date:	Select text.	
	Best before:	Select text.	

Date format:	**Packing date:**	**see "Legend Date format"**
	Sell date:	**see "Legend Date format"**
	Best before:	**see "Legend Date format"**

Date offset:	**Sell date:**	Packing date + Number of days.
	Best before:	Packing date + Number of days.

Bar code: Selection of bar code for this PLU.

Fix weight: Of an article by piece.

(✳) • Asterisk key ☞ Confirm selections.

Configuration - Sale - Operation (812)

Quick start with 812;

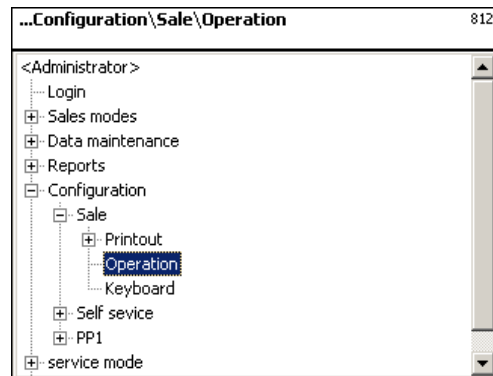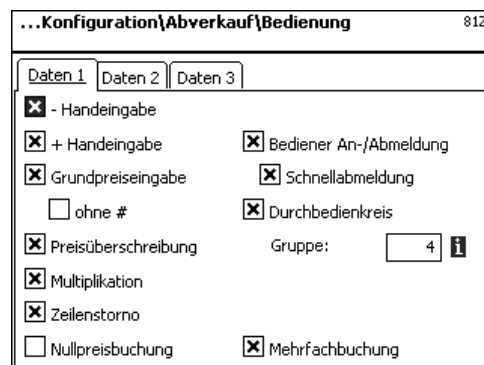In this window you can determine which functions the operators may carry out.

<table>
<tr><td>✱</td><td>• Asterisk key</td><td>☞ Select operation.</td></tr>
<tr><td></td><td></td><td>Confirm.</td></tr>
</table>

Entries tab "Data 1":

- Manual entry	(−) Key active
+ Manual entry:	(+) Key active
Unit price entry:	Free entry of a price
without #:	Overwrite of the price without (#) -key
Price overwrite:	PLU price may be overwritten.
Multiplication:	(x) Key active
Line void:	(ST) Key active, cancellation permitted
Zero price booking:	Total receipt without bookings
Operator login/logoff:	Operator login resp. logoff admitted
Quick logoff:	with (CODE) (v..) -operator key
Floating clerk group:	Operator assigned to a Floating clerk group
Multiple booking:	for articles by piece

<table>
<tr><td>✱</td><td>• Asterisk key</td><td>☞ Confirm selections.</td></tr>
</table>

Entries tab "Data 2":

(CODE) • Code key ☝ Switching to next tab
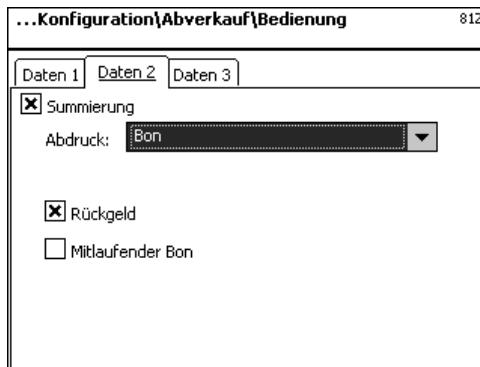
Summation: Summation on receipt or total on label only.
Printout: Selection of receipt or label (in case of label printer).

Change: Change calculation on receipt.
Accompanying receipt: Receipt is shown on the display.

(✷) • Asterisk key ☝ Confirm selections.

Entries tab "Data 3":

(CODE) • Code key ☝ Switching to next tab

1st price: Price 1 as priority price.
2nd price: Price 2 as priority price.

```
...Konfiguration\Abverkauf\Bedienung          812

Daten 1 | Daten 2 | Daten 3
Prioritätspreis:
Erstpreis            ▼

Prioritätsabt. Nr.:
          1   [i]
```
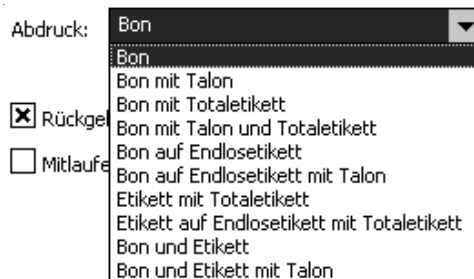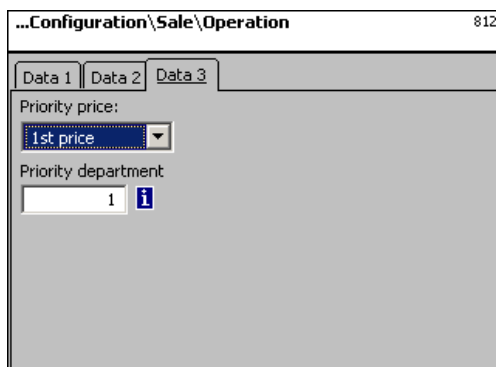
Priority department Nbr.:   Department from which the PLU's are taken.

(INFO)   •   Info key   ☞   All created departments

are shown.

```
Liste Abteilungen

Abt. Nr. |        Name
1          A1 - Fleisch
2          A2 - Käse
3          A3 - Vorverpackung
4          A4 - Obst/Gemüse
```

☞   Select department and

confirm.

(✳)   •   Asterisk key   ☞   Confirm selections.

☞   [i] If this field appears you can display the available information in form of a list and select

from it with the (INFO) key.

Configuration - Sale - Keyboard (813)

Quick start with 813;

In this window you can select an existing keyboard layout.

```
<Administrator>\Konfiguration\Abverkauf\Tastatur        813

<Administrator>
  Anmeldung
  Verkaufsmodi
  Datenpflege
  Berichte
  Konfiguration
    Abverkauf
      Abdruck
        Bon
        Etikett
      Bedienung
      Tastatur
    Selbstbedienung
    VV1
```

⊛   • Asterisk key   ☞ Select keyboard and

confirm

```
...Configuration\Sale\Keyboard                          813

 Data 1
 Keyboard nbr.:
```
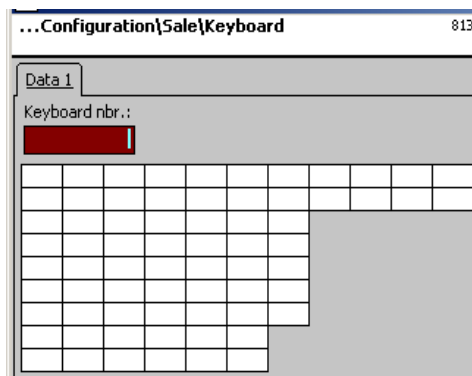
⑨⑨⑨⑨   • Enter keyboard Nbr.   ☞ Enter number of

keyboard layout.

⊛   • Asterisk key   ☞ Confirm entries.

☞ The existing scale keyboard will be configured according to the selection of Sale.

Creation of the various keyboard layouts under **menu item 4 + 11 (CONFIGURATION-KEYBOARD TEMPLATES-STANDARD)**.

Configuration - Self-Service - Printout - Label (8212)

Quick start with 8212;

In this window you can determine which information should be printed on the label in the self-service mode.
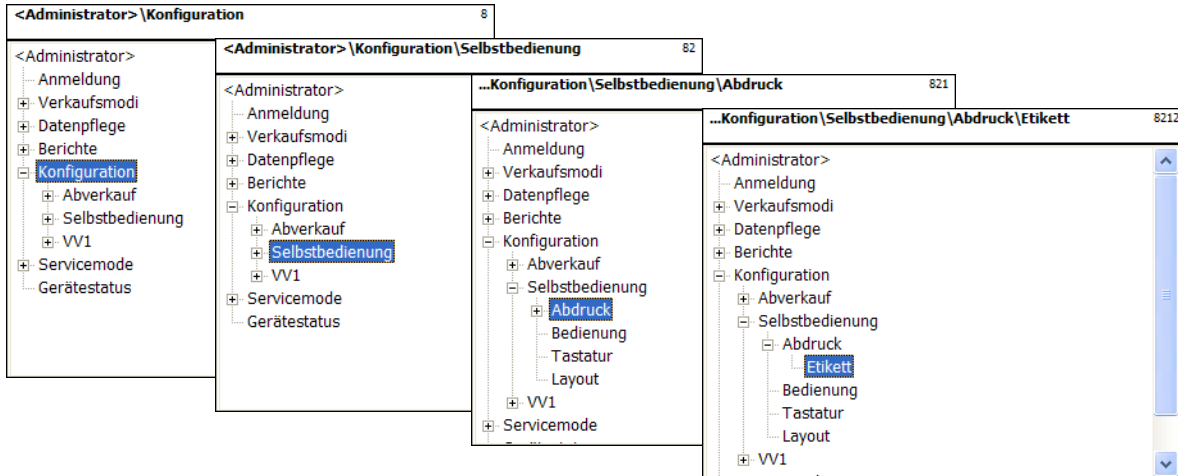
⊛   • Asterisk key   Confirm.

☞ See menu item **411**.

Template: Created label layouts.

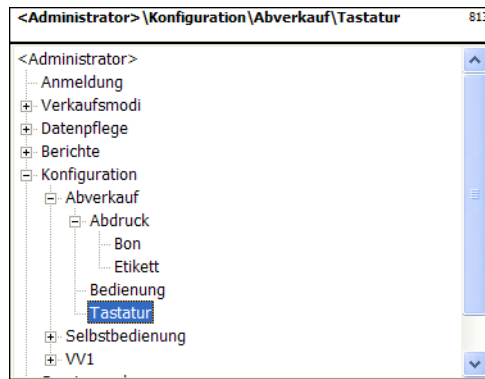|		
Fonts:	**TLU Font 1 .. 4:**	Type (01 .. 101) for TLU lines 1 .. 4.
	Ingredients Font:	Type (01 .. 101) for printed ingredients.
Texts:	**Advertising text:**	Advertising text which is printed on each label.
	Branch text:	Branch text which is printed on each label.

⊛   • Asterisk key   ☞ Confirm selections.

☞   ℹ If this field appears you can display the available information in form of a list and select

from it with the (INFO) key.

Entries tab „Label2":

(CODE)   •   Code key   ☞   Switching to next tab

☞   Select with the scroll keys (↑) and (↓) ; with (→) you can highlight the desired function for printout.

Date texts:	Packing date:	Select text.
	Sell date:	Select text.
	Best before:	Select text.

☞   See menu item **411**.

Date format:	Packing date:	**see "Legend Date format"**
	Sell date:	**see "Legend Date format"**
	Best before:	**see "Legend Date format"**

Date offset:	Sell date:	Packing date + Number of days.
	Best before:	Packing date + Number of days.

Bar code: Selection of bar code for this PLU.

Fix weight: Of an article by piece.

(✳)   •   Asterisk key   ☞   Confirm selections.

Configuration - Self-Service - Operation (822)

Quick start with 822;

In this window you can determine which functions may be carried out.

```
...Configuration\Self sevice\Operation          822

<Administrator>
  ···· Login
  ⊞·· Sales modes
  ⊞·· Data maintenance
  ⊞·· Reports
  ⊟·· Configuration
    ⊞·· Sale
    ⊟·· Self sevice
      ⊟·· Printout
        ···· Label
      Operation
      ···· Keyboard
      ···· Layout
```

⊛   •   Asterisk key   ☞   Select operation.

                                                                Confirm.

```
...Selbstbedienung\Bedienung          822

┌ Daten 1 ┐

■ Nullpreisbuchung          □ Zähler Taf und Berichte
□ Meldung Untergewicht      □ Bonweiterleitung
□ Meldung Papierende

Prioritätspreis:
┌──────────────┐ ▼
│ Erstpreis    │
└──────────────┘

Prioritätsabt. Nr.:    Tara Nr.:
┌─────────┐ i         ┌─────────┐ i
│       1 │           │         │
└─────────┘           └─────────┘
```

Entries tab "Data 1":

Zero price booking: Booking without price
Message underweight: Visual message in case of underload
Message paper end: Visual message in case of paper end

Priority price
   1st price: Price 1 as priority price.
   2nd price: Price 2 as priority price.

Priority department Nbr.:   Department from which the PLU's are taken.
Tare Nbr.:   Tare weight which is used for each booking.
Counter TAF and reports: Consecutive numbering of reports
Receipt forwarding: Receipt is forwarded to a server.

⊛   •   Asterisk key   ☞   Confirm selection

☞   **i**   While creating this menu item, you can display the created information in form of a list and

select from it with the (INFO) - key

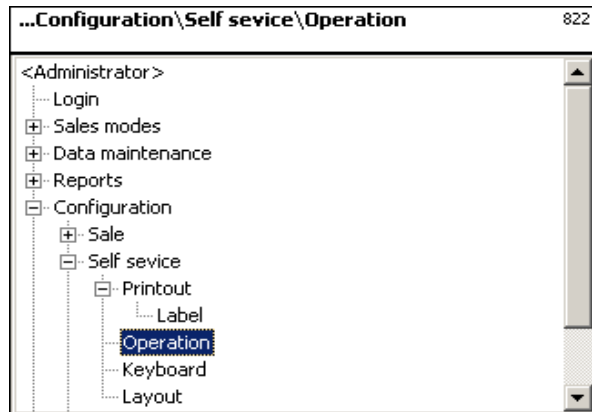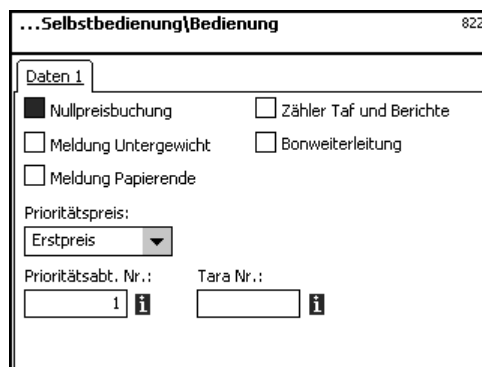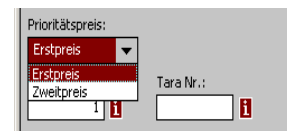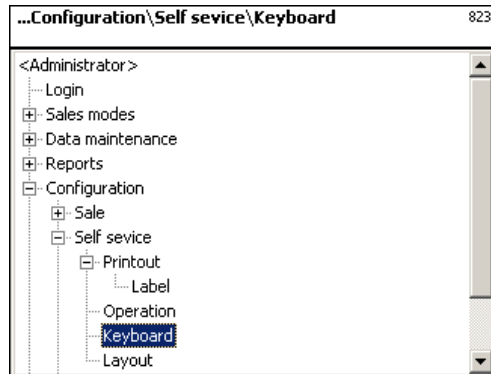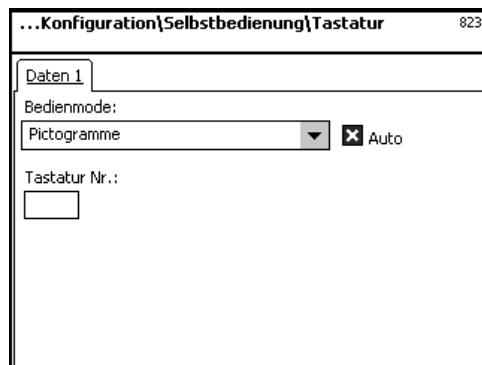## Configuration-Self-Service- Keyboard (823)

Quick start with 823;

In this window you can select an existing keyboard layout.

```
...Configuration\Self sevice\Keyboard          823
<Administrator>
  Login
  Sales modes
  Data maintenance
  Reports
  Configuration
    Sale
    Self sevice
      Printout
        Label
      Operation
      Keyboard
      Layout
```

⊛   • Asterisk key   ☝ Select keyboard and

confirm

```
...Konfiguration\Selbstbedienung\Tastatur      823
  Daten 1
  Bedienmode:
  Pictogramme         ▼  ☒ Auto

  Tastatur Nr.:
```

| Sales mode: |
| Pictograms ▼ |
| Operation by numbers |
| Pictograms |

Sales mode: Symbols or numbers
Keyboard Nbr.:   Key for multiplication is active

Auto: Printout activation is carried out automatically at stable weight of scale or via a configured print key.

• Enter keyboard Nbr.   ☝ Enter number of

keyboard layout.

⊛   • Asterisk key   ☝ Confirm entries.

☝   The existing scale keyboard will be configured according to the selection of self-service.

Creation of the various keyboard layouts under **menu item 4 + 12**
(CONFIGURATION-KEYBOARD TEMPLATES-SELF-SERVICE).

Configuration-Self-Service - Layout (824)

Quick start with 824;

In this window you can select an existing keyboard layout.
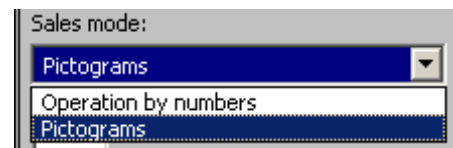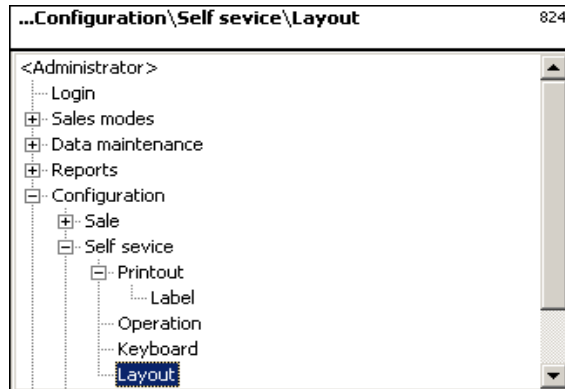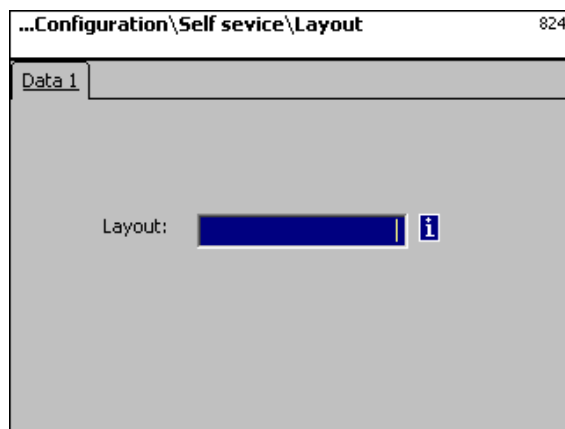

⊛   • Asterisk key   ☝ Select layout.
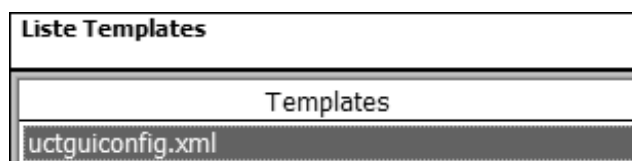
                                                    Confirm

Layout: Enter number of layout selected from the list.

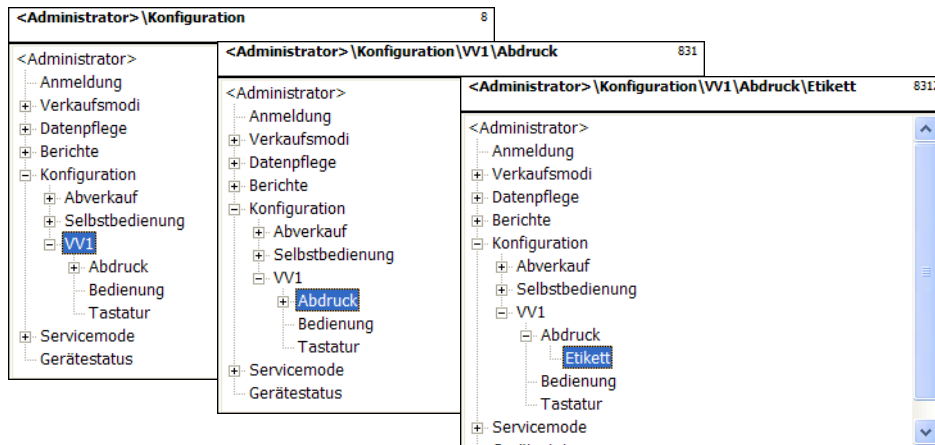⊛   • Asterisk key   ☝ Confirm entries.

☝   ℹ️ If this field appears you can display the available information in form of a list and select

from it with the (INFO) key.

Configuration-PP1-Printout (8312)

Quick start with 8312;

In this window you can determine which information should be printed on the label in the prepacking mode.

| $\circledast$ | • Asterisk key | ☞ Select label and confirm. |
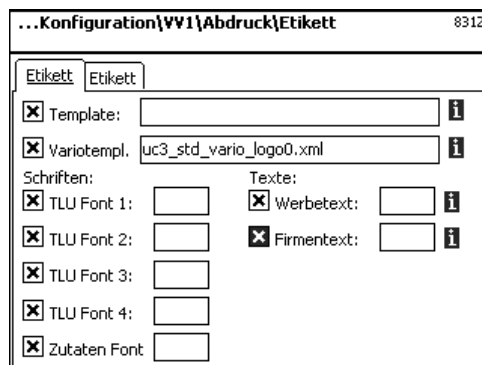
☞ See menu item **411**.

Template: Created label layouts.
Variotempl.:   Created label layouts for Variolabel.

| **Fonts:** | **TLU Font 1 .. 4:** | Type (01 .. 101) for TLU lines 1 .. 4. |
| | **Ingredients Font:** | Type (01 .. 101) for printed ingredients. |

| **Texts:** | **Advertising text:** | Advertising text which is printed on each label. |
| | **Branch text:** | Branch text which is printed on each label. |

| $\circledast$ | • Asterisk key | ☞ Confirm selections. |

☞   **ℹ** If this field appears you can display the available information in form of a list and select

from it with the (INFO) key.

Entries tab „Label2":

(CODE)   •   Code key   ☝ Switching to next tab

☝ Select with the scroll

keys (↑) and (↓) ; with

(→) you can highlight the

desired function for printout.

Date texts:	**Packing date:**	Select text.
	Sell date:	Select text.
	Best before:	Select text.

☝ See menu item **411**.

Date format:	**Packing date:**	**see "Legend Date format"**
	Sell date:	**see "Legend Date format"**
	Best before:	**see "Legend Date format"**

Date offset:	**Sell date:**	Packing date + Number of days.
	Best before:	Packing date + Number of days.

Bar code: Selection of bar code for this PLU.

Fix weight: Of an article by piece.

(✱)   •   Asterisk key   ☝ Confirm selections.

☝   ⓘ If this field appears you can display the available information in form of a list and select

from it with the (INFO) key.

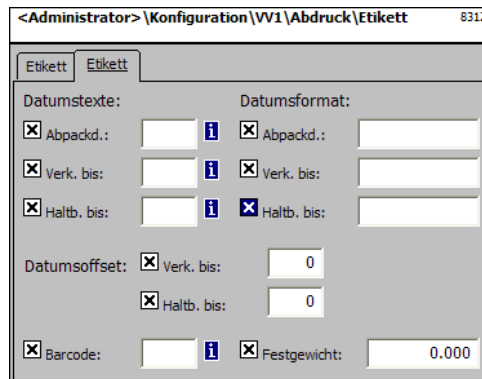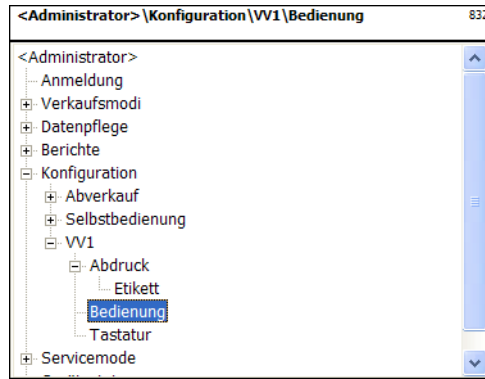## Configuration-PP1-Operation (832)

Quick start with 832;

In this window you can determine which functions can be carried out.

⊛	• Asterisk key	☞ Select operation.
		Confirm.
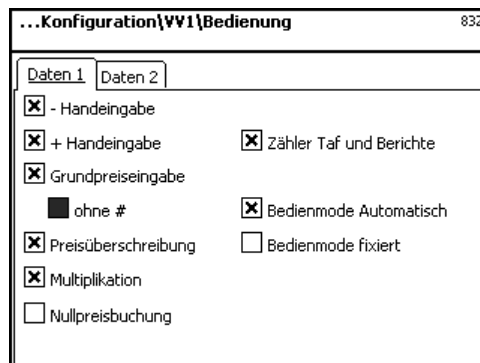
Entries tab "Data 1":

- Manual entry	⊖ Key active
+ Manual entry:	⊕ Key active
Unit price entry:	Free entry of a price
without #:	Overwrite of the price without ⌗ -key
Price overwrite:	PLU price may be overwritten.
Multiplication:	ⓧ Key active
Zero price booking:	Total receipt without bookings
Counter Taf and reports:	No turnover capture
Operator mode automatic:	Default of print activation automatic or manual
Operator mode fixed:	Mode of print activation is saved (after mode shift)

⊛	• Asterisk key	☞ Confirm selections.

Entries tab "Data 2":

 CODE   • Code key   ☝ Switching to next tab

1st price:	Price 1 as priority price.
2nd price:	Price 2 as priority price.

Priority department Nbr.:   Department from which the PLU's are taken.

 INFO   • Info key   ☝ All created departments

are shown.

Confirm.

☝ Select department and

confirm.

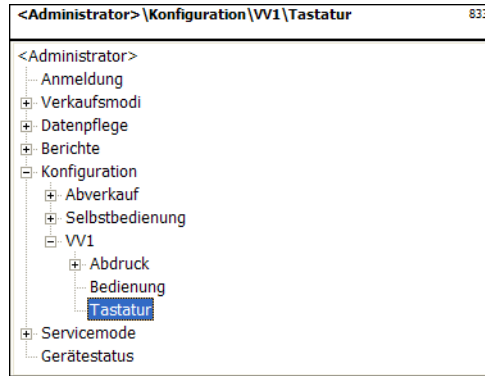|		
Printout:	**Label:**	Fixed label length
	Label on endless label:	Printout on Linerless
	Variolabel:	Label length depends on printout

 ✳   • Asterisk key   ☝ Confirm selections.

Configuration-PP1- Keyboard (833)
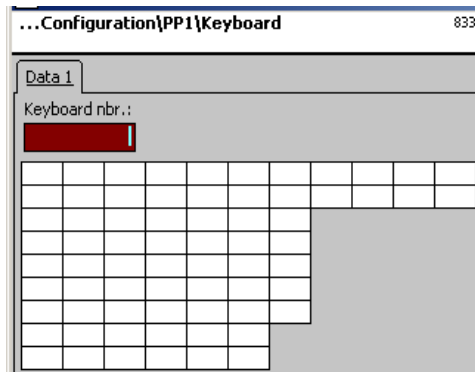
Quick start with 833;

     In this window you can select an existing keyboard layout.

```
<Administrator>\Konfiguration\VV1\Tastatur        833

<Administrator>
   Anmeldung
 + Verkaufsmodi
 + Datenpflege
 + Berichte
 - Konfiguration
     + Abverkauf
     + Selbstbedienung
     - VV1
         + Abdruck
           Bedienung
           Tastatur
 + Servicemode
   Gerätestatus
```

✳	• Asterisk key	☞	Select keyboard and confirm.

```
...Configuration\PP1\Keyboard              833

 Data 1
 Keyboard nbr.:
```

|			
⑨⑨⑨	• Enter keyboard Nbr.	☞	Enter number of keyboard layout.
✳	• Asterisk key	☞	Confirm entries.

☞   The existing scale keyboard will be configured according to the selection of self-service.

     Creation of the various keyboard layouts under **menu item 4 + 11**
       (CONFIGURATION-KEYBOARD TEMPLATES-STANDARD).

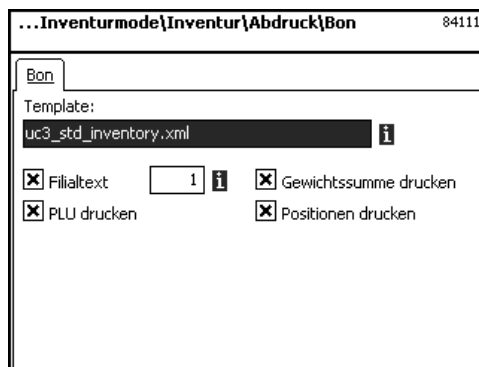## Configuration-Inventory-Printout (84111)

Quick start with 84111;

In this window you can determine which information should be printed on the receipt in the inventory mode.
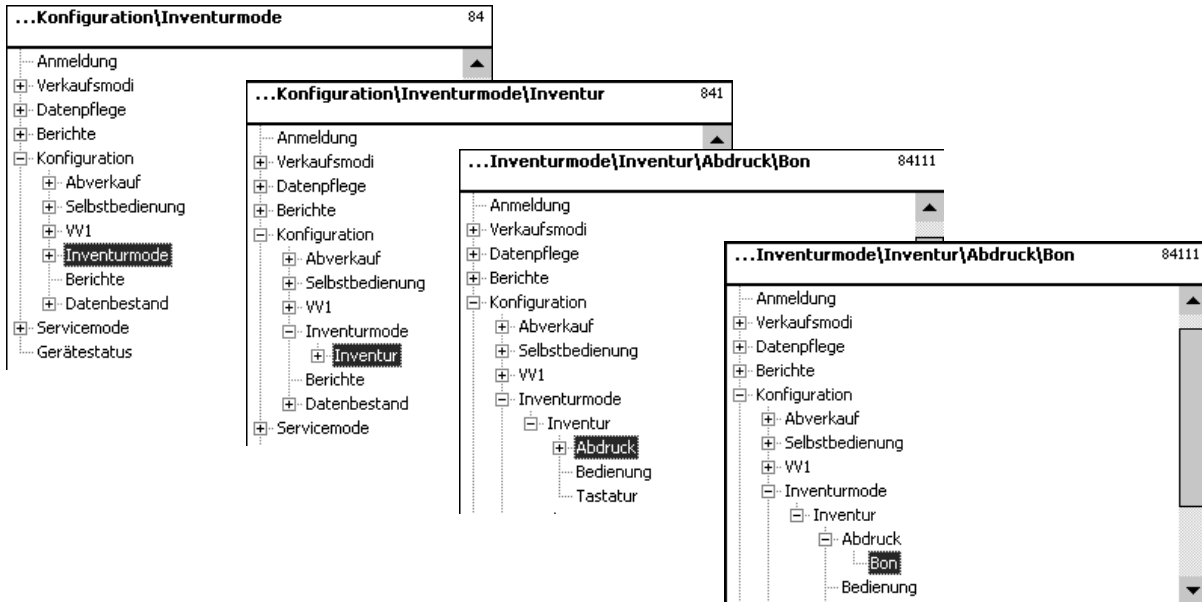
| ⊛ | • Asterisk key | ☞ Select receipt and confirm |

☞ Select with the arrow keys (↑) and (↓), with the (→) key you can highlight the desired function for printout.

Template:	Created receipt layouts.
Branch text:	Branch text which is printed on the receipt.
Print PLU:	The PLU description is printed.
Print total weight:	Total weight of weighed articles is printed.
Print items:	The number of items is printed.

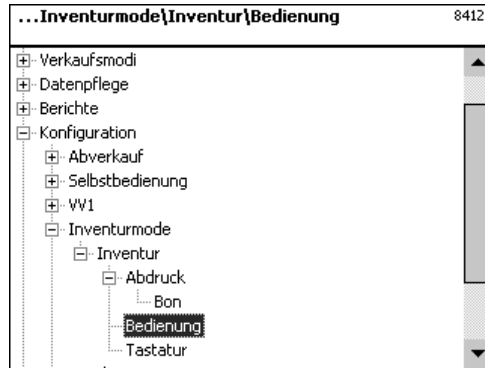| ⊛ | • Asterisk key | ☞ Confirm selections |

☞ **i** If this field appears, you can display the available information in the form of a list and select from it with the (INFO) - key.

Configuration-Inventory-Operation (8412)

Quick start with 8412;

In this window you can determine which functions the operators may execute.
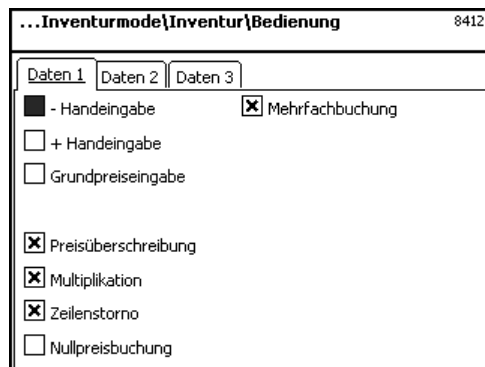
```
...Inventurmode\Inventur\Bedienung          8412

⊞ Verkaufsmodi
⊞ Datenpflege
⊞ Berichte
⊟ Konfiguration
    ⊞ Abverkauf
    ⊞ Selbstbedienung
    ⊞ VV1
    ⊟ Inventurmode
        ⊟ Inventur
            ⊟ Abdruck
                └ Bon
            Bedienung
            ⋯ Tastatur
```

✳	• Asterisk key	☞ Select operation.
		Confirm

```
...Inventurmode\Inventur\Bedienung          8412

 Daten 1 | Daten 2 | Daten 3
 ■ - Handeingabe          ☒ Mehrfachbuchung
 ☐ + Handeingabe
 ☐ Grundpreiseingabe

 ☒ Preisüberschreibung
 ☒ Multiplikation
 ☒ Zeilenstorno
 ☐ Nullpreisbuchung
```

Entris Tab „Data 1":

- Manual entry:	$\ominus$ -key active
+ Manual entry:	$\oplus$ -key active
Unit price entry:	Free entry of a price
Price overwrite:	PLU price may be overwritten.
Multiplication:	$\otimes$ -key active
Line void:	$\widehat{ST}$ -key active, cancellation permitted
Zero price booking:	Total receipt without bookings
Multiple booking:	for articles by piece

✳	• Asterisk key	☞ Confirm selections

Entries Tab „Data 2":

(CODE)   • Code key   ☞ Switching to next tab

...Inventurmode\Inventur\Bedienung   8412

Daten 1 | Daten 2 | Daten 3

☒ Summierung
☒ Abdruck erlaubt
☒ Zähler Taf und Berichte

Summation: Summation on recipt.
Printout permitted: Printout of voucher runs at the same time.
Counter Taf and reports: Inventory items are saved and an inventory report ist created.

(✳)   • Asterisk key   ☞ Confirm entries.

Entries Tab „Data 3":

(CODE)   • Codekey   ☞ Switching to next tab

...Konfiguration\Abverkauf\Bedienung   812

Daten 1 | Daten 2 | Daten 3

Prioritätspreis:
Erstpreis ▼

Prioritätsabt. Nr.:
1 ℹ

1st price: Price 1 as priority price
2nd price: Price 2 as priority price

Prioritätspreis:
Zweitpreis ▼
Erstpreis
Zweitpreis

Priority department Nbr.:   Department from which the PLU's are retrieved.

(INFO)   • Info key   ☞ All created departments are

displayed.

Liste Abteilungen

Abt. Nr.	Name
1	A1 - Fleisch
2	A2 - Käse
3	A3 - Vorverpackung
4	A4 - Obst/Gemüse

☞ Select department and confirm.

(✳)   • Stern-Taste   ☞ Confirm selections.

Modules for which a release is required

☝ Release is conducted by METTLER TOLEDO.

1. Receipt forwarding

Balanced customer receipts are made available for the cash register and for customer specific evaluations.

2. Proof of origin

For labelling of beef, minced meat, fish, etc. to proof the traceability of origin.

Information about the proof of origin

Revision of beef labelling regulation

From september 1st, 2000, the compulsory beef labelling came into force in all countries of the European Union. According to the regulation (EG) Nbr. 1760/2000, which replaces the regulation (EG) Nbr. 820/97 information about the location of birth, fattening and slaughtering of the animal or group of animals from which the meat was derived must be shown on the label in addtion to the reference number of the beef, which serves for the traceability of the meat. Furthermore, the place of cutting of the meat as well as the approval number of ther slaughtering and cutting plant resp. cutting plants has to be indicated. This information is described as „compulsory information".

Compulsory information for beef labelling (beef from the EU)

Reference number/code:
The number garantees the tracebility of the meat. This number may be the identification number of the animal from which the meat was derived or the identifiaction number of a group of animals (lot). In no case, the size of the lot may exceed the daily production of a plant and the lot has to be slaughterhouse clean which means only animals from one slaughterhouse may be grouped in a lot.

Born in:
Identification of EU member state or third country. The use of country codes is not permitted!

Fattened in:
Identification of EU member state or third country. The use of country codes is not permitted!

Slaughtered in:
Identification of EU member state or third country. The use of country codes is not permitted!

European slaughterhouse number (ES-Nr.):
In case the slaughterhouse has no european approval number, the national registration number has to be mentioned. Is this number not available either, name and address of the slaughtering plant have to be mentioned. The lots have to be slaughterhouse clean, which means only the number or address of one slaughtering plant may be mentioned.

Cut in:
Identification of EU member state or third country in which the animal has been cut. The use of country codes is not permitted!

European cutting plant number (EZ-Nr.):
In case the cutting plant has no european approval number, the national registration number has to be mentioned. Is this number not available either, name and address of the cutting plant have to be mentioned. Opposed to the slaughtering level, the indication of multiple numbers is possible as far as the beef is traceable to the delivery of a single slaughterhouse.

Legend Date format

Date resp. time format to be printed is mentioned as a character chain.

Character	Description	Printout
y	Year	Number
M	Month of the year	Number (1-12)
d	Day of the month	Number (1-31)
h	Hour in AM/PM	Number (0-11)
H	Hour of the day	Number (0-23)
m	Minute of the hour	Number (0-59)
s	Second of the minute	Number (0-59)
E	Day of the week	Number (1-7)
D	Day of the year	Number (1-365)
a	AM/PM	Text (am or pm)
'	Text limiter	Quotation marks
"	Inverted comma	Apostrophe

Examples:

Character	Printout
yyyy.MM.dd 'at' HH:mm:ss	1996.07.10 at15:08:56
yy.M.d	96.1.12
h:mm a	10:08 PM
HH 'o''clock'	15 o'clock

☞   When entering the date formats, only the predefined characters may be used. To separate single

characters, the . (dot) ist used.

Font types 2" Printer

Font types 3" Printer Part 1

Font types 3" Printer Part 2

```
88   123456789012345
89   123456789012345
90   123456789012345
91   123456789012345
92   123456789012345
93   123456789012345
94   1234567890 12
95   1234567890 12
96   1234567890 12
97   1234567890 12
98   1234567890 12
99   1234567890 12
100  1234567890 1
101  1234567890 1
```
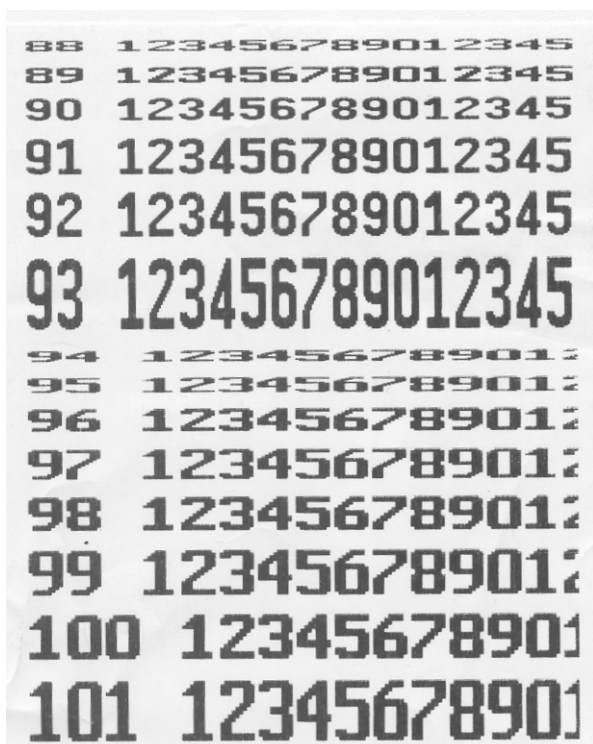
Code numbers

Fixed Code Numbers

24681357	<administrator>	full access	
1	<code 1>	Data maintenance	**NonSalesMode Data maintenance**
8	<code 8>	Price change	**NonSalesMode Data maintenance**
22	<code 22>	Intermediate turnover	**NonSalesMode Reports**
333	<code 333>	Turnover	**NonSalesMode Reports**
4444	<code 4444>	Configuration	**NonSalesMode Configuration**

Start:

(MODE)   • Mode key   ☝ In the weighing mode

```
<Default>\Anmeldung                                1

<Default>
 |--Anmeldung
 +--Verkaufsmodi
 |--Gerätestatus
```
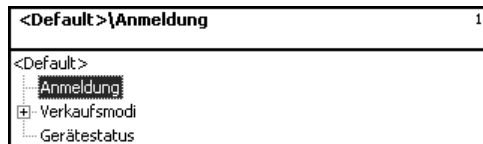
Login: Enter the appropriate code number at login.

```
Anmeldung

[                                    ]
```
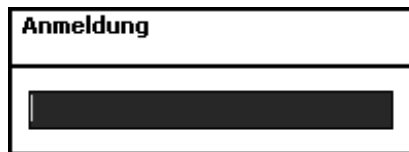
(✳)   • Asterisk key   ☝ Confirm entries.

Code number 24681357 (full access)

```
<Administrator>

<Administrator>
 ┈ Anmeldung
 ⊞ Verkaufsmodi
 ⊞ Datenpflege
 ⊞ Berichte
 ⊞ Konfiguration
 ⊞ Servicemode
 ┈ Gerätestatus
```
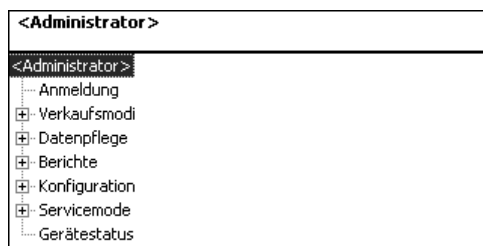
Code number 1 (Data maintenance)

```
<Code 1>\Datenpflege                                    4

⊟ Datenpflege                                          ▲
   ⊞ Artikel
    ┈ Preisänderung
   ⊞ Warengruppen
   ⊞ Abteilungen
   ⊞ Texte
    ┈ Tara
    ┈ MwSt
    ┈ Barcode
   ⊞ Tastaturtemplates
    ┈ Bediener
   ⊞ Herkunftsnachweis(HN)
 ┈ Gerätestatus                                        ▼
```
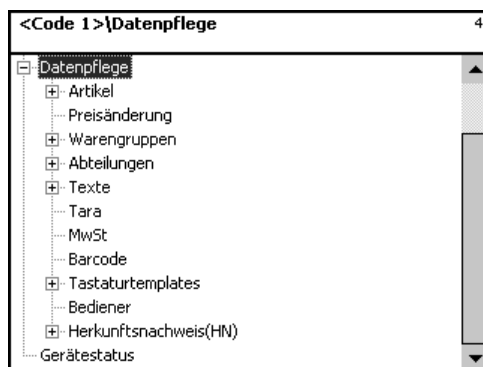
Code number 8 (Price change)

```
<Code 8>\Datenpflege                                    4

<Code 8>
 ┈ Anmeldung
 ⊞ Verkaufsmodi
 ⊟ Datenpflege
    ┈ Preisänderung
 ┈ Gerätestatus
```
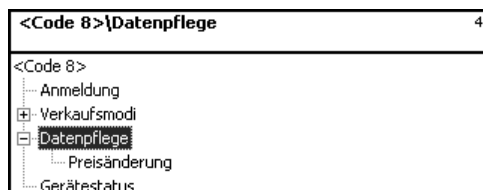
Code number 22 (Intermediate turnovers)

```
...Berichte\Abverkauf\Zwischenumsätze                    511

<Code 22>
  Anmeldung
  Verkaufsmodi
  Berichte
      Abverkauf
          Zwischenumsätze
      VV1
      Inventur
  Gerätestatus
```
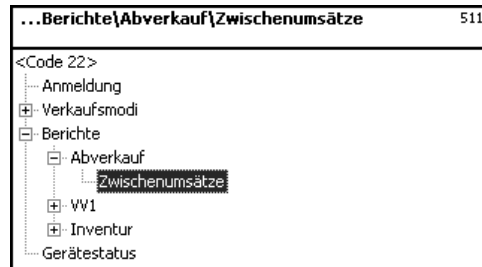
Code number 333 (Turnovers)

```
...Berichte\Abverkauf\Endumsätze                         512

<Code 333>
  Anmeldung
  Verkaufsmodi
  Berichte
      Abverkauf
          Endumsätze
      VV1
      Inventur
  Gerätestatus
```
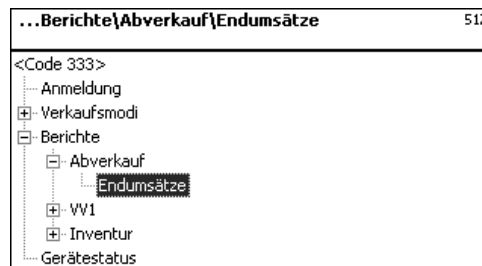
Code number 4444 (Configuration)

```
<Code 4444>\Konfiguration                                   8

<Code 4444>
  Anmeldung
  Verkaufsmodi
  Konfiguration
      Abverkauf
      Selbstbedienung
      VV1
      Inventurmode
      Berichte
      Datenbestand
  Gerätestatus
```

Your personnel code numbers

	Old number	New number	Code function	Description
e. g. 1		123		
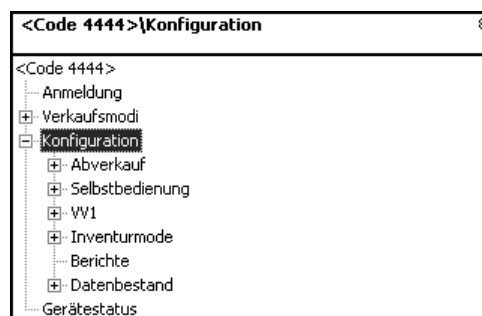
Menu tree

SW 1.10	Administrator	24681357
	Data maintenance	1
	Price change	8
	Intermediate turnovers	22
	Turnovers	333
	Configuration	4444

Administrator

1 Login   24681357

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- 22 Self-Service
- 23 PP1
- 24 Invenotry mode   241 Inventory

- 29 Operating System

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                                         414 Ingredients

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                                         432 Article group

                    44 Departments   441 Main departments
                                         442 Department

                    45 Text   452 Advertising text
                                         453 Date texts
                                         454 Company name
                                         457 Branch text
                                         458 Header
                                         459 Footer
                                         45+1 Product tips
                                         45+2 Operator text

47 Tare
48 VAT
49 Bar code
4+1 Keyboard templates   4+11 Standard
                           4+12 Keyboard Self-Service

                           4+13 Keyboard Touch Self-Service
4+2 Operator

4+3 Proof of origin   4+31 PO masks
                        4+32 PO lots
                        4+33 PO article assignment

5 Reports   51 Sale   511 Intermediate turnovers   Login = 22
                                   512 Turnovers   Login = 333
                   52 PP1   521 Intermediate turnovers
                                   522 Turnovers
                   53 Inventory   531 Intermediate turnovers
                                     532 Turnovers

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Login = 4444   81 Sale   811 Printout   8111 Receipt
                                                        8112 Label

                                 812 Operation
                                 813 Keyboard

                82 Self-Service 821 Printout   8212 Label
                                 822 Operation
                                 823 Keyboard
                                 824 Layout

                83 PP1   831 Printout   8312 Label
                                 832 Operation
                                 833 Keyboard

                84 Inventory mode   841 Inventory   8411 Printout   84111 Receipt
                                                        8412 Operator service
                                                        8413 Keyboard

89 Reports

8+1 Database   8+11 Clean directories

8+13 Configuration data   8+131 Distribute

9 Service mode

91 Initialisation

911 Network Reset
912 Primary configuration
913 Default configuration
914 Date/Time
915 Language

92 Scale network functions   921 Scale network configuration
922 Scale network status
923 Delete device from scale network

924 Delete non active devices

925 Receipt forwarding

93 Hardware   931 Printer
932 Load cell   9321 Service mode
9322 High resolution
9323 Filter
9324 Identblock

+1 Device status

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Index

To protect your METTLER TOLEDO product's future:
METTLER TOLEDO Service assures you of quality, measuring accuracy and preservation of value of the METTLER TOLEDO products for years to come. Please ask for details on our attractive Service Offer. Thank you.

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To protect our environment.